



FY 2017 ADOPTED BUDGET





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

North Bay Village

Florida

For the Fiscal Year Beginning

October 1, 2015

A handwritten signature in black ink, appearing to read 'Jeffrey R. Egan'.

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the North Bay Village, FL for its annual budget for the fiscal year beginning October 1, 2015. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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Transmittal Letter

Honorable Mayor and Commissioners,

Transmitted herein please find the Village Manager's FY 2017 Annual Adopted Budget presented as required by the Village Charter. It was adopted after two public hearings in September, and is effective October 1, 2016. This transmittal letter will bring the budget together and focus the all funds budget as it relates to the current level of services provided by the Village to the services that will be needed in the future.

The major expense of the General Fund is the cost of police services. This consumes approximately 65.44% of the General Fund budget. This adopted budget does not increase the number of full time sworn officers above the 27 approved in FY 2016 budget. The personnel changes in the police department are the one P/T person to handle the accreditation and other training programs, as well as fill in for staffing shortages in patrol, one P/T code enforcement officer, changing PT Police Officers schedule from 20 to 29 hours per week, and adding retirement contribution.

The Village is on the north eastern shore of Miami-Dade County in South Florida, and has to deal with issues and situations that occur in surrounding Miami and Miami Beach areas and has to plan for the growth in the general area that may affect the Village as well as plan for the growth in the services provided to our residents and businesses.

The FY 2017 adopted budget includes additional funding for many of the recreation and community involvement programs. These include funding for PAL program, bike rodeo, movie night out, senior programs, as well as annual yard sale and crime watch events. The FY 2017 budget continues the funding for the International Baccalaureate (IB) Program at Treasure Island Elementary School.

The Village is surrounded by the beautiful waters of Biscayne Bay and the Village has purchased a police marine patrol boat last year to increase the services provided by the Village on the water. The commission approved the police department adding a motorcycle unit in the FY 2017 budget. These two new programs will be operated utilizing existing P/T and F/T patrol officers.

Revenue Forecasting

North Bay Village taxable property has grown back to about 82.5% of the value that the Village had in 2009. It has been a slow but steady climb back. South Florida is showing to be an excellent location for real estate investments as well as North Bay Village being an ideal location in South Florida. The property tax base increased 11% in 2016 and 15% in 2017. Based on the major mixed use developments that the Commission has approved over the past 3 years, this trend should continue for several years as this new development continues through the development process.

Florida is experiencing a similar growth pattern and the State shared revenues are about 13.8% of the General Fund revenues. The majority of the Village's revenues

after property taxes are the franchise fees and utility taxes (18.5%). These have been on a steady increase over the past 5 years and are projected to continue a moderate growth over next the few years. FP&L has recently been approved for three small rate increases over the next 4 years. This will increase the franchise fees and utility taxes.

The FY 2017 adopted budget for general fund is a total of \$7,489,593 plus the required transfer of \$193,684 to other funds. The major source of revenue to fund the General Fund is the revenue from Ad Valorem taxes. Actually, they generate 64% of the total General Funds revenues.

This Budget includes the recommended Ad Valorem Millage rate at 4.8432. The current year Rollback Rate is 4.8458 mills. One mill is equal to \$1.00 of taxes per \$1,000 of property taxable value. The millage rate of 4.8432 will provide sufficient revenue to fund the approved budget. The Village Commission is required to set the Tentative Millage Rate prior to August 4 each year and officially notify the Miami Dade Property Appraiser of the Tentative Millage Rate and the date, time and place of the two required public hearings on the Village's FY 2017 budget. The Property Appraiser is required to notify all property owners of this information and how much the tentative millage rates will be.

The Debt Service Ad Valorem Millage rate is being adopted at 0.7108 mills. This will provide the revenues necessary to pay the debt service on the voter approved General Obligation bonds. The General Ad Valorem and the Debt Ad Valorem combined Millages for FY 2017 is at 5.5540.

North Bay Village operates the water distribution and sewer collection systems in the Village. We receive services from Miami Dade for fresh water production and sewage disposal. The Village was developed in the 1950's and the water and sewer systems have not been maintained well nor have any major improvements taken place over the past years.

The Village has experienced a high rate of equipment and facility failures over the past 2-3 years. The Village is in the process of undertaking a complete renovation of the water and sewer lines as well as a water meter replacement program; this will be in the area of \$12.8 million in utility projects. These projects will be funded through 20 year low interest loans from the Florida Department of Environmental Protection, (FDEP). The first sewer project contract has been awarded and the 2 water projects will start in early FY 2017. The loans for these 3 projects will be paid back through increased utility system user fees, but could be offset with some actual dollar cost reductions due to reduced inflow and infiltration and more efficient water and sewer systems.

In FY 2015 the Village undertook a major rebuilding of the two (2) stormwater deep injection well systems and will be moving on to rebuilding the stormwater outfall lines next. This project is funded initially with a direct grant of \$600,000 from the State of Florida and we were awarded an additional \$225,000 in a State grant in FY 2016, plus \$150,000 grant from the South Florida Water Management District.

The Village will be seeking additional grants to complete the stormwater repairs and upgrades.

The Village is moving forward with the construction of a New Village Hall on the same property where the previous facility was located. The Old Village Hall was torn down in 2013 to make way for the new Village Hall. The voters have approved \$7.9 million dollars in General Obligation debt for a new Village Hall. The voters also approved \$9.4 million for parks and open space development. The Village has spent \$5.2 million for the purchase and development of new parks. These two projects along with the over \$14,500,000 in water, sewer, and stormwater projects the Village is undertaking over \$ 37 million in capital improvements over the next 2 to 3 years. The Parks and Village Hall Debt are voter approved GO debt and will become additional line item increases on the annual property tax bill.

Last year, the Village Commission approved increases in the water and sewer consumption charges which will go to increase the financial stability of the Utility System of the Village. When the projects being financed by the State backed loans, are completed the Village will have to look at rate increases to meet the new debt services. However, since the system is experiencing inflow and infiltration issues the correction of these problems may lead to some reductions in the operating costs of the utility system. These reduced expenses could help to hold down the necessary rate increases.

The Village had been going through a slow recovery with the General Fund Reserves being used in the past to supplement some of the increased annual costs. The Village Charter requires a Restricted Reserve in the amount 20% of the current years General Fund expenditures. The General Fund reserves have increased over the past 3 years from \$1,450,000 in FY 2013 to over \$2,158,288 in FY 2016 with \$1,143,773 in the 20% Restricted Reserves. The FY 2015, FY 2016 or FY 2017 budget have not used any of these reserves to fund the budget. Some of the Unrestricted Reserves were used in FY 2016 in the settlement of the red light camera litigation.

This FY 2017 adopted budget is respectfully submitted for your consideration.



Frank Rollason, Village Manager
October 1, 2016

GUIDE TO READERS

The Fiscal Year 2017 Budget for North Bay Village serves four fundamental purposes:

1. Policy Document - as a policy document, the Budget serves to educate the reader about the Village and its policies. The Budget contains organization-wide financial and programmatic policies and goals that address long-term concerns and issues. It also includes short-term financial and operational policies that guide the development of the annual Budget. This Budget document details the services that the Village will provide during the twelve-month period from October 1, 2016 through September 30, 2017.

2. Financial Plan - as a financial plan, the Budget details the costs associated with providing municipal services and how these services will be funded. The General Fund section includes a summary and detailed description of all revenues and expenditures. Specific Fund sections also describe revenues and expenditures. The Budget document explains the underlying assumptions for the revenue estimates and discusses significant revenue trends. In addition, there is a discussion of the Village's accounting structure and budgetary policies.

3. Operations Guide - as an operations guide, the Budget details how departments and funds are organized. The Budget informs the reader of all activities, services and functions carried out by each department. Each departmental budget section includes a description of the department's function, measurable goals, budget highlights, and budgetary appropriation.

4. Communications Device - as a communications device, the Budget provides summary information to aid the reader in interpreting the document. Charts, graphs, tables and text are included to consolidate the information as much as possible. The budget document also includes a detailed table of contents and a glossary of terms to make it easy to locate and understand its contents. Finally, the Budget includes the Budget Message section, which provides readers with a condensed analysis of the fiscal plans of North Bay Village for the upcoming fiscal year.

ADOPTED BUDGET FY 2017

NORTH BAY VILLAGE Submitted by the Village Manager to the Mayor & Commission Fiscal Year 2017

Village Commission

Mayor – Connie Leon-Kreps (Term expires Nov. 2016)
Vice Mayor – Jorge Gonzalez (Term expires Nov. 2018)
Commissioner-Eddie Lim (Term expires Nov. 2018)
Commissioner – Dr. Richard Chervony (Term expires Nov. 2016)
Commissioner-Andreana Jackson (Term expires Nov. 2016)



NORTH BAY VILLAGE

Administrative Officials

Frank Rollason
Village Manager

Jenice Rosado
Deputy Village Manager/Human Resources

Yvonne P. Hamilton
Village Clerk

Robert L. Switkes
Village Attorney,
Law Offices of Robert L. Switkes
& Associates, P.A.

Incorporated on May 16, 1945

Administrative Staff

- Bert Wrains, Finance Director
- Carlos Noriega, Police Chief
- Raul Rodriguez, Building Official
- Rodney Carrero-Santana, Public Works Director

Village Mission Statement

The Village Commission will work to serve the diverse community and enhance the quality of life for all inhabitants of this “Three Island Paradise” by preserving our natural resources, stimulating economic activity, maintaining a safe environment, and improving the appearance of the Village through effective and transparent leadership.

Village-Wide Goals

- ❖ Provide a Professional Village Government: Financially Responsible with Personal Customer Service.
- ❖ Develop a Strong Sense of Community Identity and Pride.
- ❖ Maintain our Beautiful and Quaint Village on the Bay.
- ❖ Strive to Create an On-going Great Place to Live for all Generations.

ADVISORY BOARDS

Planning & Zoning Board

- J.F. Bud Farrey, Vice Chair
- Dr. Joshua Furman
- Dr. Douglas Hornsby
- Doris O'Hare
- Marvin Wilmoth

Business Development Advisory Board

- Scott Greenwald
- Kokoa Woodget
- Jose R. Alvarez
- Carlos G. Rodriguez
- Miguel Barbagallo

Youth & Education Services Board

- Kerry Allen
- Jason Strom
- Keir Roca
- Rosa Neely
- Ana Fonseca

Citizens Budget & Oversight

- Mary Kramer, Chair
- Temante Leary, Vice Chair
- Carlos G. Rodriguez
- Jeff Schweiger
- Keir Roca

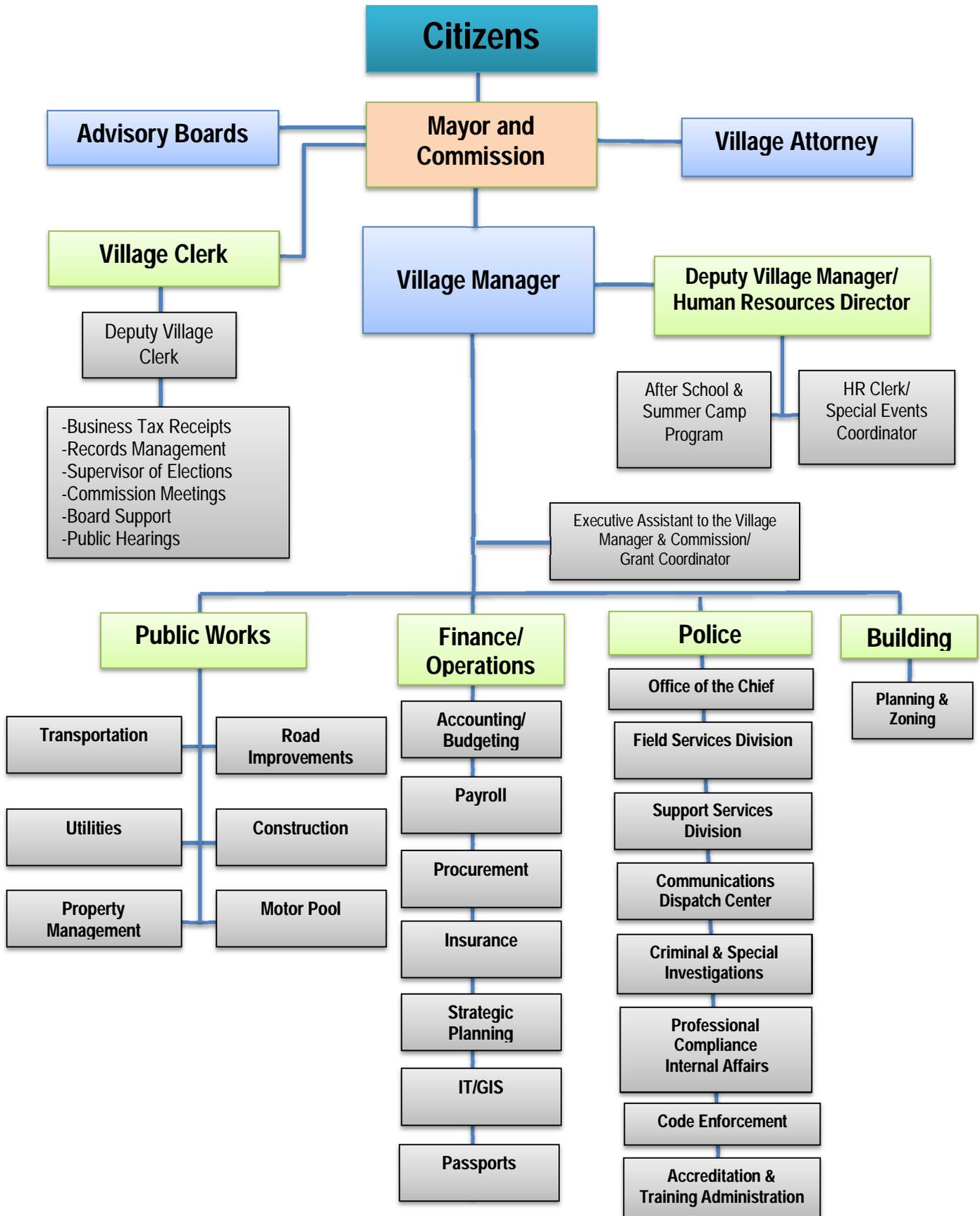
Community Enhancement Board

- Diana Quintero, Vice Chair
- Ana Watson
- Dora Tano
- Aniley Perez
- Kokoa Woodget

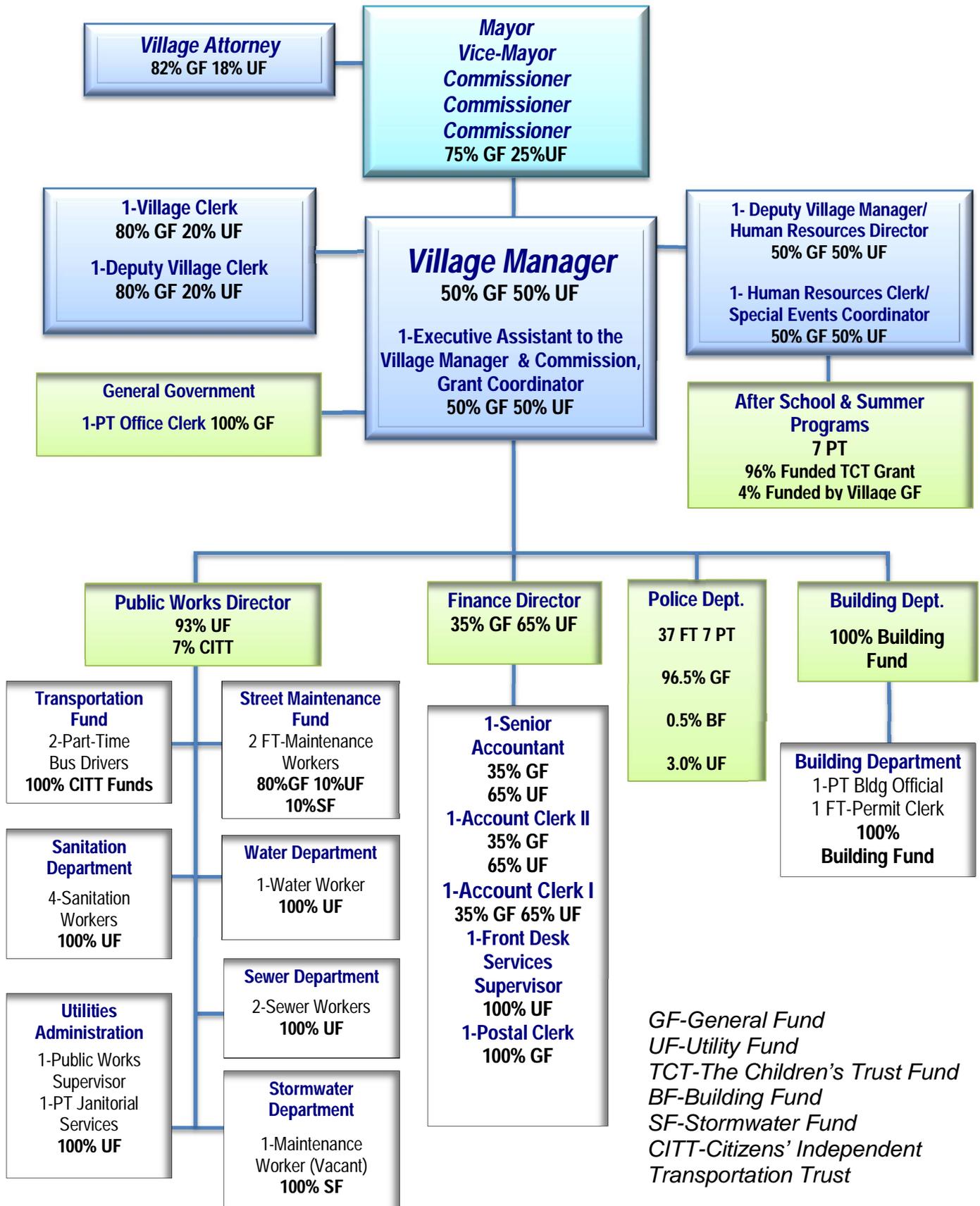
Arts, Cultural & Special Events Board

- Kokoa Woodget
- Aniley Perez
- Andrew Reid
- Vacant
- Vacant

ORGANIZATIONAL CHART



POSITION FUNDING SOURCES



AUTHORIZED STAFFING LEVELS

GENERAL FUND	FY 2013	FY 2014	FY2015	FY 2016	FY 2017
Village Commission Department	5 PT	5 PT	5 PT	5 PT	5 PT
Village Manager Department	4 FT	4 FT	4 FT	4 FT	4 FT
Village Clerk Department	2 FT 1 PT	3 FT	2 FT	2 FT	2 FT
Finance Department	4 FT	4 FT	4 FT	4 FT	4 FT
General Government Department	1 FT 3 PT	1 FT 3 PT	2 FT 1 PT	1 FT 1 PT	1 FT 1 PT
Police Department	30 FT 3 PT	31 FT 4 PT	33 FT 4 PT	37 FT 7 PT	37 FT 7 PT
Recreation & Human Services Department	1 PT	1 PT	0 PT	0	0
TOTAL GENERAL FUND	54	56	55	61	61
SPECIAL REVENUE FUNDS					
Building	1 FT 1 PT	1 FT 1PT	2 FT 1PT	2 FT 1PT	1 FT 1PT
Street Maintenance	2 FT	2 FT	2 FT	2 FT	2 FT
After School & Summer	8 PT	8 PT	8 PT	8 PT	7 PT
Transportation	1 PT	2 PT	2 PT	2 PT	2 PT
TOTAL SPECIAL REVENUE FUNDS	13	14	15	15	13
ENTERPRISE FUNDS					
Utility Administration	2 FT	3 FT	3 FT	2 FT 1PT	2 FT 1PT
Water Operation	1 FT	1 FT	1 FT	1 FT	1 FT
Sewer Operation	2 FT	2 FT	2 FT	2 FT	2 FT
Sanitation Department	4 FT	4 FT	4 FT	4 FT	4 FT
Storm Water	0	0	1 FT	1 FT	1 FT
TOTAL UTILITY FUNDS	9	9	10	11	11
TOTAL ALL FUNDS	76	79	80	87	85

Budget Staffing Level Changes

Police Department: Replace 1 PT Police Officer with a Part-Time Accreditation & Training Administrator

Police Department: Change PT Police Officers from 20 to 29 hours per week and Add FRS Retirement

Police Department: Add a Part-Time Code Enforcement Officer

Building Department: Eliminate FT Building & Zoning Clerk

After School & Summer Program: Eliminate Activity Coordinator 5

ALL FUNDS-BUDGET ANALYSIS BY DEPARTMENT FY 2017

FUND	NUMBER OF PERSONNEL	PERSONNEL SERVICES	MATERIALS SUPPLIES AND SERVICES	TOTAL OPERATING BUDGET	CAPITAL OUTLAY & OTHER	TOTAL ADOPTED BUDGET
GENERAL FUND						
Village Commission Department	5 PT	35,607	30,475	66,082	-	66,082
Village Manager Department	4 FT	409,980	6,360	416,340	-	416,340
Village Clerk Department	2 FT	231,987	66,630	298,617	-	298,617
Finance Department	4 FT	433,413	10,310	443,723	-	443,723
Legal Services Department	-	-	204,000	204,000	-	204,000
General Government Department	1 FT 1 PT	64,961	850,917	915,877	6,500	922,377
Police Department	37 FT 7 PT	4,368,537	374,867	4,743,403	157,950	4,901,353
Recreation & Human Svces Dep.	-	-	237,100	237,100	-	237,100
Compensated Absences	-	-	-	-	-	-
TOTAL GENERAL FUND	61	5,544,484	1,780,659	7,325,143	164,450	7,489,593
SPECIAL REVENUE FUNDS						
Building	1 FT 1PT	80,543	472,479	553,022	-	553,022
Street Maintenance	2 FT	115,771	249,481	365,251	-	365,251
After School & Summer	7 PT	150,089	25,591	175,680	-	175,680
Transportation	2 PT	82,885	75,760	158,645	1,062,345	1,220,990
TOTAL SPECIAL REVENUE FUNDS	13	429,287	823,311	1,252,598	1,062,345	2,314,943
TOTAL CAPITAL	-	-	-	-	1,322,000	1,322,000
ENTERPRISE FUNDS						
Utility Administration	2 FT 1PT	174,148	632,712	806,860	3,000	809,860
Water Operation	1 FT	72,877	798,074	870,951	-	870,951
Sewer Operation	2 FT	153,063	1,462,174	1,615,237	70,000	1,685,237
Sanitation Department	4 FT	279,721	681,069	960,790	55,000	1,015,790
Compensation for on-going union negotiations	-	-	-	-	-	-
TOTAL UTILITY FUND	10	679,808	3,574,030	4,253,838	128,000	4,381,838
Water Improvements Trust	-	-	-	-	9,100,000	9,100,000
Sewer Improvements Trust	-	-	-	-	13,078,959	13,078,959
Sanitation Improvements Trust	-	-	-	-	65,000	65,000
TOTAL IMPROVEMENTS TRUST	-	-	-	-	22,243,959	22,243,959
Storm Water	1 FT	59,418	49,700	109,118	1,800,000	1,909,118
TOTAL STORMWATER	1	59,418	49,700	109,118	1,800,000	1,909,118
Debt Service	-	-	-	-	648,059	648,059
TOTAL DEBT SERVICE	-	-	-	-	648,059	648,059
TOTAL ALL FUNDS	85	6,712,997	6,227,699	12,940,697	27,368,813	40,309,510

TOTAL PAYROLL COST FY 2017

Occupation	Proposed Earnings	COLA	Personnel Cost	Shift Diff	LON	Add'l Benefits	RET	FICA	W/Comp	Insurance	Employee Total
General Fund-Village Commission											
Mayor	7,800	-	-	-	-	-	-	597	20	-	8,416
Vice-Mayor	6,300	-	-	-	-	-	-	482	16	-	6,798
Commissioner	6,300	-	-	-	-	-	-	482	16	-	6,798
Commissioner	6,300	-	-	-	-	-	-	482	16	-	6,798
Commissioner	6,300	-	-	-	-	-	-	482	16	-	6,798
Total Village Commission	33,000	-	-	-	-	-	-	2,525	83	-	35,607
General Fund-Village Manager											
Village Manager	96,000	-	-	-	-	-	-	7,344	240	936	104,520
Deputy Village Manager/HR	94,124	-	-	-	300	3,600	21,340	7,499	235	10,814	137,912
Executive Assist. to Village Mgr & Commission	63,239	-	-	-	-	-	4,756	4,838	158	9,977	82,967
HR Clerk/Special Events Coord.	50,706	-	-	-	500	-	3,851	3,917	127	21,980	81,080
Total Village Manager	304,069	-	-	-	800	3,600	29,946	23,598	760	43,707	406,480
General Fund-Village Clerk											
Village Clerk	108,327	-	-	-	1,000	-	28,149	8,364	271	11,051	157,162
Deputy Village Clerk	56,217	-	-	-	-	-	4,228	4,301	141	9,939	74,825
Total Village Clerk	164,544	-	-	-	1,000	-	32,377	12,664	411	20,990	231,987
General Fund-Finance Department											
Finance Director	111,577	-	-	-	300	8,400	26,184	9,201	320	1,386	157,368
Senior Accountant	83,113	-	-	-	500	-	6,288	6,396	229	22,082	118,608
Account Clerk II	54,032	-	-	-	1,000	-	4,138	4,210	149	22,014	85,544
Account Clerk I	41,527	-	-	-	-	-	3,123	3,177	114	21,952	69,893
Total Finance Department	290,250	-	-	-	1,800	8,400	39,733	22,984	811	67,434	431,413
General Fund-General Government											
Post Office Clerk	35,602	-	-	-	-	-	2,677	2,724	89	9,740	50,832
Office Clerk	13,095	-	-	-	-	-	-	1,002	33	-	14,129
Total General Government	48,696	-	-	-	-	-	2,677	3,725	122	9,740	64,961
General Fund-Police Department											
Exec Assist to the Chief of Police	76,060	-	-	-	1,000	3,600	17,560	6,171	202	22,188	126,780
Head Dispatcher	58,553	-	-	-	1,000	-	8,040	4,556	149	9,938	82,235
Dispatcher	58,553	-	-	2,342	1,000	-	8,356	4,735	155	9,781	84,921
Dispatcher	48,382	-	-	1,935	500	-	3,821	3,888	127	15,692	74,345
Dispatcher	34,565	-	-	1,383	-	-	2,703	2,750	90	14,887	56,377
Dispatcher	34,565	-	-	-	-	-	2,599	2,644	86	14,698	54,593
Dispatcher	34,565	-	-	1,383	-	-	2,703	2,750	90	9,796	51,287
Records Clerk	44,277	-	-	-	1,000	-	3,405	3,464	113	14,975	67,234
PSA	42,345	-	-	-	500	-	3,222	3,278	107	10,236	59,688
Code Enforcement	65,646	-	-	-	300	4,800	5,320	5,412	177	679	82,334
Code Enforcement	42,062	-	-	-	-	-	3,163	3,218	105	-	48,547
PT Code Enforcement-New Vacant	26,688	-	-	-	-	-	2,007	2,042	67	-	30,803
PT Accreditation Coordinator	37,346	-	-	-	-	-	2,808	2,857	93	-	43,104
Total Non-Sworn Officers	603,606	-	-	7,043	5,300	8,400	65,708	47,763	1,561	122,870	862,250
Sub-Total	1,444,166	-	-	7,043	8,900	20,400	170,441	113,259	3,748	264,741	2,032,697

TOTAL PAYROLL COST FY 2017

Occupation	Proposed Earnings	COLA	INCENTIV E/PERSON NEL COST	Shift Diff	LON	Add'l Benefits	RET	FICA	W/COMP	Insurance	Employee Total
General Fund-Police Department											
Police Chief	116,541	-	3,496	-	-	6,000	27,092	9,550	5,368	2,078	170,125
Lieutenant	93,667	-	2,810	-	1,000	1,080	22,000	7,457	4,191	10,635	142,841
Lieutenant	93,667	-	2,810	-	1,000	480	22,000	7,457	4,191	22,554	154,159
Sergeant	84,958	-	2,549	-	1,000	1,560	19,976	6,771	3,806	22,535	143,154
Sergeant	77,306	-	2,319	-	-	720	17,971	6,091	3,424	22,487	130,319
Sergeant	84,958	-	2,549	-	1,000	1,440	19,976	6,771	3,806	10,413	130,913
Detective	77,306	-	2,319	-	1,000	600	18,197	6,168	3,467	22,439	131,496
Detective	77,306	-	2,319	-	1,000	600	18,197	6,168	3,467	22,439	131,496
Detective	77,306	-	2,319	-	1,000	1,560	18,197	6,168	3,467	22,466	132,483
Detective	77,306	-	2,319	-	1,000	1,680	18,197	6,168	3,467	15,477	125,614
Corporal	75,833	-	2,275	3,033	1,000	4,800	18,539	6,651	3,738	1,815	117,686
Corporal	75,833	-	2,275	1,517	1,000	240	18,197	6,168	3,467	15,449	124,146
Corporal	75,833	-	2,275	-	1,000	1,440	17,855	6,052	3,402	14,437	122,294
Patrol Officer	73,625	-	2,209	2,945	500	1,200	17,893	6,065	3,409	15,454	123,300
Patrol Officer	73,625	-	2,209	1,472	1,000	240	17,674	5,990	3,367	16,464	122,041
Patrol Officer	73,625	-	2,209	-	1,000	480	17,341	5,878	3,304	21,252	125,089
Patrol Officer	73,625	-	2,209	-	1,000	1,560	17,341	5,878	3,304	10,585	115,502
Patrol Officer	73,625	-	2,209	1,472	500	6,360	5,851	6,319	3,552	1,379	101,268
Patrol Officer	73,625	-	2,209	2,945	1,000	1,200	18,006	6,103	3,430	22,439	130,957
Patrol Officer	73,625	-	2,209	2,945	1,000	5,640	18,006	6,470	3,637	1,355	114,886
Patrol Officer	73,625	-	2,209	1,472	1,000	1,200	17,674	5,990	3,367	10,295	116,833
Patrol Officer	73,625	-	2,209	2,945	500	240	17,893	6,065	3,409	16,147	123,033
Patrol Officer	60,514	-	1,815	2,506	-	1,200	14,633	4,960	2,788	9,930	98,346
Patrol Officer	58,187	-	1,746	2,327	-	1,200	14,052	4,763	2,677	16,135	101,087
Patrol Officer	54,380	-	1,631	2,175	-	360	13,133	4,451	2,502	10,211	88,844
Police Officer	52,289	-	1,569	-	-	360	12,156	4,120	2,316	10,211	83,020
Police Officer	52,289	-	1,569	-	-	960	12,156	4,120	2,316	10,211	83,620
PT Patrol Officer	41,154	-	-	-	-	-	9,289	3,148	1,770	-	55,361
PT Patrol Officer	36,258	-	-	-	-	-	8,183	2,774	1,559	-	48,774
PT Patrol Officer	36,258	-	-	-	-	-	8,183	2,774	1,559	-	48,774
PT Patrol Officer	36,258	-	-	-	-	-	8,183	2,774	1,559	-	48,774
Total Sworn-Officers	2,178,033	-	60,843	27,756	18,500	44,400	504,044	176,281	99,086	377,292	3,486,235
Building Fund											
Chief Building Official	7,200	-	-	-	-	-	-	551	287	-	8,037
B&Z Permit Clerk	49,447	-	-	-	-	-	3,718	3,783	124	14,934	72,005
Total Building Department	56,647	-	-	-	-	-	3,718	4,334	410	14,934	80,043
Sub-total	2,234,680	-	60,843	27,756	18,500	44,400	507,763	180,615	99,496	392,225	3,566,278

TOTAL PAYROLL COST FY2017

Occupation	Proposed Earnings	COLA	PERSONNEL COST	Shift Diff	LON	Add'l Benefits	RET	FICA	W/Comp	Insurance	Employee Total
Street Maintenance Fund											
Maintenance Worker	36,038	-	-	-	1,000	-	2,785	2,833	3,611	9,782	56,050
Maintenance Worker	34,990	-	-	-	1,000	-	2,706	2,753	3,506	9,765	54,721
Total Street Maintenance	71,029	-	-	-	2,000	-	5,492	5,587	7,117	19,547	110,771
After School & Summer Program											
Program Director	51,960	-	-	-	-	4,800	-	4,342	267	-	61,369
Clerical Admin & Activity Coord.	21,584	-	-	-	-	-	-	1,651	111	-	23,346
Activity Coordinator 1	16,188	-	-	-	-	-	-	1,238	83	-	17,510
Summer Science Teacher	5,458	-	-	-	-	-	-	418	28	-	5,904
Activity Coordinator 3	16,188	-	-	-	-	-	-	1,238	83	-	17,510
Summer Activity Coordinator	3,720	-	-	-	-	-	-	285	19	-	4,024
ESE Coordinator 4	18,886	-	-	-	-	-	-	1,445	97	-	20,428
Total After School & Summer Program	133,984	-	-	-	-	4,800	-	10,617	689	-	150,090
Transportation Fund											
PT Bus Driver	30,160	-	-	-	-	-	2,268	2,307	1,707	-	36,442
PT Bus Driver	30,160	-	-	-	-	-	2,268	2,307	1,707	-	36,442
Total Transportation Fund	60,320	-	-	-	-	-	4,536	4,614	3,414	-	72,885
Utilities Administration											
Public Works Supervisor	61,106	-	-	-	-	4,800	4,956	5,042	153	1,091	77,147
Front Counter Supervisor	60,000	-	-	-	1,000	-	8,235	4,667	150	9,885	83,937
Janitorial Services	19,182	-	-	-	-	-	1,442	1,467	973	-	23,064
Total Utilities Administration	140,288	-	-	-	1,000	4,800	14,634	11,176	1,275	10,976	184,148
Water Department											
Water Maintenance Worker	45,962	-	-	-	1,000	-	3,532	3,593	1,981	12,810	68,877
Total Water Department	45,962	-	-	-	1,000	-	3,532	3,593	1,981	12,810	68,877
Sewer Department											
Sewer Maintenance Worker	54,288	-	-	-	1,000	-	4,158	4,230	2,340	10,127	76,143
Sewer Maintenance Worker	45,818	-	-	-	1,000	-	3,521	3,582	1,975	16,025	71,920
Total Sewer Department	100,107	-	-	-	2,000	-	7,678	7,811	4,315	26,152	148,063
Sanitation Department											
Sanitation Truck Driver	50,958	-	-	-	1,000	-	6,981	3,975	4,780	9,857	77,550
Sanitation Maintenance Wkr	47,335	-	-	-	1,000	-	6,491	3,698	4,440	9,832	72,796
Sanitation Truck Driver	36,021	-	-	-	1,000	-	2,784	2,832	3,379	10,015	56,030
Sanitation Maintenance Wkr	42,062	-	-	-	1,000	-	3,238	3,294	3,945	9,804	63,344
Total Sanitation Department	176,376	-	-	-	4,000	-	19,494	13,799	16,544	39,508	269,721
StormWater Department											
New Vacant-Maintenance Worker	30,000	-	-	-	-	-	2,256	2,295	3,006	21,861	59,418
Total StormWater Department	30,000	-	-	-	-	-	2,256	2,295	3,006	21,861	59,418
Sub-Total	758,065	-	-	-	10,000	9,600	57,622	59,491	38,341	130,853	1,063,972
Grand Total	4,436,911	-	60,843	34,798	37,400	74,400	735,826	353,365	141,585	787,819	6,662,947
*Retirement includes: FRS General 7.52% FRS Department Head 21.77% FRS Police/CMA REG 22.57% 13.50%											
*Additional Benefits Include: Car Allowance, Health Benefit, Educational Incentive, Clothing Allowance											
*Unemployment Compensation and Overtime are not included in this chart.											

VILLAGE MANAGER MESSAGE

October 1, 2016

Honorable Mayor and Village Commissioners:

I am pleased to present North Bay Village's FY 2017 Adopted Budget. This budget is a result of a preliminary review by staff, along with discussions with experts on the various issues that will affect our community during the next fiscal year. The Commission held two Public Hearings for community input on the FY 2017 budget. It was recommended and approved by the Commission to adopt a millage rate of 4.8432 mills to fully fund the FY 2017 general fund budget. The Commission also adopted the debt service millage rate at 0.7108 mills.

As we review the issues relating to the FY 2017 Budget, it was clear that the property values are improving over the past four years. The property value increase over the prior year's final gross taxable value was \$91 million or about 11.1%. The rolled back rate of 4.8455 mills would generate the same amount of revenue as the FY 2016 budget. The FY 2017 millage rate was adopted at 4.8432.

Staff and I have met with the Village Elected Officials and residents. Many of which expressed the need to enhance the level of services for the Village residents, property owners and businesses while minimizing the financial impact to the community. The FY 2017 budget achieves these goals without a tax increase.

The Village completed the major renovation of the Schonberger Park and several sewer and stormwater repairs and improvements. The following are major areas in which the Village will be involved during the FY 2017 budget year:

1. The design and development of the New Village Hall/Police/Fire complex.
2. Development of the plans and specifications for the Boardwalk, and continuation of the Bay Walk Plaza.
3. The continued improvements at Village Parks through grants and impact fees.
4. Continued development of the educational and recreational projects for the youth of the Village including the International Baccalaureate Program (IB), the basketball court at TIES, scholarships, and other recreation equipment for senior programs.
5. Explore business development activities through development of a marketing plan promoting North Bay Village.
6. Follow up on the FP&L underground utility plan based on the results of the ballot question on the November 2016 ballot.

7. Implement major repairs and upgrades to the Villages water and sewer system. This will be funded primarily through the State Revolving Loan Program (SRL). The stormwater infrastructure improvements are being accomplished through State and local grants, as well as user fees.

The staff will be working on these projects during the FY 2017 budget year. Also, there are several items that should have an impact on the efficiency of our staff and providing services to our citizens. The following are a few of those items:

Youth Services:

The Children's Trust granted the Village funding for the After School Program and Summer Camp at Treasure Island Elementary School. This program has been a big success and will continue for FY 2017 as they have approved continuation of the program for another year and include additional funding to serve a larger base. The police department has started a summer program for the youth as well as started implementing some of the PAL program elements.

Dr. Paul Vogel Park:

The park construction has been completed. If the Village is successful in securing additional grant funds and with the use of impact fees we should be able to expand the park facilities by adding other facilities in the park, including new artificial turf. An improved shade structure for the playground equipment module is currently under fabrication and will be installed prior to the end of 2016.

Personnel Programs:

The Village implemented a revised personnel system three years ago, and updated it as late as February 2016. The staff has implemented personnel manuals as well as a Compensation Plan for all positions. This has standardized compensation between similar positions and will be utilized in a performance or merit based compensation plan. The Village is currently negotiating a Collective Bargaining Agreement (CBA) with the blue collar and clerical employees who are currently working under an expired CBA. The Village has approved a CBA for the uniformed police officers that will be effective through September 30, 2019. We are optimistic in getting the final CBA agreed to with the General and Blue Collar employees in early FY 2017. These new personnel systems will be incorporated into the new contracts where possible.

In the past three annual budgets some of the police department expenses have been paid utilizing State and Federal forfeiture funds. However, currently the shared revenue from these sources is not as large as in past years. The remaining forfeiture funds will be utilized as efficiently as possible, however, some of the expenses may have to be absorbed back into the General Fund.

There are no new capital projects requested for FY 2017. We are continuing the current projects, including a New Village Hall which will include police and fire stations, continuation of the Bay Walk Plaza and Boardwalk projects as funds are available. We are underway for major rehabilitation and upgrades to the Village's water, sewer and storm water infrastructure.

The FY 2017 General Fund revenue and transfers was adopted at \$7,683,276 as compared to FY 2016 budget of \$6,612,449 The funding for the additional expenses is to be achieved primarily through the increase in property values which generates more revenue while reducing the millage rate to 4.8432 mills. –Below the roll-back rate.

Other Funds:

The Utility Fund in FY 2015 and FY 2016 had several capital projects. These have been mostly completed. In FY 2016 the Village had a large amount of repairs to the existing water and sewer systems. In FY 2015 the Village applied for and received three loan commitments from the Florida Department of Environmental Protection for upgrade and repairs to the Villages water and sewer system. The Utility projects have been designed and are currently in the bidding and constructions phases. The 3 projects should be completed by the end of 2017. The 2015 Florida legislature provided a 100% grant of \$600,000 for restoring the Village's 2 deep injection wells for storm water disposal. The 2016 Florida Legislature approved an additional \$225,000 for improvements to the stormwater outfall systems. Also, we have secured a grant from the South Florida Water Management District (SFWMD) in the amount of \$150,000 for improvements to the stormwater discharge infrastructure. The Storm Water Fund is planning on additional work on the storm drain discharge outlets. The Village grant writer has applied for several grants to assist the Village with the funding for this project.

Transportation:

The Transportation Fund was established to account for the revenues and expenditures for the CITT surtax monies the Village receives from Miami-Dade. The transit and transportation needs of the Village will be developed within this fund. The Village received a new 2016 bus for our Village residents and used the CITT funds for this purchase. When the water and sewer projects are completed the Village will be able to utilize some of the CITT funds for the repaving portions of the streets that will be torn up.

The Local Option Gas Tax that is levied on gasoline and diesel sales is collected and distributed by the State of Florida. These monies must also be used with the CITT funds for transportation needs of the Village and are accounted for in the Streets Fund.

Debt Service:

The Debt Service Fund was established to account for the General Obligation (GO) Ad Valorem tax revenues and the principle and interest payments on the Village's two (2) General Obligation bonds. The FY 2016 millage rate was 0.8573 mills which allowed the Village to fully fund this Debt Service Trust Fund. The amount required to fund FY 2017 debt service is \$ 648,059. This will require a millage of 0.7108 to fund the FY 2017 GO Bond debt service, which equates to a (0.1146) reduction.

Adopted Budget:

The Adopted FY 2017 General Fund, Utility Fund, Special Revenue Funds and Capital Funds budgets are respectfully submitted to the Commission. The FY 2017 budget was adopted after two required Public Hearing in September 2016.

The FY 2016 General Fund budget was funded with the Adopted millage rate of 5.3834 mills. The Village's FY 2017 General Fund expenditures are funded in the amount of \$ 7,489,593 and the adopted operating millage rate is established at 4.8432 mills for FY 2017. The voter approved debt service for FY 2016 was 0.8573 mills and the millage rate to fully fund the GO debt service for FY 2017 is 0.7108 mills. The overall total millage went from 6.2088 to 5.5540 or a decrease of (0.6548) mills.

Respectfully Submitted,



Frank Rollason,
Village Manager

FINANCIAL POLICIES AND PROCEDURES

Debt Service

Investment strategies for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Securities purchased shall not have a stated final maturity date that exceeds the debt service payment date. Funds shall be managed and invested with the objectives of safety, liquidity and yield (listed in order of priority). The performance of the debt service funds will be measured against the 3-month U.S. Treasury Bill index.

I. Purpose and Objective the purpose of this policy is to establish guidelines governing the amount and type of debt issued by the Village of North Bay Village, the issuance process, and the management of the debt portfolio. The Village, in keeping with its Village-wide goals, must issue debt from time to time in order to make certain improvements and to continue to create a positive atmosphere for its inhabitants.

The adoption of a written debt policy by the Village’s Commission and its active use help ensure a consistent approach to debt issuance which will benefit existing and future holders of Village debt. Access to capital markets at reasonable interest rates and credit terms is a fundamental goal that is facilitated through the adoption of appropriate debt policies taking into consideration the amount and types of fixed and variable rate debt given the Village’s risk tolerance to market fluctuations, capital market outlook, future capital needs, credit, rating agency considerations, tax implications and industry competition.

II. Scope This policy shall apply to all debt obligations of the Village, whether for the purpose of acquisition or construction of Village assets or the refunding of existing debt.

III. Exceptions Exceptions to this policy will be approved by the Village Commission.

IV. Debt Management Policy

Debt Limits

a. Legal limits- The Village shall incur no debt unless the incurrence of such debt is approved by a majority of the Commission. Any General Obligation debt must be approved by the voters. The legal debt limits are set as follows:

- (i) *Acquisition of real property – The commission may acquire property within or without the corporate limits of the Village for any municipal purpose, in fee simple or any lesser interest or estate, by purchase; gift, devise, or lease provided such amount of expenditure for real property shall not exceed twenty (20) percent of the current annual fiscal budget of the Village.*
- (ii) *Capital improvement projects – The commission may, through proper procedure, propose, undertake and finance capital improvement projects to fulfill the necessary needs of the Village, provided that the amount of total expenditures for all such projects shall not exceed twenty (20) percent of the current annual budget of the Village in any one fiscal year.*
- (iii) *Excess of 20 percent of annual budget. In the event that the Adopted purchase (s) of property and/or total expenditure(s) do exceed twenty (20) percent of the current annual*

budget of the Village in any fiscal year, then a referendum will be held of the qualified electors of the Village and it shall require a majority of those voting in such election to authorize such projects. Any funds specifically designated for the particular project, which are received from the Federal Government, State, County or from any source, other than municipal taxation, will not be included in calculating the project cost for the purposes of section 3.06, or the Village Charter

- (iv) *Waiver of referendum. This referendum requirement may be waived, however, if the commission by four affirmative votes, finds and declares that an emergency exists, and that there is a threat to the health, welfare and safety of the citizens so the Village.*
- (v) *Sale and lease of real property. The commission shall not undertake to sell, mortgage, assign or otherwise dispose of or alienate the title to any real property owned by the Village, without first having secured the approval of the qualified electors of the Village, through a majority vote of the qualified electors participating in a regular or special election for such purpose. Such referendum shall state, generally and in substance, the terms and conditions of the Adopted sale, mortgage, assignment or other disposition or alienation of title.*

Except where referendum is otherwise required by Miami-Dade County law, the commission may lease any real property owned by the Village to any other individual, group, business, corporation or other entity for a period not to exceed one (1) year and may renew the lease each year thereafter that it so desires. Leases for a period longer than one (1) year require approval in a referendum by the qualified electors of the Village. However, nothing contained herein shall preclude the Village, without referendum, from leasing Village real property to a governmental agency for governmental use for a period not to exceed ten (10) years; and except as prohibited by the Florida Constitution Miami-Dade County Charter or statutes of this state or restricted in this Charter.

Independent audits

At the beginning of each calendar year, or as soon thereafter as practical, the Commission shall designate one or more qualified certified public accountants, who may be the regular auditors of the Village and who, as of the end of the fiscal year, shall make an independent audit of accounts and other evidences of financial transaction of the Village government. They shall submit their report to the Commission no later than at a regularly scheduled April Commission meeting. A copy of the audit shall be made available for inspection in the office of the Village Manager. The accountants shall have no personal interest, direct or indirect, in the fiscal affairs of the Village. Within specifications approved by the Commission the accountants shall post-audit the books and documents kept by or under the direction of the Village Manager and any and all separate or subordinate accounts kept by any other office, department or agency of the Village government. The Commission may also designate one or more qualified certified public accountants to conduct special audits at other times, or monthly or continuing audits as it may consider in the public interest. A copy of such special audits will also be made available for public inspection.

Annual Budget Policies and Procedures

The Village Manager, at least sixty (60) days prior to the beginning of each fiscal year, shall submit to the Commission a budget and an explanatory budget message in the form and with the contents provided by the Village Charter, (Section 7.03). For such purpose, he shall obtain from the head of each office, department or agency of the Village estimates of revenue and expenditure of that office, department or agency detailed by organization units and character and

object of expenditure, and such other supporting data as he may request; together with an estimate of all municipal projects pending, or which such department head believes should be undertaken:

- A. Within the budget year, and
- B. Within the five (5) next succeeding years.

In preparing the budget, the Village Manager shall review and revise the estimates as he may deem advisable.

I. Balanced Budget

Each annual budget adopted by the Village Commission shall be a balanced budget in accordance with the Village of North Bay Village Code (Section 35.22). A budget ordinance is balanced when the sum of estimated net revenues and appropriated fund balances is equal to appropriations.

II. Budget Adoption

The Commission shall, by resolution, adopt the budget on or before the thirtieth day of September of each year. If it fails to adopt the budget by this date, the Commission, by resolution, may direct that the amounts appropriated for current operation for the current fiscal year shall be deemed adopted for the ensuing fiscal year for a period of thirty (30) days and renewed by resolution each thirty (30) days with all items in it prorated accordingly, until such time as the Commission adopts a budget for the ensuing fiscal year. A resolution adopting an annual budget shall constitute appropriations of the amounts specified therein as expenditures from the funds indicated. Village Charter Article VII (Section 7.03.L).

III. Specific Appropriation

Except where formal contracting, bidding, or other procedures are required by law as a condition precedent to the expenditures of funds, the Village Manager is authorized to expend Village funds in accordance with the Village's annual adopted budget as it may exist from time to time, including all mid-year adjustments, without further action of the Village Commission.

IV. Budget Amendments

The Village's annual budget may be amended from time to time in the following manner:

(A) Minor amendments. Transfers between line items within a departmental budget, or decreases in line items, not amounting to more than 5% of the total budget of each department, may be made by the Village Manager by written statement describing the transfers and the reasons therefore. A copy of such statement shall be filed with the Village Clerk and delivered to the Mayor and each of the Village Commissioners. A copy shall also be posted at a conspicuous place in Village Hall. The transfers shall become effective 14 days after posting, unless within that time, the Mayor or any Village Commissioner shall notify the Village Clerk that they wish the transfer placed upon the Village Commission agenda for consideration by the Village Commission. Any transfer considered by the Commission must be approved by majority vote of the Commission.

(B) Other amendments. All other budgetary transfers shall be approved by resolution of the Village Commission.

(C) Nothing in this section shall authorize the Village Manager to expend unanticipated revenues which may accrue to the Village during the course of the fiscal year, unless and until the unanticipated revenues have been budgeted by the Village Commission. (Ord. 84-14, passed 10-23-84)

V. Budget Basis

The budgets of the governmental funds (for example, the General Fund, Street Maintenance, Building Fund, and the Debt Service Fund) are prepared on a modified accrual basis of accounting. This means revenues must be both measurable and available to liquidate liabilities of the current period. Likewise, expenditures generally are recognized when an event or transaction is expected to draw upon current expendable resources. There are no exceptions between the basis of budgeting and the basis of accounting for the governmental funds. Budgets for the proprietary funds and fiduciary funds are Adopted on the accrual basis of accounting, which means transactions and events are recognized as revenues/gains or expenditures/losses when they occur, regardless of the timing of related cash flows. The following are exceptions to the accrual basis of accounting, in the case of proprietary funds:

- Capital outlays are budgeted as expenditures.
- Proceeds from the issuance of debt are considered to be revenues, not an increase in liabilities.
- Principal payments are shown as expenditures rather than reductions of liabilities.

The Village applies all applicable Government Accounting Standards Board (GASB) pronouncements as well as the following pronouncements issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board (FASB) statements and interpretations, Accounting Principles Board (APB) opinions and Accounting Research Bulletins. During June 1999, GASB issued Statement No. 34. This statement established new accounting and financial reporting standards for state and local governments. The Village implemented the new financial reporting requirements of GASB 34. From a budgetary perspective, the statement requires a budget to actual comparison, showing both the original Adopted budget and the final working budget.

Enterprise Funds

The Utility Fund and Stormwater Fund are budgeted on a full accrual basis. Expenditures are recognized when a commitment is made, but revenues are also recognized when they are earned and obligated to the Village.

Investment Policy

It is the policy of the Village of North Bay Village (the "Village") that all available funds shall be invested in conformance with these legal and administrative guidelines.

Effective cash management is recognized as essential to good fiscal management. An effective cash management and investment policy will be pursued to take advantage of investment interest as viable and material revenue to all operating and capital funds. The Village's portfolio shall be designed and managed in a manner responsive to the public trust and consistent with state and federal law.

Investments shall be made with the primary objectives in order of importance:

- ❖ Safety,
- ❖ Liquidity, and
- ❖ Risk-appropriate Yield.

To ensure these objectives are attained, the Village will pursue:

- ❖ Preservation of capital and protection of principal,
- ❖ Maintenance of sufficient liquidity to meet operating needs,
- ❖ Security of Village funds and investments,
- ❖ Diversification of investments to avoid unreasonable or avoidable risks, and Optimization of interest earnings.

This Policy is to be authorized by the Village Commission in accordance with Chapter 218, Section 415 of the Florida Statutes.

Annual Investment Policy Review

The Policy shall be subject to revisions consistent with changing laws, regulations, and needs of the Village. The Village Commission shall review the Policy on an annual basis and adopt a resolution stating that it has reviewed the Policy and approves any changes or modifications.

Fund Balance/Retained Earnings Reserves

The Village shall maintain 20% of the current fiscal year general fund and Utility Fund as a reserve fund balance/retained earnings balance. The fund balance/retained earnings may be utilized for the following purposes: unscheduled natural disasters/emergencies, unanticipated capital improvements and infrastructure needs, unforeseen contingent liabilities, acts of God or war, for the emergency health, safety, and welfare needs of the Village. For a more detailed discussion of the Fund Balance/Retained Earnings Reserves please refer to section 35.22 in the Village's Code.

Revenue Policies

1. The Village will attempt to maintain a diversified and stable revenue system as a shelter from short-run fluctuations in any single revenue source.
2. The Village will attempt to obtain additional major revenue sources as a way of ensuring a balanced budget.
3. The Village will establish user charges and fees at a level to recover the full cost (direct and indirect) of providing the service in the Utility Fund, which is self-sustaining.
4. The Village will review fees/charges annually and will design or modify revenue systems to include provisions that automatically allow charges to grow at a rate that keeps pace with the cost of providing the service.
5. The Village will consider market rates and charges levied by other public and private organizations for similar services in establishing fees and charges.

Budget Calendar Fiscal Year 2017

APR 30	Distributed budget documents to departments
MAY 25	Capital projects due into finance
MAY 25	Department budgets due to finance
JUNE 6	Final submittal to finance of department changes to budget request
JUNE 20-27	Village Manager and finance reviews budgets with departments
JULY 1	DR-420 Form received from County Property Appraiser
JULY 14	Proposed budget submitted to Village Commission
JULY 27	School Board first budget public hearing
JULY 14	North Bay Village's special budget meeting on preliminary FY 2017 budget and a regular Commission meeting to consider and adopt the Tentative Millage rate and set the Public Hearing dates and time
AUGUST 4	Final submission of DR-420 forms to County Property Appraiser a. Submit tentative millage rate b. Submit the current roll back rate c. Submit time, date and place of public hearings
SEPTEMBER 7	School Board final budget hearing
SEPTEMBER 8	County first budget hearing
SEPTEMBER 15	North Bay Village's first public hearing on the PROPOSED millage tax rate, FY 2017 budget. Adopt tentative Millage Rates and tentative budget
SEPTEMBER 17	County final budget hearing
SEPTEMBER 27	North Bay Village's final public hearing on the final millage tax rate and adoption of the FY 2017 budget
OCTOBER 1, 2016	FY 2017 Annual budget starts



CERTIFICATION OF TAXABLE VALUE

Reset Form

Print Form

DR-420
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year: 2016	County: MIAMI-DADE
Principal Authority: NORTH BAY VILLAGE	Taxing Authority: CITY OF NORTH BAY VILLAGE

SECTION I: COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	940,606,975	(1)
2.	Current year taxable value of personal property for operating purposes	\$	19,100,533	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	0	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	959,707,508	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	43,774,050	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	915,933,458	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	824,421,583	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, Certification of Voted Debt Millage forms attached. If none, enter 0	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	Number 1

Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.		
SIGN HERE	Signature of Property Appraiser:	Date:	
	Electronically Certified by Property Appraiser	7/1/2016 10:15 AM	

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>	5.3834	per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	4,438,191	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	0	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	4,438,191	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	0	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	915,933,458	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>		4.8455 per \$1000	(16)
17.	Current year proposed operating millage rate		6.3834 per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	6,126,197	(18)

Continued on page 2

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
		<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)

DEPENDENT SPECIAL DISTRICTS AND MSTUs		STOP HERE - SIGN AND SUBMIT
--	---	------------------------------------

22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>	\$	4,438,191	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>		4.8455 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>	\$	4,650,263	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>	\$	6,126,197	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>		6.3834 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>		31.74 %	(27)

First public budget hearing	Date :	Time :	Place :
------------------------------------	--------	--------	---------

S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer :			Date :	
	Title :		Contact Name and Contact Title :		
	VILLAGE MANAGER		BERT WRAINS, , FINANCE DIRECTOR		
	Mailing Address :		Physical Address :		
	1666 KENNEDY CAUSEWAY		1666 KENNEDY CAUSEWAY		
City, State, Zip :		Phone Number :	Fax Number :		
NORTH BAY VILLAGE, FL 33141		305/756-7171	305/756-7722		

Instructions on page 3



CERTIFICATION OF VOTED DEBT MILLAGE

Reset Form

Print Form

DR-420DEBT
R. 6/10
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2016	County : MIAMI-DADE
Principal Authority : NORTH BAY VILLAGE	Taxing Authority : CITY OF NORTH BAY VILLAGE

Levy Description :
VOTED DEBT

SECTION I: COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	940,606,975	(1)
2.	Current year taxable value of personal property for operating purposes	\$	19,100,533	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	0	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	959,707,508	(4)

SIGN HERE	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.	
	Signature of Property Appraiser : Electronically Certified by Property Appraiser	Date :	7/1/2016 10:15 AM

SECTION II: COMPLETED BY TAXING AUTHORITY

5.	Current year proposed voted debt millage rate	0.7108	per \$1,000	(5)
6.	Current year proposed millage voted for 2 years or less under s. 9(b) Article VII, State Constitution	0.0000	per \$1,000	(6)

S I G N H E R E	Taxing Authority Certification	I certify the proposed millages and rates are correct to the best of my knowledge.		
	Signature of Chief Administrative Officer :			Date :
	Title : VILLAGE MANAGER	Contact Name and Contact Title : BERT WRAINS, FINANCE DIRECTOR		
	Mailing Address : 1666 KENNEDY CAUSEWAY	Physical Address : 1666 KENNEDY CAUSEWAY		
	City, State, Zip : NORTH BAY VILLAGE, FL 33141	Phone Number : 305/756-7171	Fax Number : 305/756-7722	

INSTRUCTIONS

Property appraisers must complete and sign Section I of this form with the DR-420, *Certification of Taxable Value*, and DR-420S, *Certification of School Taxable Value*, and provide it to all taxing authorities levying a

- Voted debt service millage levied under Section 12, Article VII of the State Constitution
- Millage voted for two years or less under s. 9(b), Article VII of the State Constitution

Section I: Property Appraiser

Use a separate DR-420DEBT for each voted debt service millage that's levied by a taxing authority. The property appraiser should check the Yes box on Line 9 of DR-420, *Certification of Taxable Value*, or Line 8 of DR-420S, *Certification of School Taxable Value*. The property appraiser should provide the levy description and complete Section I, Lines 1 through 4 of this form, for each voted debt service millage levied.

Enter only taxable values that apply to the voted debt service millage indicated.

Sign, date, and forward the form to the taxing authority with the DR-420.

Section II: Taxing Authority

Each taxing authority levying a voted debt service millage requiring this form must provide the proposed voted debt millage rate on Line 5.

If a DR-420DEBT wasn't received for any

- Voted debt service millages or
- Millages voted for two years or less

contact the property appraiser as soon as possible and request a DR-420DEBT.

Sign, date, and return the form to your property appraiser with the DR-420 or DR-420S.

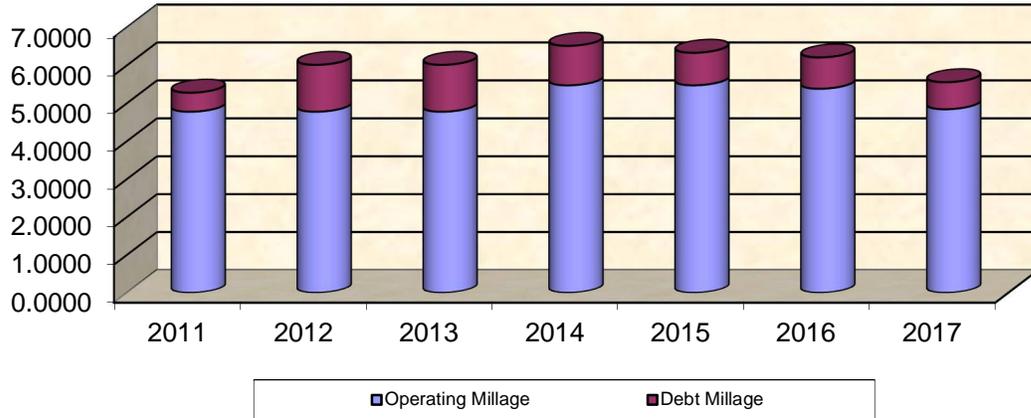
All TRIM forms for taxing authorities are available on our website at <http://dor.myflorida.com/dor/property/trim>

TAX RATE COMPARISON

TAX RATE COMPARISON				TAX ROLL COMPARISON	
Fiscal Year	General Fund	Debt Service	TOTAL	Fiscal Year	Taxable Value
1991	4.4730	0.7810	5.2540	1991	\$ 198,315,763
1992	4.9900	0.7960	5.7860	1992	\$ 201,500,493
1993	5.4000	0.6800	6.0800	1993	\$ 200,341,476
1994	5.6200	0.6700	6.2900	1994	\$ 197,467,210
1995	5.1120	0.6310	5.7430	1995	\$ 205,281,409
1996	5.0730	0.6410	5.7140	1996	\$ 209,085,760
1997	5.1190	0.6540	5.7730	1997	\$ 212,927,190
1998	4.8870	0.6260	5.5130	1998	\$ 221,773,650
1999	4.8870	0.6172	5.5042	1999	\$ 227,572,848
2000	4.8870	0.5680	5.4550	2000	\$ 240,381,315
2001	5.2300	0.5538	5.7838	2001	\$ 248,830,321
2002	5.7642	0.5169	6.2811	2002	\$ 253,254,682
2003	5.7642	0.4481	6.2123	2003	\$ 293,815,457
2004	5.8094	0.4029	6.2123	2004	\$ 324,965,284
2005	5.9250	0.2873	6.2123	2005	\$ 502,503,719
2006	5.9783	0.2340	6.2123	2006	\$ 606,687,342
2007	5.9000	0.1980	6.0980	2007	\$ 726,025,509
2008	4.6697	0.1290	4.7987	2008	\$ 979,310,707
2009	4.6697	0.1290	4.7987	2009	\$ 1,162,487,427
2010	4.2772	0.5215	4.7987	2010	\$ 939,526,353
2011	4.7772	0.5008	5.2780	2011	\$ 691,801,219
2012	4.7772	1.2355	6.0127	2012	\$ 644,791,383
2013	4.7772	1.2355	6.0127	2013	\$ 636,142,982
2014	5.4740	1.0405	6.5145	2014	\$ 669,073,746
2015	5.4740	0.8573	6.3313	2015	\$ 747,944,185
2016	5.3834	0.8254	6.2088	2016	\$ 824,421,583
2017	4.8432	0.7108	5.5540	2017	\$ 959,707,508

AD VALOREM TAX GRAPHS

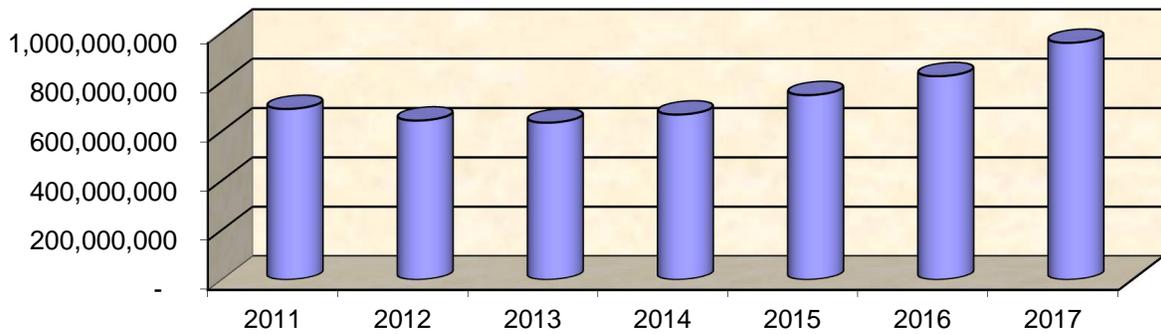
7 Year Tax Rates



	2011	2012	2013	2014	2015	2016	2017
Operating Millage	4.7772	4.7772	4.7772	5.4740	5.4740	5.3834	4.8432
Debt Millage	0.5008	1.2355	1.2355	1.0405	0.8573	0.8254	0.7108
Total Millage	5.2780	6.0127	6.0127	6.5145	6.3313	6.2088	5.5540

7 Year Property Assessments

Assessment



Tax Year	2011	2012	2013	2014	2015	2016	2017
Assessment	691,801,219	644,791,383	636,142,982	669,073,746	747,944,185	824,421,583	959,707,508

PROPERTY TAX IMPACT/AVERAGE HOME

OPERATING MILLAGE RATE (\$) FOR A HOME APPRAISED AT \$250,000		
	ADOPTED FY 2016 MILLAGE RATE AT	ADOPTED FY 2017 MILLAGE RATE AT
	5.3834	4.8432
TAXABLE VALUE OF HOME	\$ 250,000	\$ 250,000
DIVIDED BY \$1,000	\$ 250	\$ 250
MULTIPLIED BY MILLAGE RATE	\$ 1,346	\$ 1,211
(DECREASE) / INCREASE MUNICIPAL TAX		\$ (135)

DEBT MILLAGE RATE (\$) FOR A HOME APPRAISED AT \$250,000		
	ADOPTED FY 2016 DEBT MILLAGE RATE	ADOPTED FY 2017 DEBT MILLAGE RATE
	0.8254	0.7108
TAXABLE VALUE OF HOME	\$ 250,000	\$ 250,000
DIVIDED BY \$1,000	\$ 250	\$ 250
MULTIPLIED BY MILLAGE RATE	\$ 206	\$ 178
(DECREASE) / INCREASE DEBT MILLAGE		\$ (29)

BUDGET SUMMARY

ESTIMATED REVENUES	GENERAL FUND	BUILDING FEE FUND	STREET MAINTENANCE FUND	AFTER SCHOOL & SUMMER FUND	TRANSPORTATION FUND	CAPITAL FUND	WATER SEWER SANITATION	WATER TRUST	SEWER TRUST	SANITATION TRUST	STORM WATER FUND	DEBT SERVICE FUND	TOTAL
TAXES: MILLAGE PER \$1,000													
Ad Valorem Taxes 4.8432	4,415,653												4,415,653
Ad Valorem Taxes 0.7108 (voted debt)												648,059	648,059
Local Option Gas Tax			124,000										124,000
Sur-Tax - Transportation					320,000								320,000
Franchise Fees	457,500												457,500
Utility Tax Revenue	815,000												815,000
License & Permits	94,500	574,764											669,264
Grant/Intergovernmental Revenue	859,000		59,641	169,252		100,000							2,312,819
Charges for Services	72,680												72,680
Fine & Forfeitures	97,000												97,000
Miscellaneous Revenue	81,500				2,000		1,020						86,520
Debt Proceeds								9,100,000	12,800,000				21,900,000
Water/Sewer/Sanitation Revenue							5,530,003						5,530,003
Water Improvements Trust													-
Sewer Improvement Trust													-
Storm Water Fees											122,000		122,000
TOTAL REVENUES	6,892,833	574,764	185,641	169,252	322,000	100,000	5,531,023	9,100,000	12,800,000	0	1,246,926	648,059	37,570,499
Transfers In	790,443	0	179,611	6,428	55,248	0	0	0	278,959	65,000	0	0	1,375,689
Fund Balances/Reserves/Net Assets	2,384,863	0	0	0	843,742	1,281,000	0	0	0	0	673,269	0	5,182,874
Total Rev., Transfers & Bal	10,068,139	574,764	365,251	175,680	1,220,990	1,381,000	5,531,023	9,100,000	13,078,959	65,000	1,920,195	648,059	44,129,061
EXPENDITURES													
Village Commission Department	66,082												66,082
Village Manager Department	416,340												416,340
Village Clerk Department	298,617												298,617
Finance Department	443,723												443,723
Legal Services Department	204,000												204,000
General Government Department	922,377												922,377
Police Department	4,901,353												4,901,353
Recreation/Human Services Dept.	237,100												237,100
Building Department		553,022											553,022
Public Works/Maintenance Division			365,251										365,251
After School & Summer				175,680									175,680
Transportation					1,220,990								1,220,990
Capital Projects Fund						1,381,000							1,381,000
Utilities Admin/Water/Sewer/Sanitation							4,381,838						4,381,838
Storm Water											1,909,118		1,909,118
Debt Service									278,959			648,059	927,018
Compensated Absences	0												-
TOTAL EXPENDITURES	7,489,593	553,022	365,251	175,680	1,220,990	1,381,000	4,381,838	0	278,959	0	1,909,118	648,059	18,403,510
Water Improvement Trust								9,100,000					9,100,000
Sewer Improvement Trust									12,800,000				12,800,000
Sanitation Improvement Trust										65,000			65,000
TOTAL CAPITAL IMPROVEMENTS	0	0	0	0	0	0	0	9,100,000	12,800,000	65,000	0	0	21,965,000
TOTAL EXP & CAP IMPROVEMENTS:	7,489,593	553,022	365,251	175,680	1,220,990	1,381,000	4,381,838	9,100,000	13,078,959	65,000	1,909,118	648,059	40,368,510
Transfers Out	193,684	21,742	0	0	0	0	1,149,185	0	0	0	11,077	0	1,375,689
Fund Balances/Reserves/Net Assets	2,384,863	0	0	0	0	0	0	0	0	0	0	0	2,384,863
Total Appropriated Expenditures	10,068,139	574,764	365,251	175,680	1,220,990	1,381,000	5,531,023	9,100,000	13,078,959	65,000	1,920,195	648,059	44,129,061
THE TENTATIVE, ADOPTED AND / OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD													

FUND STRUCTURE

Governmental Funds Group – General Fund

General Fund

Building Fund

Street Maintenance Fund

Non-Major Governmental Funds Group – Special Revenue Funds

After School & Summer Fund

Transportation Fund

Governmental Funds Group – Debt Service Fund

Debt Service Fund – Series 2010 and 2010 Refunding Note

Governmental Funds Group – Capital Projects Fund

Capital Projects Fund

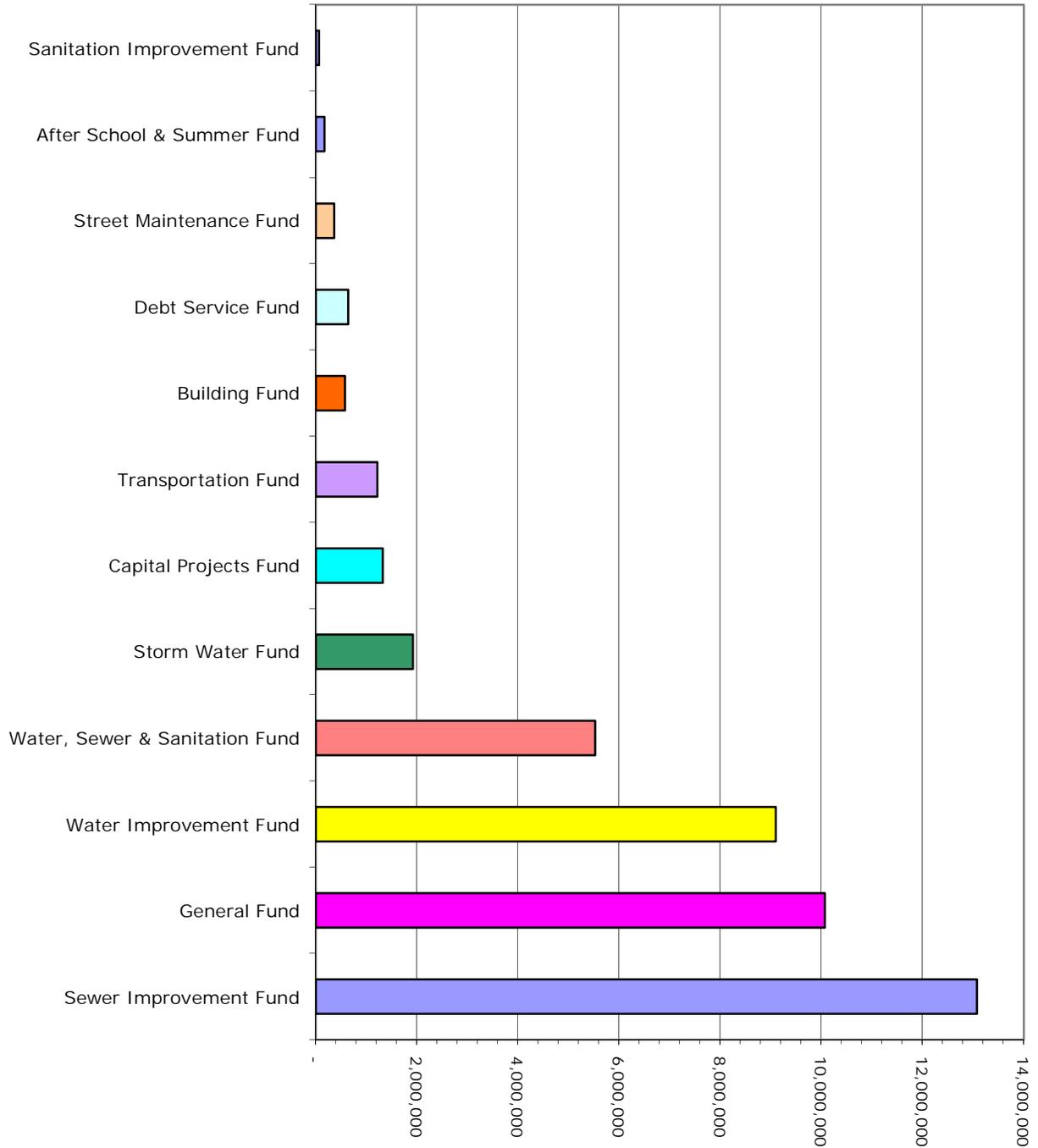
Proprietary Funds Group – Enterprise Funds

Enterprise Fund – Water, Sewer, Sanitation Fund

Water, Sewer & Sanitation Improvements Trust Fund

Enterprise Fund – Storm Water Fund

NORTH BAY VILLAGE
Summary of all Expenditures and Revenues (Balanced Budget)
Fiscal Year 2017



FINANCIAL SUMMARY

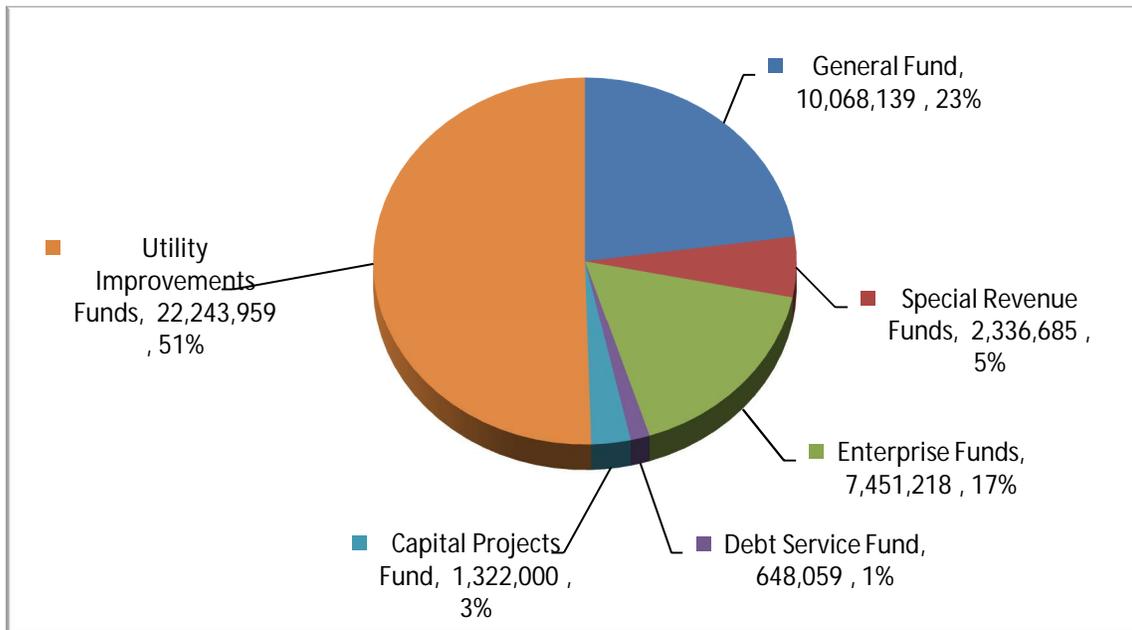
Budget Format

This Budget is prepared to meet the conformity of the Government Finance Officers Association's (GFOA) recommended budget format for municipal governments. This format provides that the budget be a policy document, financial plan, operations guide, and communications device. The budget, as presented, answers all four criteria while at the same time continuing to ensure that the goals established in the budget process are translated into results with resource allocation.

Summary of all funds

The Adopted Fiscal Year 2017 budget for North Bay Village totals \$44,129,061 including revenues, expenditures, inter-fund transfers and fund balances.

- General Fund totals \$ 10,068,139
- Building Fee Fund \$ 574,764
- Street Maintenance Fund \$ 365,251
- After School and Summer Fund \$ 175,680
- Transportation Fund \$ 1,220,990
- Capital Projects Fund Infrastructure \$ 1,381,000
- Enterprise Fund-Water Sewer & Sanitation Utility \$ 5,531,023
- Storm Water Fund \$ 1,920,195
- Water Improvements Trust Fund \$9,100,000
- Sewer improvements Trust Fund \$ 13,078,959
- Sanitation Improvements Trust Fund \$ 65,000
- Debt Service Fund \$ 648,059



Fund Balance

General Fund	FY 2016	FY 2017
Beginning Fund Balance	2,158,286	2,384,863
Total Revenues	6,807,710	6,892,833
Transfer from Utility Fund	0	790,443
Total Expenditures	(6,321,118)	(7,489,593)
Transfer to Street Maintenance Fund	(182,661)	(132,008)
Transfer to After School & Summer Fund	(22,106)	(6,428)
Transfer to Transportation Fund	(55,248)	(55,248)
Transfer to Capital Fund	0	0
Ending Balance for General Fund	2,384,863	2,384,863
Building Fee Fund		
Beginning Fund Balance	121,253	0
Total Revenues	608,248	574,764
Transfer to General Fund	(60,000)	(21,742)
Total Expenditures	(669,501)	(553,022)
Ending Balance for Building Fee Fund	0	0
Street Maintenance Fund		
Beginning Fund Balance	0	0
Total Revenues	173,832	185,641
Transfer from General Fund	182,661	132,008
Transfer from Utility Fund	0	36,525
Transfer from Stormwater Fund	0	11,077
Total Expenditures	(356,494)	(365,251)
Ending Balance for Street Maintenance Fund	0	0
After School & Summer Fund		
Beginning Fund Balance	13,945	0
Total Revenues	155,543	169,252
Transfer from General Fund	22,106	6,428
Total Operating Expenditures	(191,594)	(175,680)
Ending Balance for After School & Summer Fund	0	0
Transportation Fund		
Beginning Fund Balance	721,710	843,742
Total Revenues	320,750	322,000
Transfer from General Fund	55,248	55,248
Total Operating Expenditures	(148,606)	(158,645)
Total Non-Operating Expenditures	(105,362)	(1,062,345)
Ending Balance for Transportation Fund	843,742	0
Debt Service Fund		
Beginning Fund Balance	0	0
Total Revenues	652,848	648,059
Total Expenditures	(652,848)	(648,059)
Ending Balance for Debt Service Fund	0	0
Sub-Total Ending Fund Balance	3,228,605	2,384,863

Fund Balance

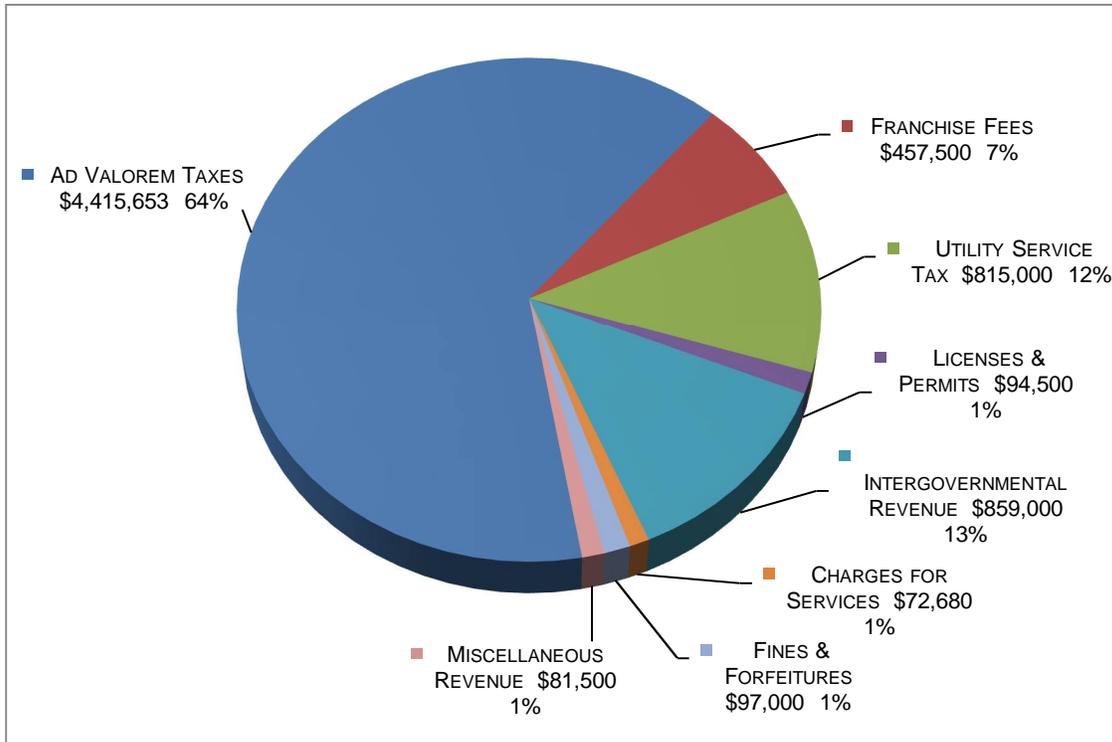
Capital Fund		
Beginning Fund Balance	1,196,131	1,222,000
Total Revenues	698	100,000
Transfer from Impact Fees	100,000	-
Transfer from Transportation Fund	0	0
Total Operating Expenditures	(74,829)	(1,322,000)
Ending Balance for Capital Fund	1,222,000	0
Water/Sewer/Sanitation Fund		
Beginning Fund Balance	(361,434)	0
Total Revenues	5,504,394	5,531,023
Total Expenditures	(4,762,171)	(4,381,838)
Transfer to General Fund/Street Maintenance	0	(805,226)
Transfer to Water Improvement Trust Fund	(79,220)	0
Transfer to Sanitation Improvement Trust Fund	(65,000)	(65,000)
Transfer to Sewer Improvement Trust Fund	(236,568)	(278,959)
Ending Balance for Water/Sewer/Sanitation Fund	0	0
Water Trust Fund		
Beginning Fund Balance	0	0
Total Revenues	0	9,100,000
Transfer from Water Operations	79,220	0
Total Capital Improvement	(79,220)	(9,100,000)
Ending Balance for Water Improvements Trust Fund	0	0
Sewer Trust Fund		
Beginning Fund Balance	0	0
Total Revenues	0	12,800,000
Transfer from Sewer Operations	236,568	278,959
Total Expenditures	(236,568)	(278,959)
Total Capital Improvements	0	(12,800,000)
Ending Balance for Sewer Trust Fund	0	0
Sanitation Trust Fund		
Beginning Fund Balance	0	0
Total Revenues	0	0
Transfer from Sanitation Operations	65,000	65,000
Total Expenditures	(65,000)	(65,000)
Ending Balance for Sanitation Improvement Trust Fund	0	0
Stormwater Fund		
Beginning Fund Balance	631,444	673,269
Total Revenues	115,439	1,246,926
Total Expenditures	(73,614)	(1,909,118)
Transfer to Street Maintenance Fund	0	(11,077)
Ending Balance for Stormwater Fund	673,269	0
Sub-Total Ending Fund Balance	1,895,269	0
Total Ending Fund Balance	5,123,874	2,384,863

Summary of General Fund

General Fund Revenues

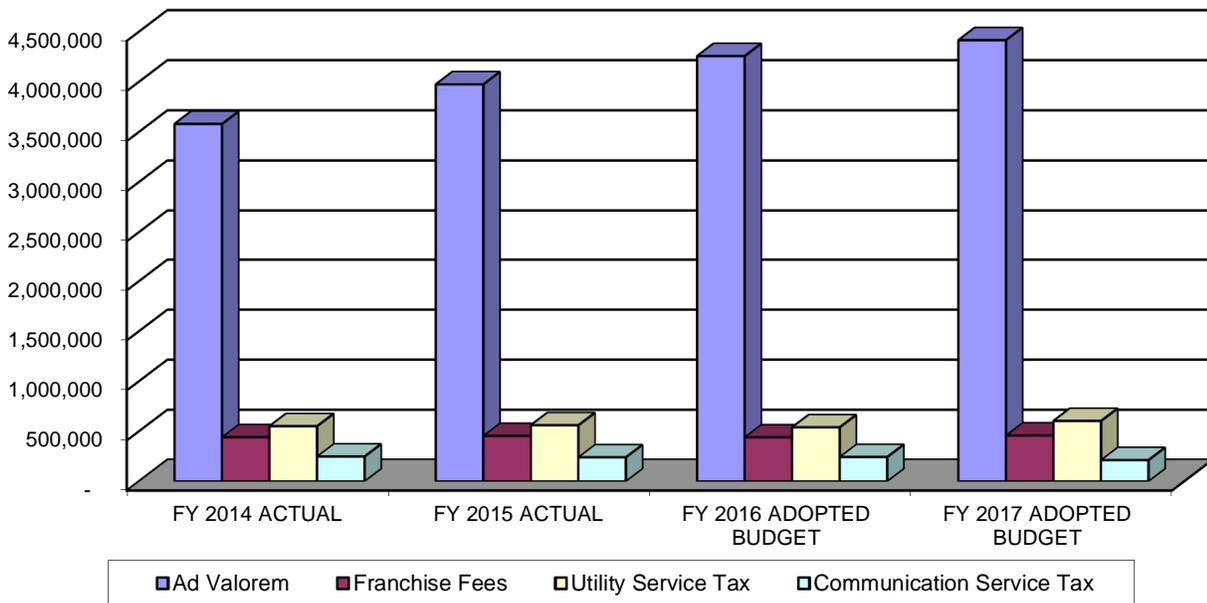
The General Fund is used to account for resources and expenditures that are available for the general operation of the Village government.

The revenues available for allocation in the 2017 Fiscal Year General Fund Adopted Budget total \$ 6,892,833 and represent an increase of \$ 280,384 from last year's budget.



Locally Levied Taxes

This category includes Ad Valorem Taxes, Franchise Fees, Utility Taxes, and the Communications Service Tax. The total revenue amount anticipated from this category is estimated at \$ 5,688,153. This amount includes \$ 4,415,653 from Ad Valorem Taxes based on operating millage rate of 4.8432. The adopted debt millage rate is 0.7108. The adopted operating millage rate remains at 4.8432 mills, and the debt millage decreased by (0.1146) Mills compared to last fiscal year. Ad Valorem Taxes increased \$ 158,982 from last year, due to an increase in assessed property value.

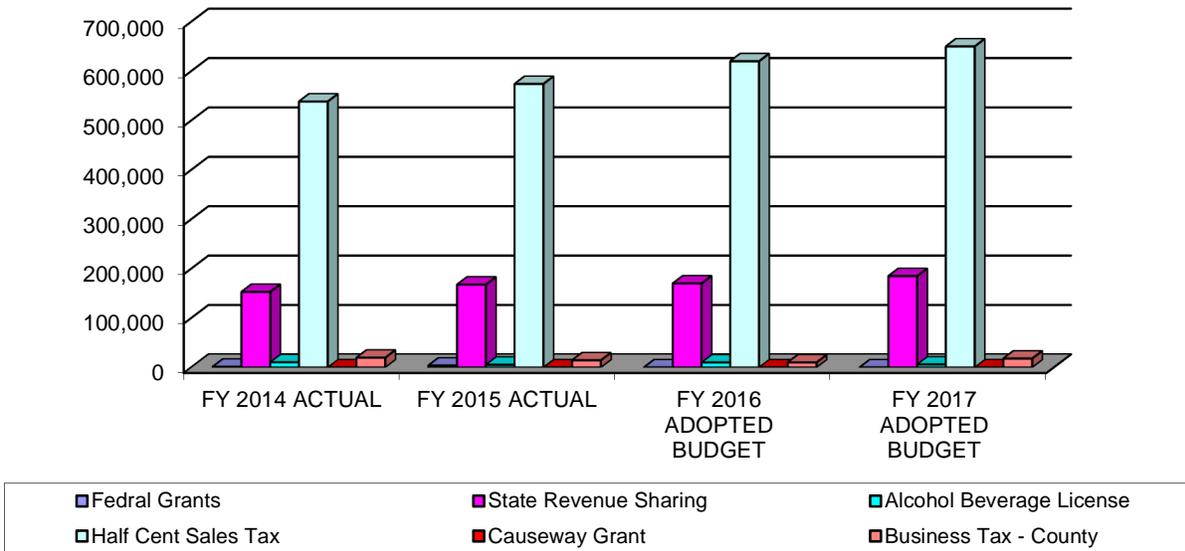


Licenses and Permits

This revenue category represents revenues from Village and County Local Business Tax. Total revenue anticipated to be collected in this category is \$ 94,500. This represents an increase of \$ (9,500) from last year’s budget.

Intergovernmental Revenues

Total revenues in this category are projected to reach \$ 859,000 representing an increase of \$ 49,001 from last year's budget.



Charges for Services

This category is composed of revenues relating to services provided by the Village, such as Record Research Fee, Passport Fees and Advertising Fees. The total revenue anticipated to be collected in this category is \$ 72,680 representing an increase of \$ 8,000 from last year's budget.

Fines and Forfeitures

Revenues projected to be available for allocation from this category total \$ 97,000. This represents a decrease of \$25,000 from last year's budget.

Miscellaneous Revenue

Projected revenues are anticipated to reach \$ 81,500 and are derived from interest earnings on the Village's general fund balance and other miscellaneous revenues that the Village does not account for in other revenue line items. This category reflects a decrease of \$(2,500) from last year's budget.

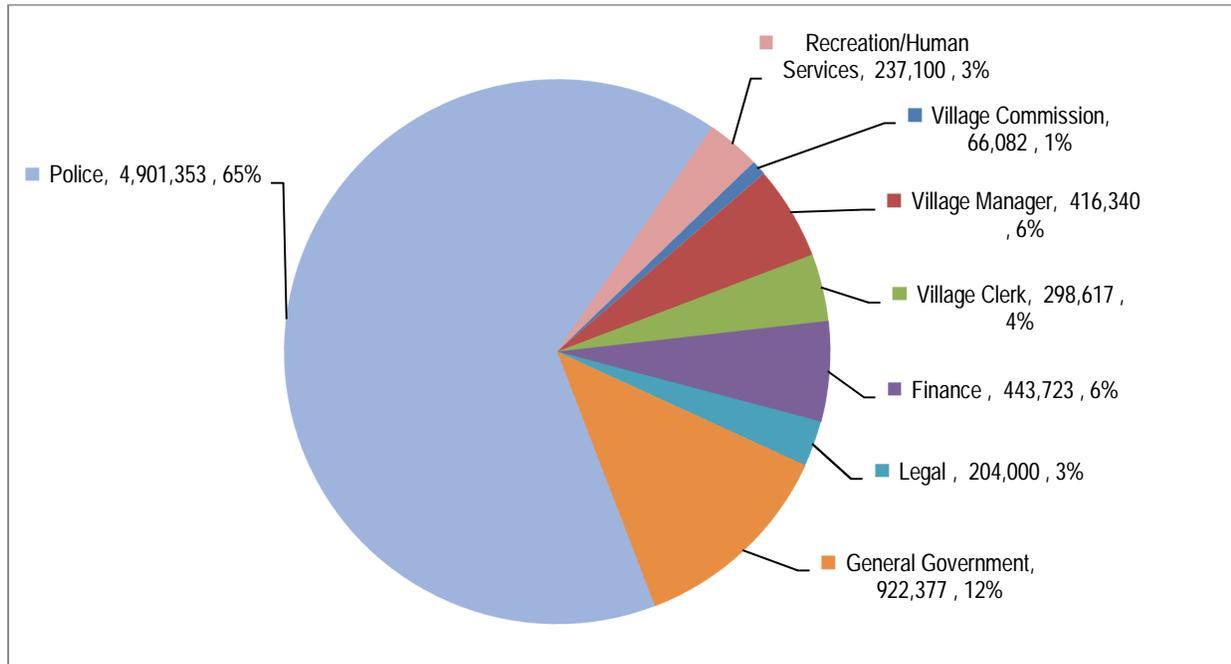
Grants and Other Sources

The Village was awarded a Children's Grant for After School and Summer Camp. These programs will be aimed at serving the elementary school children living within North Bay Village. The goal is to offer the child enriching activities and to alleviate any circumstances that either the child or parents are going through by the child being able to attend the after school and/or summer camp.

The Village will match the grant by \$6,428 and the total revenue from the Children's Trust for the grant is \$ 169,252.

General Fund Expenditures

The estimated Fiscal Year 2017 General Fund operating expenditures total \$7,489,593 and are comprised of the following:



Personnel Services

Personnel Services expenditures reflect the salaries and benefits of full and part time employees of the Village. Personnel Services account for \$ 5,544,484 or 74% of total General Fund Budget. This category reflects an increase of \$930,196 from last year's budget.

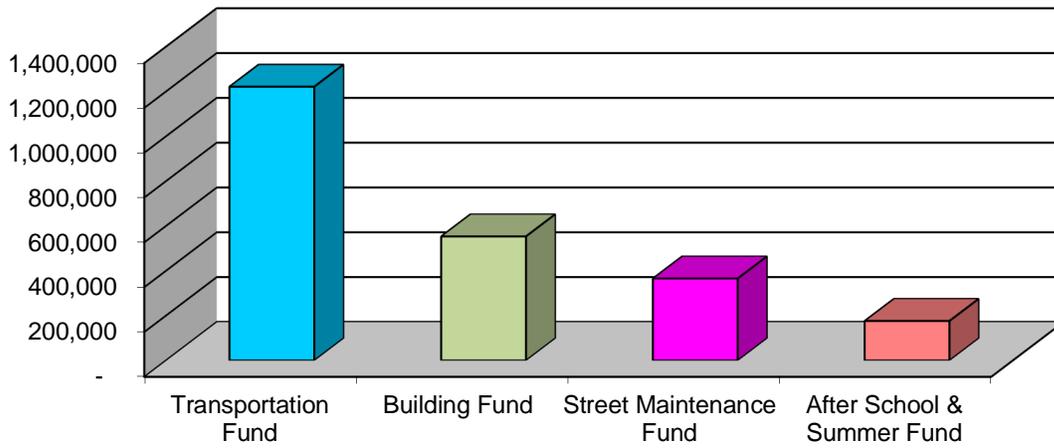
Operating Expenditures

Operating Expenditures represent the general non-personnel services related costs of the Village and at \$1,780,659 represent 24% of the General Fund Budget. This category reflects a decrease of \$ 230,450 from last year's budget.

Capital Outlay

With expenses of \$ 164,450 Capital Outlay represents 2.2% of the Budget. This category reflects an increase of \$ (86,050) from last year's budget.

SUMMARY OF SPECIAL REVENUE FUNDS



Building Fee Fund

This fund is used to account for restricted revenues and expenses associated with the Building Department. Fiscal Year 2017 adopted expenditures include Contractual Services for the Building Department, Permit Clerk's Salary and other miscellaneous expenditures for office needs. The total revenue anticipated to be collected in this category for FY 2017 is \$574,764 and represents a decrease of (\$251,325) from last year's budget.

Street Maintenance Fund

This fund is used to account for restricted local option gas tax revenues and expenditures which are designated by State Statutes for road maintenance and other related expenses. Fiscal Year 2017 adopted expenditures include repair and maintenance of roads, road drainage, street sweeping, signage and safety, re-striping Village's streets and miscellaneous improvements. Total fund expenditures are \$365,251

Transportation Fund

This fund is used to account for restricted revenues and expenditures associated with a county levied surtax and designated for public transit & transportation purposes. Fiscal Year 2017 adopted revenue & expenditures include a total amount of \$1,220,990 This represents an increase of \$198,353 from last year's budget.

After School & Summer Program Fund

This fund is used to account for restricted revenues and expenditures associated with the Children's Trust Grant and serving Treasure Island Elementary School. Fiscal Year 2017 adopted revenue & expenditures include a grant in the amount of \$175,680 and represents a decrease of (\$29,623) from last year's budget.

Capital Projects Fund

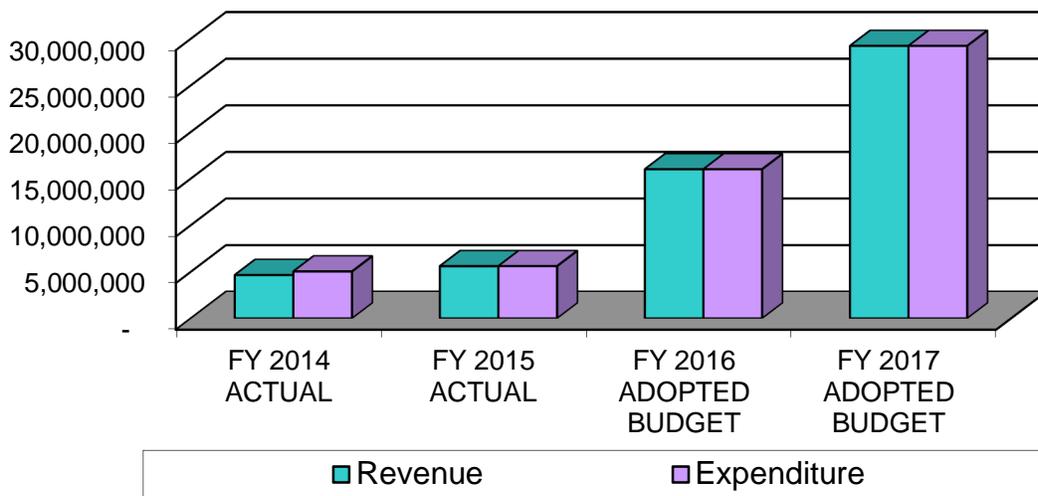
This fund is established to account for restricted funds anticipated from debt proceeds for the following project: The new Village Hall/Police/Fire Complex. The adopted budget for Fiscal Year 2017 totals \$ 1,381,000 and is primarily for Village Hall.

Enterprise Funds

Utility Funds - Water, Sewer and Sanitation Fund

This fund is used to account for the revenues and expenditures associated with the provision of water, sewer and sanitation services to the residents of the Village. The revenues available for allocation in the 2017 Fiscal Year Adopted Budget are \$5,531,023 and represents an increase of \$148,176 from last year's budget.

WATER, SEWER AND SANITATION FUND
COMPARISON OF CURRENT FINANCIAL
RESOURCES AND CURRENT EXPENDITURES
FISCAL YEARS 2013-2017



Storm Water Fund

This fund is used to account for the revenues and expenditures associated with the provision of Stormwater services to the residents of the Village. The revenues available for allocation in the 2017 Fiscal Year adopted budget are \$ 1,909,118

BUDGET SUMMARY-UTILITIES FUND & STORM WATER EXPENDITURES

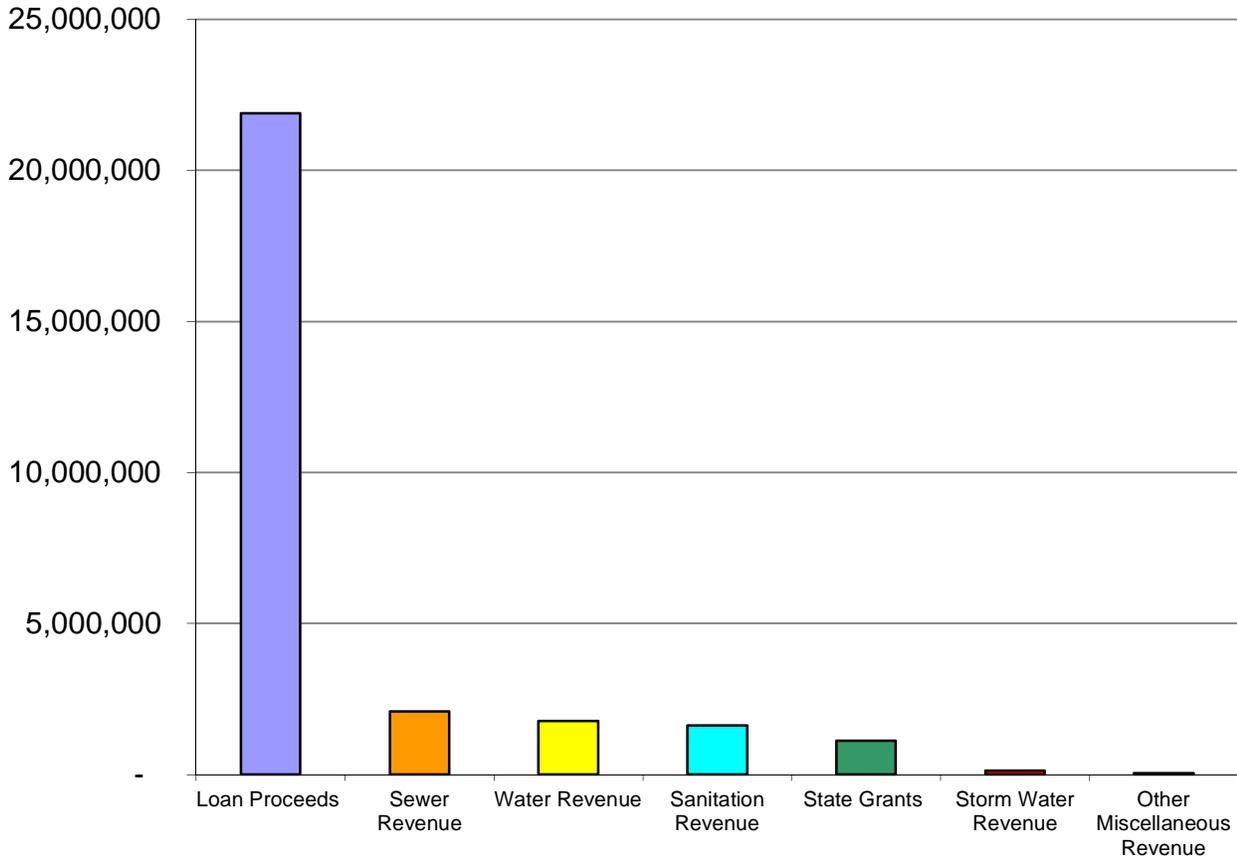
UTILITY FUNDS WATER, SEWER, SANITATION

ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	UTILITY FUNDS	ADOPTED BUDGET FY 2017	% OF TOTAL ADOPTED BUDGET	INCREASE/ (DECREASE)
1,318,866	1,504,520	1,459,403	Utilities Administration	809,860	15%	(649,543)
883,187	955,378	849,720	Water	870,951	16%	21,231
1,601,713	1,727,226	1,521,661	Sewer	1,685,237	30%	163,576
1,014,567	982,221	878,827	Sanitation	1,015,790	18%	136,963
0	0	48,000	Compensation for on-going union negotiations	0	0%	(48,000)
0	0	0	Transfer to General Fund	768,701	14%	768,701
0	0	0	Transfer to Street Maintenance Fund	36,525	1%	36,525
514,538	215,731	201,325	Transfer to Sewer Improvement Fund	278,959	5%	77,634
0	0	65,000	Transfer to Water Improvement Fund	65,000	1%	0
5,332,872	5,385,076	5,023,936	TOTAL	5,531,023	100%	507,087

STORMWATER FUND

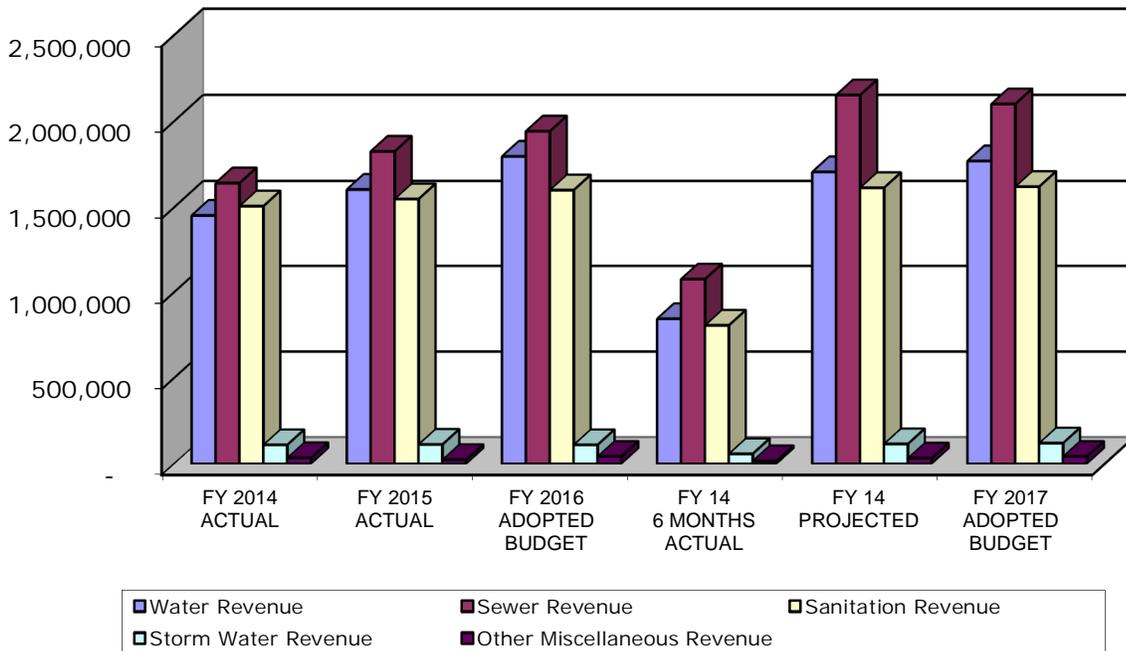
ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	STORMWATER FUND	ADOPTED BUDGET FY 2017	% OF TOTAL ADOPTED BUDGET	INCREASE/ (DECREASE)
85,522	722,191	472,533	Storm Water	1,909,118	99%	1,436,585
0	0	0	Transfer to Street Maintenance	11,077	1%	11,077
85,522	722,191	472,533	TOTAL	1,920,195	100%	1,447,662

ENTERPRISE FUNDS-REVENUE SUMMARY FY 2017



ENTERPRISE FUNDS REVENUE-SUMMARY 2014-2017

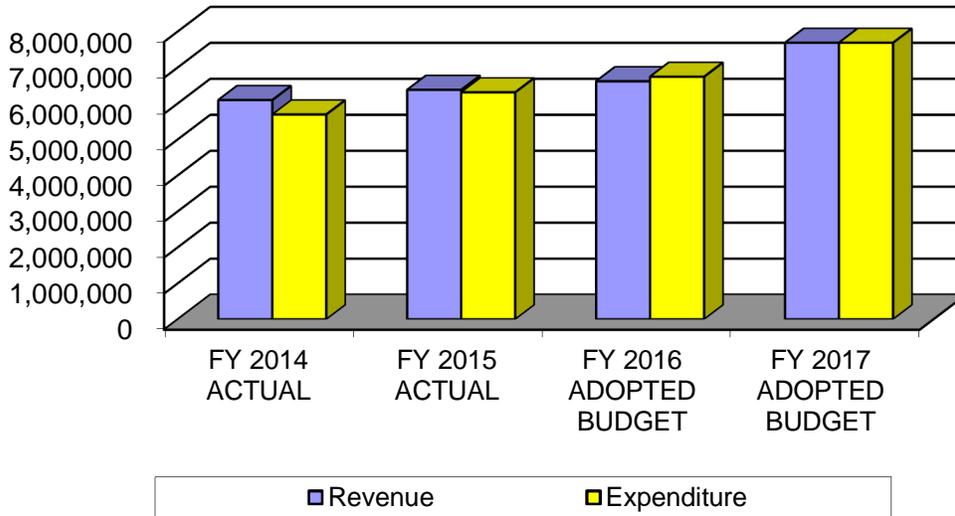
ENTERPRISE FUNDS
Summary 2014 - 2017



Debt Service Fund

The Village of North Bay Village Debt Service Funds are used to account for the accumulation of resources, payments of general obligation bond principal, Village's Series 2010 debt interest and Series 2010 Refunding Note Project Fund principal. Ad Valorem taxes in the amount of \$ 648,059 will be levied to fund this year's annual debt service requirement.

GENERAL FUND - COMPARISON OF CURRENT REVENUES AND EXPENDITURES



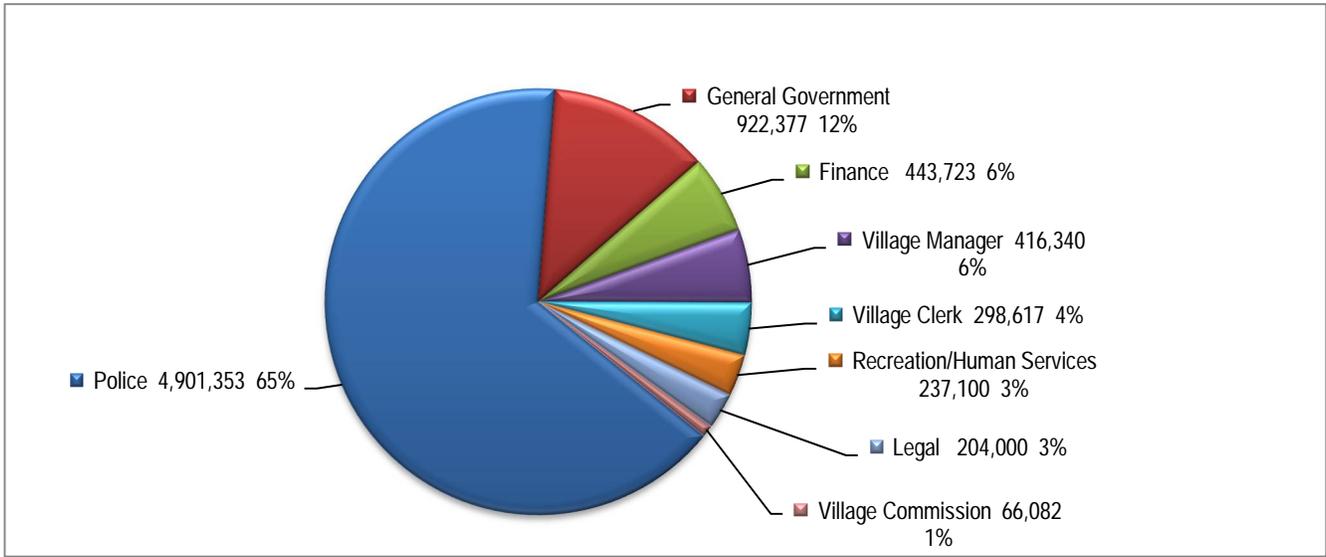
GENERAL FUND REVENUES & EXPENDITURES

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
Ad Valorem Taxes	3,579,598	3,974,468	4,256,671	3,633,909	4,284,937	4,415,653
Franchise Fees	441,194	453,853	439,500	151,567	424,836	457,500
Utility Service Tax	798,188	799,982	781,599	340,693	812,012	815,000
Licenses & Permits	174,164	75,791	104,000	58,757	88,579	94,500
Intergovernmental Revenue	724,980	765,497	810,000	356,673	837,503	859,000
General Service	61,101	61,461	64,680	26,387	80,774	72,680
Fines & Forfeitures	135,718	86,858	72,000	45,307	104,035	97,000
Miscellaneous Revenue	175,892	156,952	84,000	93,493	175,036	81,500
Total Operating Revenues	6,090,835	6,374,861	6,612,449	4,706,786	6,807,710	6,892,833
Other Non-Operating Revenues						
Unassigned Fund Balance	385,411	653,681	672,715	887,459	887,459	886,945
Fund Balance required 20%	1,066,063	1,112,200	1,305,530	1,143,773	1,264,224	1,497,919
Interfund Transfer	-	-	-	-	-	790,443
Appropriation of Fund Balance	-	-	127,056	127,056	127,056	-
Total Non-Operating Revenues	1,451,474	1,765,881	2,105,301	2,158,288	2,278,739	3,175,306
TOTAL GENERAL FUND REVENUE	7,542,309	8,140,742	8,717,750	6,865,074	9,086,449	10,068,139
Village Commission	51,193	40,504	49,694	16,815	45,566	66,082
Village Manager	253,340	203,727	204,994	87,503	197,651	416,340
Village Clerk	122,525	217,254	204,177	91,157	202,160	298,617
Legal Services Department	184,975	153,184	165,600	65,909	193,098	204,000
Finance	179,037	147,316	156,013	59,641	148,055	443,723
General Government	1,050,558	1,052,581	814,654	430,521	781,860	922,377
Police	3,623,341	4,089,420	4,678,171	1,906,745	4,502,903	4,901,353
Recreation & Human Svces Dep.	225,326	204,566	254,349	101,415	249,824	237,100
Total Operating Expenditures	5,690,296	6,108,553	6,527,652	2,759,705	6,321,118	7,489,593
Transfers to After School & Summer Fund	23,530	19,938	22,106	11,053	22,106	6,428
Transfers to Street Maintenance	118,356	121,871	134,499	67,250	182,661	132,008
Transfers to Transportation Fund	55,248	55,248	55,248	27,624	55,248	55,248
Total Operating & Transfers	5,887,430	6,305,611	6,739,505	2,865,631	6,581,133	7,683,277
Fund Balances/Reserves/Net Assets	1,852,014	2,032,188	1,978,245	3,999,442	2,505,316	2,384,863
Total Non- Operating Expense	2,049,148	2,229,246	2,190,098	4,105,369	2,765,331	2,578,547
TOTAL GENERAL FUND EXPENDITURES	7,739,444	8,337,799	8,717,750	6,865,074	9,086,449	10,068,139

GENERAL FUND REVENUES-DETAIL

Locally Levied Taxes	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
Locally Levied Taxes						
Ad Valorem Taxes	3,579,598	3,974,468	4,256,671	3,633,909	4,284,937	4,415,653
Franchise - Sanitation	466	1,272	1,000	276	829	1,000
Utility Tax -Electric	537,160	541,260	520,014	233,183	570,638	583,000
Utility Tax - Gas	13,741	18,738	19,000	7,749	15,498	20,000
Communication Service Tax	247,287	239,984	242,585	99,762	225,876	212,000
Franchise Fee - Electric	408,755	420,796	400,000	138,066	394,474	420,000
Franchise Fee - Gas	13,474	13,286	20,000	5,517	11,034	18,000
Franchise - US Postal Service	18,499	18,499	18,500	7,708	18,499	18,500
Sub - Total	4,818,980	5,228,302	5,477,770	4,126,170	5,521,785	5,688,153
Licenses & Permits						
Impact Fees Administrative	80,198	0	0	0	0	0
Local Business Tax	49,662	38,987	75,000	47,757	70,000	72,000
Registration Fee	4,350	1,829	3,000	1,150	2,300	3,000
Foreclosure Registry	38,850	33,300	25,000	9,000	15,429	18,000
Miscellaneous Permits	0	0	0	850	850	1,000
Miscellaneous Permits	875	1,676	500	850	850	1,000
Variance Fees	229	0	500	0	0	500
Sub - Total	174,164	75,791	104,000	58,757	88,579	94,500
Intergovernmental Revenues						
Federal Grants	1,322	3,751	0	8,000	27,730	0
State Revenue Sharing	152,924	167,787	170,000	84,325	177,526	185,000
Alcoholic Beverage License	10,498	5,457	10,000	0	5,000	6,000
Local 1/2 Cent Sales Tax	538,419	574,061	620,000	253,499	608,398	650,000
Business Tax - County	19,730	14,440	10,000	10,849	18,849	18,000
Sub - Total	724,980	765,497	810,000	356,673	837,503	859,000
Charges For Services						
Record Research and Review	46,431	42,066	50,000	16,932	59,864	50,000
Passport Fee	10,350	14,600	10,000	7,075	16,150	18,000
Burglar Alarm Revenues	30	115	0	40	80	0
Advertising / Bus Stop	4,290	4,680	4,680	2,340	4,680	4,680
Sub - Total	61,101	61,461	64,680	26,387	80,774	72,680
Fines & Forfeitures						
Court Fines	52,699	45,606	40,000	13,323	50,975	50,000
Police Education	2,167	1,701	2,000	504	1,510	2,000
Traffic Safety System	6,799	0	0	705	1,010	0
Traffic Fines to ATS/STATE	0	2,303	0	0	(1,010)	0
Code Enforcement Hearing	74,053	37,248	30,000	30,775	51,550	45,000
Sub - Total	135,718	86,858	72,000	45,307	104,035	97,000
Miscellaneous Revenues						
Interest Earnings	41,077	40,903	40,000	20,207	40,414	35,000
Contributions & Donations	3,500	2,000	0	0	0	0
Reimbursement-Insurance Claims	38,604	38,077	0	31,665	53,329	0
Reimbursement-School Crossing Guard	585	484	1,000	127	305	1,000
Reimbursement-Mileage (take home veh)	15,183	17,759	20,000	7,844	17,688	18,000
Reimbursement -Icma Pension	0	40,054	0	0	0	0
Other Miscellaneous Revenue	74,668	14,949	20,000	32,500	61,000	25,000
Lobbyist Registration Fee	2,275	2,725	3,000	1,150	2,300	2,500
Sub - Total	175,892	156,952	84,000	93,493	175,036	81,500
Other Non-Operating Revenue						
Transfer in from Utility Fund	0	0	0	0	0	768,701
Transfer in from Building Fund	0	0	0	0	0	21,742
Sub - Total	0	0	0	0	0	790,443
TOTAL REVENUE	6,090,835	6,374,861	6,612,449	4,706,786	6,807,710	7,683,276

GENERAL FUND EXPENDITURES BY DEPARTMENT



GENERAL FUND EXPENDITURES BY DEPARTMENT

ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	GENERAL FUND EXPENDITURES	ADOPTED BUDGET FY 2017	TOTAL ADOPTED BUDGET	INCREASE/ (DECREASE)
51,193	40,504	49,694	Village Commission Department	66,082	1%	16,388
253,340	203,727	204,994	Village Manager Department	416,340	5%	211,346
122,525	217,254	204,177	Village Clerk Department	298,617	4%	94,440
179,037	147,316	156,013	Finance Department	443,723	6%	287,710
184,975	153,184	165,600	Legal Services Department	204,000	3%	38,400
1,050,558	1,052,581	814,654	General Government Department	922,377	12%	107,724
3,623,341	4,089,420	4,678,171	Police Department	4,901,353	64%	223,182
225,326	204,566	254,349	Recreation & Human Services Dept.	237,100	3%	(17,249)
23,530	19,938	22,106	Transfers to After School & Summer Fund	6,428	0%	(15,678)
118,356	121,871	134,499	Transfers to Street Maintenance	132,008	2%	(2,491)
55,248	55,248	55,248	Transfers to Transportation Fund	55,248	1%	0
5,887,430	6,305,611	6,739,505	TOTAL	7,683,277	100%	943,771

GENERAL FUND-VILLAGE COMMISSION

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Village Commission is the legislative body, which acts as the policy-making entity that establishes legislation through ordinances and resolutions to meet the needs of the residents.

PERFORMANCE INDICATORS

Regular Village Commission meetings are held the second Tuesday of every month at a site determined by the Commission.

Village Commission meetings are noted on the Village's website and the public is always welcome.

Village Commission meetings are also broadcast on North Bay Village TV & streamed live on NBV Website.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Village Commission consists of five elected officials; Mayor at large, Vice Mayor and three commissioners; one at large and one representative for each island district, North Bay Island, Treasure Island, Harbor Island.
- ❖ The Village Commission represents the residents and businesses of North Bay Village by formulating Village legislation & policies.
- ❖ Commission activities include regular Commission Meetings the second Tuesday of each month and other meetings necessary to govern the Village of North Bay Village.

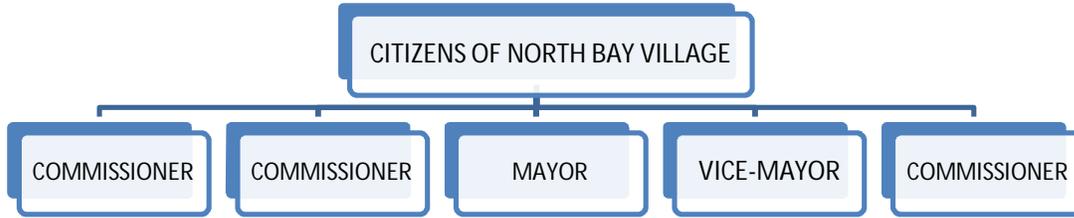
DEPARTMENT GOALS

- ☀ *Develop a legislative action plan in the best interest of the residents, businesses and visitors of the Village.*
- ☀ *To act as a responsible governing body serving in the best interests of the Village*

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
PERSONNEL SERVICES	34,779	36,357	35,607	15,160	34,579	35,607
MATERIALS, SUPPLIES, SERVICES	16,414	4,147	14,087	1,655	10,987	30,475
TOTAL OPERATING BUDGET	51,193	40,504	49,694	16,815	45,566	66,082
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	51,193	40,504	49,694	16,815	45,566	66,082

GENERAL FUND-VILLAGE COMMISSION



Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
Salaries Commission	32,225	33,725	33,000	14,025	32,050	33,000
Fica	2,465	2,546	2,525	1,073	2,446	2,525
Workers' Compensation	89	87	83	62	83	83
TOTAL PERSONNEL SERVICES	34,779	36,357	35,607	15,160	34,579	35,607
Cost Allocation	0	(15,600)	(15,600)	(7,800)	(15,600)	0
Travel, Conferences & Meetings	7,377	11,769	20,000	5,154	13,470	17,300
Telephone	7,898	6,475	7,687	3,079	6,480	5,400
Special Promotions	0	0	0	0	0	0
Office Supplies	177	0	0	0	0	0
Special Department Supplies	237	0	0	0	0	0
Dues, Subscriptions & Memberships	725	1,503	2,000	1,222	6,637	7,775
TOTAL MATERIALS, SUPPLIES, SERVICES	16,414	4,147	14,087	1,655	10,987	30,475
TOTAL OPERATING BUDGET	51,193	40,504	49,694	16,815	45,566	66,082
TOTAL DEPARTMENT BUDGET	51,193	40,504	49,694	16,815	45,566	66,082

GENERAL FUND-OFFICE OF THE VILLAGE MANAGER

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Village Manager is the Chief Executive Officer of the Village, whose primary responsibility is to carry out policies and directives of the Village Commission through the Village Administration and to ensure the proper conduct of the Village's day to day operations.

DEPARTMENT GOALS

- ☀ *Ensure programs, policies and projects are implemented as approved by the Commission.*
- ☀ *Ensure Capital Projects are established and implemented.*
- ☀ *Ensure the FY 2017 Budget and long term plans are Adopted and implemented in accordance with the direction of the Village Commission.*
- ☀ *Continue to improve communications with the residents.*
- ☀ *Coordinate the application of funding for Capital Projects.*

DESCRIPTION OF SERVICES AND ACTIVITIES

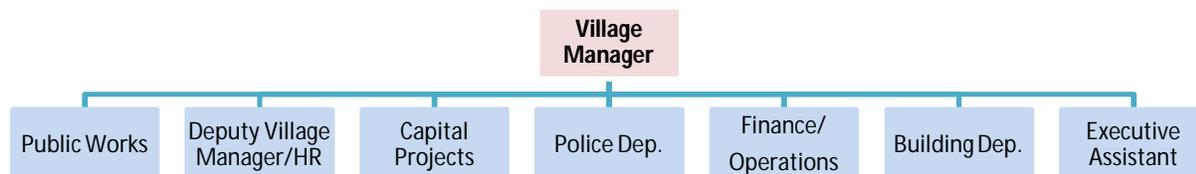
- ❖ The Village Manager directs and coordinates the operation of all Village departments. The Village Manager implements policy guidelines established by the Commission. The Village Manager is responsible for making appropriate studies, recommendations, and reports to the Village Commission on all matters of interest or concern to the Village.
- ❖ The Village Manager has the Charter assigned authority to see that all laws and ordinances are enforced, to appoint Village Department Directors with approval of the Commission, and to recommend an annual budget
- ❖ The Village Manager's Office also maintains positive and open relations with the media, Federal, State and County agencies and the general public; and prepares and presents reports to the commission on the daily operation of the Village.
- ❖ The Village Manager is responsible for the preparation of the annual budget and for overseeing the approved annual budget expenditures.

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED	FY 16 6 MONTHS	FY 16 PROJECTED	FY 17 ADOPTED
PERSONNEL SERVICES	240,950	197,611	197,482	84,816	192,648	409,980
MATERIALS, SUPPLIES, SERVICES	12,390	6,116	7,512	2,688	5,003	6,360
TOTAL OPERATING BUDGET	253,340	203,727	204,994	87,503	197,651	416,340
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	253,340	203,727	204,994	87,503	197,651	416,340

GENERAL FUND-OFFICE OF THE VILLAGE MANAGER

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Maintain Expenditures within the approved FY 2017 Budget	X	X	X	X
New Harbor Island Parking Plan		X		
Complete FOP Labor Contract Negotiations for Civilians	X			
Complete POLICE FOP Labor Contract	X		X	
Fill approved vacant budgeted personnel positions	X			
Prepare & Present FY 2018 Budget by July, 2017	X			X



Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
Regular Salaries	300,804	295,928	295,745	137,782	295,564	304,869
Overtime	2,311	1,504	3,500	557	1,207	3,500
Car Allowance	7,216	3,641	3,600	1,675	3,600	3,600
Fica	7,653	22,342	22,590	10,385	21,808	23,598
Retirement Contributions	23,684	27,806	27,716	12,866	27,733	29,946
Health, Life, Dental	42,597	43,679	41,605	20,005	40,009	43,707
Worker's Compensation	685	711	727	545	727	760
Cost Allocation	(144,000)	(198,000)	(198,000)	(99,000)	(198,000)	0
TOTAL PERSONNEL SERVICES	240,950	197,611	197,482	84,816	192,648	409,980
Travel, Conferences & Meetings	6,430	1,304	1,500	1,422	1,472	1,500
Telephone	5,088	4,038	4,512	1,158	2,316	3,360
Office Supplies	38	0	0	0	0	0
Dues, Subscriptions & Memberships	834	774	1,500	107	1,214	1,500
TOTAL MATERIALS, SUPPLIES, SERVICES	12,390	6,116	7,512	2,688	5,003	6,360
TOTAL OPERATING BUDGET	253,340	203,727	218,520	87,503	197,651	416,340
TOTAL DEPARTMENT BUDGET	253,340	203,727	204,994	87,503	197,651	416,340

GENERAL FUND-OFFICE OF THE VILLAGE CLERK

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Village Clerk ensures the integrity of municipal governance through the preparation, management, and distribution related to the Village Commission and Advisory Board agendas. This includes: preparation of agenda packages; preparation of Minutes for approval, all necessary arrangements to ensure legal, open, and effective meetings. Any person has access to all the above-mentioned documents of Village Government as it relates to Commission/Advisory Board Meetings. The Village Clerk department oversees the management and maintenance of the Commission Adopted Resolutions and Ordinances and causes the ordinances to be printed in the Municipal Code and in an up-to-date online code found on municode.com. The online code provides information to elected officials, Village staff, and all other members of the public. The Village Clerk's Office compiles application packets for Commission appointed Boards/Committees; acts as Records Liaison Manager, Supervisor of Village Elections, and Clerk to the Code Enforcement Special Master. In addition, the Village Clerk is the keeper of lobbyist registration, bid openings, municipal records, supervises the issuance of passports, and performs other assignments as directed by the Village Charter and the Village Commission.

Pursuant to the Village Charter, the Village Clerk shall work with the Village Manager to ensure the effective management of the Village.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Village Clerk prepares and distributes the agendas for the Village Commission, Planning & Zoning Board and various Advisory Boards established by the Commission.
- ❖ Attends meetings and prepares Minutes.
- ❖ Provides for public notice of all meetings subject to the Sunshine Law and provides legal advertising-publication and posting of notices, as necessary.
- ❖ Serves as the local Supervisor of Elections, in conjunction and coordination with the county Supervisor of Elections.
- ❖ Maintains custody of municipal records, including Ordinances, Resolutions, contracts and agreements; and promulgates procedures for the orderly management, retention and destruction of said records in accordance with state law. Serves as the State records management liaison officer.
- ❖ Respond to zoning inquiries.
- ❖ Administers the publication, maintenance and distribution of the Village Code of Ordinances and supplements thereto.
- ❖ Writes Ordinances and Resolutions and prepares Proclamations as necessary.
- ❖ Scan long-term records, research records upon request, coordinate records disposition, destruction in accordance with State law.
- ❖ Serves as Clerk to the Code Enforcement Special Master. Distribute "Notices to Appear before the Special Master", attendance at meetings, and prepare "Orders of Enforcement".
- ❖ Issue Business Tax Receipts.
- ❖ Serves as Financial Coordinator Liaison.

GENERAL FUND-OFFICE OF THE VILLAGE CLERK

DEPARTMENT GOALS

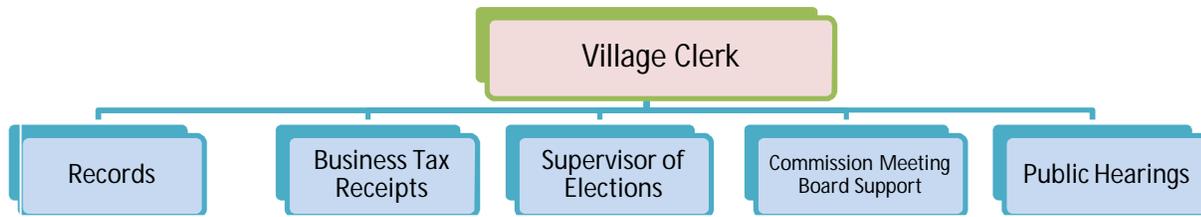
- ✿ *Administer the publication of the Village Code*
- ✿ *Publish notices required by law.*
- ✿ *Ensure efficient dissemination of information to the public.*
- ✿ *Develop a “Voter’s Guide” for the 2017 General/Special Election*
- ✿ *Finalize Update of the Village Code*

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Continue to implement and maintain an electronic records management system through scanning and disposing of documents that have reached their retention period in accordance with State law	X	X	X	X
Develop a “Voter’s Guide” for the 2016 General/Special Election	X			
Finalize the second update of the Village Code (Zoning Code, Chapters 10-151 and 153-154. Chapter 152, Land Development Regulations, was updated by the Village Planner.	X			

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
PERSONNEL SERVICES	95,948	160,974	159,127	79,156	156,761	231,987
MATERIALS, SUPPLIES, SERVICES	26,577	56,280	45,050	12,001	45,400	66,630
TOTAL OPERATING BUDGET	122,525	217,254	204,177	91,157	202,160	298,617
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	122,525	217,254	204,177	91,157	202,160	298,617

GENERAL FUND-OFFICE OF THE VILLAGE CLERK



Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
Regular Salaries	153,311	163,785	167,159	84,092	165,968	165,544
Car Allowance	3,614	3,489	0	0	0	0
Fica Tax	11,842	12,940	12,417	6,501	12,425	12,664
Retirement Contributions	23,413	27,382	31,172	14,406	30,256	32,377
Health, Life, Dental	23,279	21,259	19,975	9,854	19,708	20,990
Workers' Compensation	489	419	403	302	403	411
Cost Allocation	(120,000)	(68,299)	(72,000)	(36,000)	(72,000)	0
TOTAL PERSONNEL SERVICES	95,948	160,974	159,127	79,156	156,761	231,987
Professional Services	0	0	0	0	0	10,000
Travel, Conferences & Meeting	1,225	1,542	3,000	1,006	2,533	3,600
Telephone	1,532	1,049	1,200	476	1,411	1,200
R&M Office Equipment	0	0	0	0	0	0
Advertising	15,785	41,426	18,000	9,683	25,366	18,000
Ordinance Codification	7,032	4,298	22,000	291	15,000	22,000
Election Expense	0	7,055	0	0	0	10,000
Office Supplies	423	0	0	0	0	0
Gas & Oil	0	0	0	0	0	0
Special Department Supplies	0	0	0	0	0	0
Dues, Subscriptions & Memberships	580	910	850	545	1,090	830
Education & Training	0	0	0	0	0	1,000
TOTAL MATERIALS, SUPPLIES, SVCS	26,577	56,280	45,050	12,001	45,400	66,630
TOTAL OPERATING BUDGET	122,525	217,254	204,177	91,157	202,160	298,617
OFFICE EQUIPMENT	0	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	122,525	217,254	204,177	91,157	202,160	298,617

GENERAL FUND-FINANCE DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Finance Department is to account for all financial transactions of the Village using Generally Accepted Accounting Principles to maintain fiscal responsibility, and to provide quality information in a timely manner, while maintaining the highest level of ethical professional standards.

DEPARTMENT GOALS

- ☀ *Monitor and secure funding for voter approved capital projects.*
- ☀ *Ensure grant compliance.*
- ☀ *Review and improve procurement process.*
- ☀ *Reduce accounts receivable and implement performance measures to reflect the difference per year.*
- ☀ *Ensure that Departments and the public have timely and accurate reports.*
- ☀ *Prepare Budget on time and administer carefully during the year.*

DESCRIPTION OF SERVICES AND ACTIVITIES

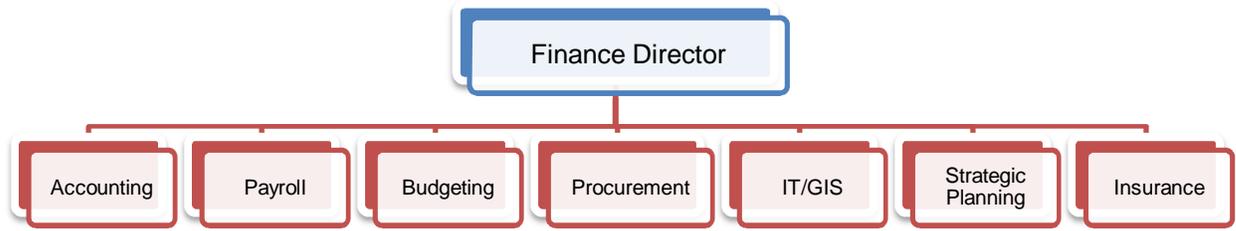
- ❖ The Finance Department processes and records all fiscal activity of the Village, as well as, manages Village computer hardware and network system. All cash receipts are recorded and deposited intact in the bank. Direct deposits of payroll are prepared biweekly in addition to other related functions as required. All Village expenditures are verified, recorded and disbursed weekly.
- ❖ Utility bills are prepared and mailed on a monthly basis. All the above fiscal information and activity is maintained on the Village's current computer system.
- ❖ All checks, bills and financial statements are generated by the Finance Department.

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Complete Annual Financial Report		X		
CAFR Preparation		X		
Review and Evaluate our computer system enhancement every six months		X		X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
PERSONNEL SERVICES	150,666	140,711	145,928	55,217	137,272	433,413
MATERIALS, SUPPLIES, SERVICES	28,371	6,604	10,085	4,424	10,783	10,310
TOTAL OPERATING BUDGET	179,037	147,316	156,013	59,641	148,055	443,723
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	179,037	147,316	156,013	59,641	148,055	443,723

GENERAL FUND-FINANCE DEPARTMENT



Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
Regular Salaries	264,396	290,066	302,410	137,094	295,513	296,850
Overtime	903	1,020	2,000	1,328	2,656	2,000
Car Allowance	3,674	3,614	3,600	1,675	3,600	3,600
Fica Tax	18,611	20,379	22,739	9,803	21,703	22,984
Retirement Contributions	30,954	36,251	38,735	17,232	38,032	39,733
Life, Health, Dental Insurance	59,381	69,825	63,640	31,483	62,966	67,434
Workers' Compensation	747	758	803	602	803	811
Cost Allocation	(228,000)	(281,201)	(288,000)	(144,000)	(288,000)	0
TOTAL PERSONNEL SERVICES	150,666	140,711	145,928	55,217	137,272	433,413
Accounting & Audit	24,664	0	0	0	0	0
Professional Svc.	0	0	0	0	0	0
Travel, Conferences & Meeting	1,255	3,338	6,440	3,007	6,500	6,560
Telephone	1,636	1,633	1,200	816	1,533	1,200
R&M Office Equipment	0	0	0	0	0	0
Office Supplies	231	0	0	0	0	0
Gas & Oil	0	0	0	0	0	0
Special Department Supplies	0	0	250	0	250	250
Dues, Subscriptions & Memberships	565	840	1,195	600	1,100	1,300
Education & Training	20	793	1,000	0	1,400	1,000
TOTAL MATERIALS, SUPPLIES, SERVICES	28,371	6,604	10,085	4,424	10,783	10,310
TOTAL OPERATING BUDGET	179,037	147,316	156,013	59,641	148,055	443,723
Office Equipment	0	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	179,037	147,316	156,013	59,641	148,055	443,723

GENERAL FUND LEGAL DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Legal Department is to provide guidance and assistance on legislative and administrative actions for effective and ethical deliverance of the public trust.

PERFORMANCE INDICATORS

Evaluate lawsuits to reduce litigations cost.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ Advise Village Commission, Village Manager, and Staff on legal issues.
- ❖ Prepare and recommend ordinances, resolutions and contracts.
- ❖ Prosecute Violations of Village ordinances, act as trial and appellate counsel in litigation matters, and represent the Village in all legal proceedings.
- ❖ Provide the Village with superior contracted legal services that are flexible, multi-specialized, and economically competitive. Deliver legal services that are integrated and supportive of other Village departments.

DEPARTMENT GOALS

- ☀ Practice preventative law with Village Commission and Village Administration to anticipate and avoid legal issues, challenges and litigation before they arise.
- ☀ Assist Village with contractual issues pertaining to completion of pending capital projects and implementation of new capital projects to ensure the Village is adequately legally protected in design, construction, grant and financing transactions from procurement through project completion.
- ☀ Assist Village on all legal issues pertaining to its Comprehensive Plan and Land Development regulations in all Quasi judicial proceedings.
- ☀ Timely and cost effectively defend all litigation, including administrative labor proceedings, on behalf of the Village, implementing the policy direction of the Village Commission on all litigation matters.
- ☀ Provide guidance to Village Commission, Village Administration and staff on ethics laws, including sunshine law, public records, voting conflicts and gifts.
- ☀ Assist Village Administration with implementation of updated human resources policies and union contracts to ensure Management's ability to effectively manage Village departments.

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
TOTAL MATERIALS, SUPPLIES, SERVICES	184,975	153,184	165,600	65,909	193,098	204,000
TOTAL OPERATING BUDGET	184,975	153,184	165,600	65,909	193,098	204,000
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	184,975	153,184	165,600	65,909	193,098	204,000

GENERAL FUND-LEGAL DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
Village Attorney-General	148,569	121,412	120,000	60,000	120,781	120,000
Village Attorney-Litigation	17,228	12,459	37,750	9,940	45,880	37,750
Labor Attorney-Negotiations	8,500	15,000	8,500	0	8,500	8,500
Labor Attorney-Other legal issues	47,926	41,563	37,750	15,169	56,337	37,750
Cost Allocation	(37,248)	(37,250)	(38,400)	(19,200)	(38,400)	0
TOTAL MATERIALS, SUPPLIES, SERVICES	184,975	153,184	165,600	65,909	193,098	204,000
TOTAL OPERATING BUDGET	184,975	153,184	165,600	65,909	193,098	204,000
TOTAL DEPARTMENT BUDGET	184,975	153,184	165,600	65,909	193,098	204,000

GENERAL FUND-GENERAL GOVERNMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This Department is responsible for managing the Village Post Office and all Services that are non-departmental related.

DEPARTMENT GOALS

- ✱ *Improve the availability and operation of public services and facilities.*
- ✱ *Launch a use friendly Village website.*

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The budget reflects services not assigned to a particular department such as the post office, consulting services, utilities, Village-wide general liability insurance, public relations, citizen boards, general fund contingencies and Hurricane Disaster Emergency.

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Begin employee years of service recognition program	X			
Finalize new Village website		X		

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
PERSONNEL SERVICES	106,586	84,633	67,746	31,094	68,824	64,961
MATERIALS, SUPPLIES, SERVICES	726,980	762,904	739,407	397,547	709,775	850,917
TOTAL OPERATING BUDGET	833,566	847,537	807,154	428,641	778,599	915,877
CAPITAL	19,858	7,987	7,500	1,880	3,261	6,500
OTHER NON-OPERATING EXPENSES	197,134	197,057	0	0	0	0
TOTAL NON-OPERATING BUDGET	216,992	205,045	7,500	1,880	3,261	6,500
TOTAL DEPARTMENT BUDGET	1,050,558	1,052,581	814,654	430,521	781,860	922,377

GENERAL FUND-GENERAL GOVERNMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
Regular Salaries	75,789	62,220	51,131	21,908	49,908	48,696
Overtime	320	325	0	618	927	0
FICA	5,293	4,839	3,725	1,741	3,701	3,725
Retirement Contributions	3,537	7,085	3,535	1,635	3,416	2,677
Life, Health & Dental Insurance	18,461	8,295	9,233	4,550	9,099	9,740
Workers' Compensation	786	1,026	122	92	122	122
Unemployment Compensation	2,400	844	0	550	1,650	0
TOTAL PERSONNEL SERVICES	106,586	84,633	67,746	31,094	68,824	64,961
Cost Allocation	(66,000)	(96,000)	(96,000)	(48,000)	(96,000)	0
Bank fees	1,261	1,114	1,000	467	934	1,000
Accounting & Auditing	10,950	22,500	20,500	19,565	19,565	20,500
Professional Services	184,928	197,529	172,000	89,830	197,596	178,731
Traffic Fines due to ATS	5,939	916	0	0	0	0
Contract Services/Data Processing	79,541	83,526	83,000	31,517	50,837	78,532
Contractual Service Medical	1,725	1,096	500	630	1,890	500
Travel, Conferences & Meetings	933	2,716	6,062	4,503	5,503	7,062
Telephone	7,531	7,374	3,000	3,826	7,652	9,000
Postage	5,452	7,526	7,200	2,428	8,856	6,000
Equipment Rental	9,139	10,290	10,757	6,480	13,029	5,829
Building Lease	189,658	194,965	191,163	98,117	196,235	200,508
General Insurance	192,644	210,969	191,505	145,341	202,241	190,412
R & R Equipment	10,074	15,533	13,131	8,357	13,357	13,120
Promotions - Public Relations	3,694	4,354	52,880	2,568	7,880	51,800
Promotions - Newsletter	19,024	16,685	10,000	4,555	7,110	10,000
Special Promotions	0	1,250	0	1,310	1,819	0
Animal Control	29	1,250	5,000	765	4,981	5,000
Village Hall Relocation Expenses	16,589	5,600	0	0	0	0
Office Supplies	17,100	25,135	25,000	10,532	23,064	25,000
Uniforms	3,267	588	2,500	0	3,300	2,500
Copy Machine Supplies	0	0	2,200	0	2,200	6,276
Special Departmental Supplies	25,028	39,835	28,540	9,716	26,147	28,540
Dues, Subscriptions & Memberships	8,442	8,151	9,470	5,040	11,579	10,606
Education & Training	32	0	0	0	0	0
TOTAL MATERIALS, SUPPLIES, SERVICES	726,980	762,904	739,407	397,547	709,775	850,917
TOTAL OPERATING BUDGET	833,566	847,537	807,154	428,641	778,599	915,877
Office Equipment	19,858	7,987	7,500	1,880	3,261	6,500
TOTAL CAPITAL	19,858	7,987	7,500	1,880	3,261	6,500
Transfer to After School & Summer Program	23,530	19,938	0	0	0	0
Transfer to Building Fund	0	0	0	0	0	0
Transfer to Street Maintenance	118,356	121,871	0	0	0	0
Transfer to Transportation	55,248	55,248	0	0	0	0
TOTAL NON-OPERATING EXPENSES	216,992	205,045	7,500	1,880	3,261	6,500
TOTAL DEPARTMENT BUDGET	1,050,558	1,052,581	814,654	430,521	781,860	922,377

GENERAL FUND-POLICE DEPARTMENT

DEPARTMENT BUDGET MESSAGE

The North Bay Village Police Department is committed to providing public safety excellence through efficient and effective services, designed to deter crime and disorder. Our use of proactive and comprehensive strategies to include community policing, intelligence led policing and specialized operations, will maximize our community's quality of life as well as perception of safety.

VISION STATEMENT

We will deliver the highest level of efficient and effective community based public safety services through our unwavering commitment to organizational excellence.

DEPARTMENT MISSION STATEMENT

We are a team of Law Enforcement Professionals delivering superior, community based, police services with an emphasis on service, accountability and transparency. As proud members of this public safety organization, we will adhere to a specific code of ethical conduct in order to uphold the highest industry standards, commit to continuous self-improvement and always strive to secure the public's trust.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Police Department is entrusted with the responsibility of providing the highest level of public safety services to its community, while ensuring to maintain and grow the public's trust in our ability to keep them safe. This will be done by maximizing both our internal and external resources to develop strong and effective community partnerships.
- ❖ Through the Department's Patrol, Criminal Investigation, Communications and Code Enforcement areas, strategic plans will be used to optimize the efficiency and effectiveness of all operational areas. Through a coordinated approach to comprehensive enforcement, community policing and a fresh new vision for the organization, the Police Department will not only meet, but exceed, public safety expectations with the community.

CORE VALUES:

- *Fairness*
- *Integrity*
- *Respect*
- *Service*

DEPARTMENT GOALS

- ✦ *Pursue CFA (Commission for Florida Law Enforcement Accreditation) accreditation for the Police Department.*
- ✦ *Implement specialized police operational assignments and positions for various areas of the Department.*
- ✦ *Create a structured police training program for the Department as well as the community, to address current needs at all levels.*
- ✦ *Implement an effective PAL, summer and other youth related programs to promote a "Cops and Kids" philosophy in the community.*

GENERAL FUND-POLICE DEPARTMENT

Performance Measure #1: CFA Accreditation					
Projected Budget Impact \$2,500					
The Police Department will initiate the three year process to pursue and achieve State Accreditation.					
CFA Accreditation	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Achieve Y/N
Apply to start the process with the Commission for Florida Law Enforcement Accreditation	X				
Begin the process of meeting with the CFA Program Manager and local accredited agencies		X			
Start updating our NBVPD Policies and Procedures (beginning with the high liability areas)	X				

Performance Measure #2: Departmental Training					
Projected Budget Impact - \$77,500					
The Police Department will be putting together a Training Team to address the needs for all preparation and developmental areas of the Organization.					
Departmental Training	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Achieve Y/N
Comprehensively identify all Organization Training needs	X				
Develop a Training Calendar		X			
Transform the first floor of 1841 Galleon Street building into a Training classroom		X			

Performance Measure #3: Code Enforcement					
The Village has adopted a new Short Term Vacation Rental (STVR) Ordinance and the Code Enforcement Team will be responsible for all administrative/enforcement related activities.					
Code Enforcement	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Achieve Y/N
Track all STVRs in the Village and ensure they are in compliance with the ordinance application requirements	X				
Track all the STVR violations and ensure that they follow the steps outlined with any infractions and fines		X			
Attend any administrative hearing and assist with the prosecution of any STVR violations					

GENERAL FUND-POLICE DEPARTMENT

Performance Measure #4: New Public Safety Enforcement Initiatives

Projected Budget Impact-\$62,500

The Police Department will be adding new Specialized Units as well as Certifications to enhance the resources available to further deter and enforce criminal/traffic/parking activity and ordinance violations

New Public Safety Enforcement Initiatives	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Achieve Y/N
Pursue and implement a K-9 Unit			X		
Obtain a motorcycle and initiate a Motor Officer Unit/Detail		X			
Pursue and obtain an Animal Control enforcement certification from the Florida Animal Control Association (FACA)	X				

Performance Measure #5: Expand Community Policing Initiatives

Projected Budget Impact-\$62,500

The Police Department will implement additional community policing initiatives, which will focus on youth programs

Expand Community Policing Initiatives	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Achieve Y/N
Launch the new North Bay Village Branch of the Miami Beach PAL		X			
Implement the Police Department's Kids Summer Program		X			
Expand the Police Department's Youth Services Events			X		

GENERAL FUND-POLICE DEPARTMENT

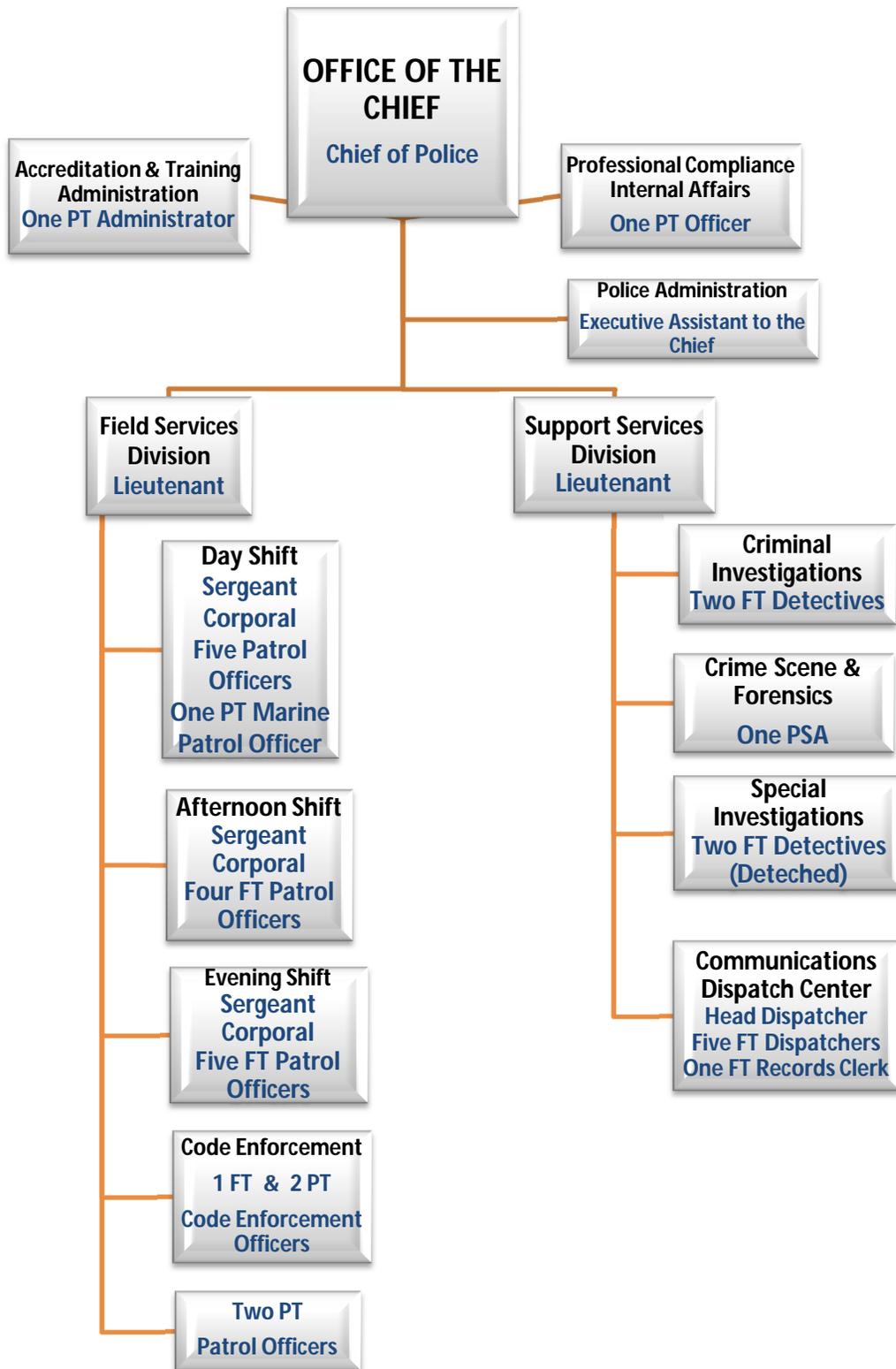
Expenditure Category Summary

<u>ACCOUNT DESCRIPTION</u>	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
PERSONNEL SERVICES	3,357,588	3,823,311	4,064,669	1,777,308	3,941,463	4,368,537
MATERIALS, SUPPLIES, SERVICES	262,171	254,420	365,502	128,237	378,603	374,867
TOTAL OPERATING BUDGET	3,619,759	4,077,731	4,430,171	1,905,545	4,320,066	4,743,403
CAPITAL	3,582	11,690	248,000	1,200	182,837	157,950
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	3,582	11,690	248,000	1,200	182,837	157,950
TOTAL DEPARTMENT BUDGET	3,623,341	4,089,420	4,678,171	1,906,745	4,502,903	4,901,353

GENERAL FUND-POLICE DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
Regular Salaries	2,258,112	2,543,052	2,697,394	1,167,760	2,587,760	2,920,654
Overtime	20,071	31,848	59,187	14,346	70,193	15,000
Education Incentive	19,540	19,750	17,880	10,010	22,410	22,200
Car Allowance	3,614	3,614	3,600	1,675	3,600	3,600
Clothing Allowance	3,150	3,550	3,600	1,500	3,000	3,000
Fica Tax	169,159	191,491	214,902	89,496	205,553	225,192
Retirement Contributions	399,345	464,349	509,037	228,217	532,217	573,138
Health, Life, Dental, Ins.	442,792	502,044	553,328	207,097	427,097	500,162
Workers Compensation	125,805	159,614	101,741	105,206	185,633	105,592
Cost Allocation	(84,000)	(96,000)	(96,000)	(48,000)	(96,000)	0
TOTAL PERSONNEL SERVICES	3,357,588	3,823,311	4,064,669	1,777,308	3,941,463	4,368,537
Contract Services -Data Processing	0	0	1,098	1,098	1,798	0
Contract Services	840	720	1,000	300	720	5,600
Contract Services - Medical	1,312	6,495	6,500	2,400	6,300	5,000
Contract Services - Crossing Guards	36,823	33,602	36,000	20,428	36,000	36,000
Travel, Conferences & Meetings	2,940	4,769	4,000	310	4,820	4,000
Court Standby	661	634	1,000	552	1,103	1,000
Telephone	6,885	6,199	9,641	3,075	12,179	17,700
Electricity & Gas	0	0	127	127	127	0
Confidential Informant	399	0	0	0	0	0
Vehicle Lease	0	0	0	0	0	22,000
R & M - Vehicles/Boat	34,674	36,980	32,000	31,213	67,427	45,000
Repair, Replace & Maintain - Equipment	999	1,061	8,178	6,584	22,628	5,500
R & M - Radios & Radar	2,588	693	3,500	1,216	3,531	0
R & M Building	4,974	20,769	233	6,126	19,052	0
R & M - Office Equipment	17	0	0	0	0	0
Compensation Personnel	0	0	33,700	0	33,700	33,700
Youth Services	1,770	2,215	4,000	1,133	6,167	6,000
P.A.L. Program	0	0	10,816	0	8,955	10,000
Investigations	0	0	581	581	581	0
Office Supplies	4,116	3,927	4,660	2,009	6,367	4,500
Uniforms & Accessories	14,217	13,982	15,000	8,960	19,920	15,160
Uniform Cleaning & Maintenance	7,387	3,806	12,000	1,005	3,011	6,000
Copy Machine Supplies	365	185	4,575	274	1,549	4,000
Gas & Oil	130,047	99,881	135,000	31,874	79,497	100,000
Tires	5,767	9,985	10,000	1,017	8,017	7,500
MDC Radio System-Promissory Note	0	0	12,107	0	12,107	12,107
Special Departmental Supplies	2,777	5,427	7,000	2,028	10,757	4,000
Dues, Subscriptions & Memberships	1,990	1,588	7,000	435	1,305	8,550
Education & Training	623	1,502	5,000	5,492	10,984	10,550
TOTAL MATERIALS, SUPPLIES, SERVICES	262,171	254,420	364,715	128,237	378,603	363,867
TOTAL OPERATING BUDGET	3,619,759	4,077,731	4,430,171	1,905,545	4,320,066	4,743,403
Counter Terrorism Initiative	0	0	0	0	0	101,450
Office Equipment	3,582	11,690	0	0	0	0
Other Machines & Equipment	0	0	148,000	0	92,201	56,500
Vehicles	0	0	100,000	1,200	90,636	0
TOTAL CAPITAL	3,582	11,690	248,000	1,200	182,837	157,950
TOTAL NON-OPERATING BUDGET	3,582	11,690	248,000	1,200	182,837	157,950
TOTAL DEPARTMENT BUDGET	3,623,341	4,089,420	4,678,171	1,906,745	4,502,903	4,901,353



GENERAL FUND- RECREATION AND HUMAN SERVICES

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of Recreation & Human Services Department is to enhance the quality of life for residents and visitors of North Bay Village by providing safe public parks and special event activities that are accessible and available to all members of the community.

DEPARTMENT GOALS

- ☀ *Continue to improve Village Events in order to promote community Cohesiveness and involvement.*
- ☀ *Promote additional services for all Village residents.*

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ This department through the management of the Special Events Coordinator plans and implements community-wide special events and programs for various holidays and observances.
- ❖ Provide funding for the Treasure Island Elementary School (TIES) International Baccalaureate Program (IB).

PERFORMANCE INDICATORS

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Halloween and Winter Wonderland Events	X			
Scholarship program		X		
Spring egg hunt			X	
July the 4 th event				X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
PERSONNEL SERVICES	17,420	0	0	0	0	0
MATERIALS, SUPPLIES, SERVICES	5,987	5,766	6,000	2,850	7,295	7,500
TOTAL OPERATING BUDGET	224,521	204,566	224,349	101,415	219,824	237,100
CAPITAL	805	0	30,000	0	30,000	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	805	0	30,000	30,000	0	0
TOTAL DEPARTMENT BUDGET	225,326	204,566	254,349	101,415	249,824	237,100

GENERAL FUND- RECREATION AND HUMAN SERVICES

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
Regular Salaries	15,678	0	0	0	0	0
Fica	1,199	0	0	0	0	0
Workers' Compensation	543	0	0	0	0	0
TOTAL PERSONNEL SERVICES	17,420	0	0	0	0	0
Contract Services-Lighting	34,862	37,862	38,049	38,049	38,049	40,000
Professional Services	146,249	136,600	141,800	39,297	141,800	141,800
Lease-Storage	0	0	0	0	1,818	4,300
Special Events-Banners/Signage	509	598	17,500	4,143	8,285	17,500
Halloween Event	4,555	5,147	5,500	4,213	4,213	6,500
Winter Holiday Event	4,310	7,251	5,000	6,764	6,764	7,000
Spring Event	4,029	5,842	5,000	6,100	6,100	7,000
4th of July Event	5,987	5,766	6,000	2,850	7,295	7,500
Scholarship Program	6,600	5,500	5,500	0	5,500	5,500
TOTAL MATERIALS, SUPPLIES, SVI	207,101	204,566	224,349	101,415	219,824	237,100
TOTAL OPERATING BUDGET	224,521	204,566	224,349	101,415	219,824	237,100
Other Machinery & Equipment	805	0	30,000	0	30,000	0
TOTAL CAPITAL	805	0	30,000	0	30,000	0
TOTAL NON-OPERATING BUDGET	805	0	30,000	0	30,000	0
TOTAL DEPARTMENT BUDGET	225,326	204,566	254,349	101,415	249,824	237,100

BUILDING FUND

Detail of Revenues & Expenditure

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
BUILDING FEE FUND						
<i>Operating Revenues</i>						
Building Permit Fees	544,916	653,637	500,000	391,891	501,891	400,000
Electrical Permits	36,052	91,040	80,000	15,800	35,100	70,000
Plumbing Permits	42,234	68,972	60,000	10,239	26,478	50,000
Sign Permits	0	0	0	0	0	0
Mechanical Permits	23,284	76,285	65,000	8,214	18,927	50,000
Structural Permits	11,875	0	0	0	0	0
Misc Permits	2,097	2,050	3,000	0	0	0
Building Inspection Fees	0	0	0	0	0	0
Plans Review	400	0	0	0	0	0
Other Miscellaneous Revenue	3,891	16,086	10,000	10,426	25,852	4,764
Total Operating Revenues	664,749	908,069	718,000	436,570	608,248	574,764
<i>Non-Operating Revenue</i>						
Fund Balance	0	0	108,089	108,089	121,253	0
Transfer from General Fund	0	0	0	0	0	0
Total Non-Operating Revenue	0	0	108,089	108,089	121,253	0
TOTAL REVENUE	664,749	908,069	826,089	544,659	729,501	574,764
<i>Expenditures</i>						
Personnel Services	74,158	111,668	142,050	64,275	136,893	80,543
Operating Expenses	496,135	618,135	569,357	297,747	532,608	472,479
Total Operating Expense	570,293	729,803	711,407	362,021	669,501	553,022
<i>Non-Operating Expenses</i>						
Transfer to General Fund	24,000	56,000	60,000	30,000	60,000	21,742
Capital	0	1,013	0	0	0	0
Debt Service	0	0	0	0	0	0
Total Non-Operating Expenses	24,000	57,013	60,000	30,000	60,000	21,742
Fund Balance/Reserves/Net Assets	70,456	121,253	54,682	152,637	(0)	0
TOTAL EXPENDITURES	664,749	908,069	826,089	544,659	729,501	574,764

BUILDING FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Building Department serves to protect the health, safety and welfare of the public; and to enhance the general quality of life through interpretation and enforcement of the Florida Building Code, as well as other applicable regulations governing construction and land use.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Division enforces the Florida Building Code, the Dade County Codes, the National Fire Protection agency code, and is responsible for implementing the Village's Zoning and Land Use Regulations.

DEPARTMENT GOALS

- ✱ *Coordinate and oversee code amendments to ensure consistency throughout the code; with the Village's Master Plan and with the Village's Comprehensive Plan.*
- ✱ *Continue to improve the turnaround time for permit processing.*
- ✱ *Implement new permit software.*
- ✱ *Improve forms for ease of use by customers.*

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Implement new permit software	X			
Organize & File Boxes of files		X		
Destroy old records per records retention rules			X	
Train new Building Clerk				X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
PERSONNEL SERVICES	74,158	111,668	142,050	64,275	136,893	80,543
MATERIALS, SUPPLIES, SERVICES	496,135	618,135	569,357	297,747	532,608	472,479
TOTAL OPERATING BUDGET	570,293	729,803	711,407	362,021	669,501	553,022
CAPITAL	0	1,013	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	24,000	56,000	60,000	0	0	0
TOTAL NON-OPERATING BUDGET	48,000	113,013	120,000	0	0	0
TOTAL DEPARTMENT BUDGET	618,293	842,816	831,407	362,021	669,501	553,022

BUILDING FUND



Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
Regular Salaries	48,291	77,399	98,055	43,374	93,794	56,647
Overtime	180	25	1,000	194	204	500
Fica	3,092	5,380	7,501	3,047	7,175	4,334
Retirement Contributions	2,094	5,010	6,596	2,941	6,571	3,718
Health,Life,Dental, Disability	20,129	23,404	28,395	14,342	28,646	14,934
Workers Compensation	372	449	503	377	503	410
Cost Allocation	0	0	0	0	0	0
TOTAL PERSONNEL SERVICES	74,158	111,668	142,050	64,275	136,893	80,543
Professional Services	462,450	553,368	502,600	263,178	460,342	406,000
Bank Fees	1,222	1,114	1,088	467	1,121	1,088
Contract Services-Data Processing	0	5,665	6,000	3,876	8,301	6,000
Telephone	1,020	1,098	2,000	548	1,315	1,500
Equipment Rental	1,674	1,640	1,800	396	1,150	1,680
Building Rental/Lease	22,904	50,924	50,868	26,294	52,588	52,211
Office Supplies	3,419	4,308	5,000	1,682	5,065	4,000
Relocation of Village Hall	3,296	0	0	0	0	0
Special Departmental Supplies	150	19	0	172	358	0
Dues, Subscriptions & Memberships	0	0	0	0	0	0
TOTAL MATERIALS, SUPPLIES, SVCS	496,135	618,135	569,357	297,747	532,608	472,479
TOTAL OPERATING BUDGET	570,293	729,803	711,407	362,021	669,501	553,022
Office Equipment	0	1,013	0	0	0	0
TOTAL CAPITAL	0	1,013	0	0	0	0
TOTAL NON-OPERATING BUDGET	24,000	57,013	60,000	0	0	0
TOTAL DEPARTMENT BUDGET	594,293	786,816	771,407	362,021	669,501	553,022

STREET MAINTENANCE FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
STREET MAINTENANCE FUND						
<i>Operating Revenues</i>						
Local Option Gas Tax	80,313	85,260	86,268	35,039	84,093	90,000
Capital Imp Local Opt Gas Tax	34,892	32,810	33,231	13,677	32,824	34,000
Total Operating Revenues	115,206	118,070	119,499	48,716	116,917	124,000
<i>Intergovernmental Revenues</i>						
Motor Fuel Tax	53,090	56,712	56,808	26,207	52,414	56,808
Total Intergovernmental Revenues	53,090	56,712	56,808	26,207	52,414	56,808
<i>Non-Operating Revenues</i>						
Transfer from General Fund	118,356	121,871	134,499	67,250	182,661	132,008
Transfer from Utility Fund	0	0	0	0	0	36,525
Transfer from Stormwater Fund	0	0	0	0	0	11,077
Grants-Cswy Maintenance	6,618	2,124	2,832	708	2,833	2,833
Other Miscellaneous Revenue	131	2,655	2,000	668	1,668	2,000
Total Non-Operating Revenues	125,105	126,650	139,331	68,625	187,162	184,443
TOTAL REVENUE	293,400	301,432	315,638	143,548	356,494	365,251
<i>Expenditures</i>						
Personnel Services	206,803	227,668	245,210	92,763	213,254	249,481
Operating Expenses	292,076	301,432	315,638	126,776	284,494	365,251
<i>Non-Operating Expenses</i>						
Capital	0	0	0	72,000	72,000	0
Debt Service	0	0	0	0	0	0
Total Non-Operating Expenses	0	0	0	72,000	72,000	0
TOTAL EXPENDITURES	292,076	301,432	315,638	198,776	356,494	365,251

STREET MAINTENANCE FUND- PUBLIC WORKS DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This fund is used to account for Restricted Revenues and expenditures associated with state distributed fuel taxes.

DESCRIPTION OF SERVICES AND ACTIVITIES

❖ The Public Works Department maintains all Village streets including resurfacing, potholes repair, re-stripping, and signage and landscaping.

DEPARTMENT GOALS

- ✱ *Ensure Streets are designed to be ADA (American Disability Act) safe.*
- ✱ *Establish and adopt public property landscape plan.*
- ✱ *Enhance and expand roadside maintenance and mowing.*
- ✱ *Implement stripping and signage programs for all roadways within Village.*
- ✱ *Implement a community outreach, anti-littering program.*
- ✱ *Continue implementing and enhancing Village's beautification program.*
- ✱ *Implement a community outreach, anti-littering program.*
- ✱ *To review existing infrastructure evaluate needs for future Capital Improvements projects.*

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Ensure Streets are designed to be ADA (American Disability Act) safe		X		
Establish and adopt public property landscape plan.		X		
Enhance and expand roadside maintenance and mowing		X		
Continue implementing and enhancing Village's beautification program			X	
To review existing infrastructure evaluate needs for future Capital Improvements projects			X	
Implement stripping and signage programs for all roadways within Village				X
Implement a community outreach, anti-littering program				X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
PERSONNEL SERVICES	85,273	73,763	70,428	34,013	136,893	80,543
MATERIALS, SUPPLIES, SERVICES	206,803	227,668	245,210	92,763	532,608	472,479
TOTAL OPERATING BUDGET	292,076	301,432	315,638	126,776	669,501	553,022
CAPITAL	0	0	0	72,000	72,000	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	0	72,000	72,000	0
TOTAL DEPARTMENT BUDGET	292,076	301,432	315,638	198,776	356,494	365,251

STREET MAINTENANCE FUND- PUBLIC WORKS DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
Regular Salaries	68,143	75,012	76,080	35,487	75,387	73,029
Overtime	6,101	8,042	5,000	2,145	5,790	5,000
Fica Tax	5,745	6,423	5,820	2,912	6,210	5,587
Retirement Contributions	5,343	6,094	5,523	2,732	5,964	5,492
Health, Life, Dental Insurance	17,550	20,443	18,532	9,132	18,265	19,547
Workers' Compensation	6,391	7,750	7,473	5,605	7,624	7,117
Cost Allocation	(24,000)	(50,000)	(48,000)	(24,000)	(48,000)	0
TOTAL PERSONNEL SERVICES	85,273	73,763	70,428	34,013	71,239	115,771
Contract Services - Grounds Maint	85,414	72,072	96,050	35,556	93,096	96,050
Temporary Personnel	28,627	36,242	30,000	18,285	37,569	36,500
Electric, Gas and Water	29,231	26,549	21,000	10,665	30,596	21,000
Vehicle Lease	0	0	6,000	4,057	7,494	6,870
R & M Vehicles	10,833	5,696	4,000	2,700	3,399	4,000
R & M Equipment	1,500	39,869	18,000	1,150	5,299	17,000
R & M Building	1,430	1,774	11,000	0	5,000	11,000
R & M Grounds	44,346	36,065	40,000	16,834	23,667	40,000
Uniforms	1,085	1,429	1,160	810	1,621	1,161
Gasoline, CNG & Oil	3,652	3,413	10,500	1,040	2,080	10,500
Tires	282	2,265	4,600	335	670	2,500
Minor tools and equipment	20	20	100	0	100	100
Special Department Supplies	383	2,091	2,800	1,332	2,663	2,800
TOTAL MATERIALS, SUPPLIES, SERVICES	206,803	227,668	245,210	92,763	213,254	249,481
TOTAL OPERATING BUDGET	292,076	301,432	315,638	126,776	284,494	365,251
Vehicles	0	0	0	0	0	0
Other Machinery & Equipment	0	0	0	72,000	72,000	0
TOTAL CAPITAL	0	0	0	72,000	72,000	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON OPERATING BUDGET	0	0	0	72,000	72,000	0
TOTAL DEPARTMENT BUDGET	292,076	301,432	315,638	198,776	356,494	365,251

AFTER SCHOOL & SUMMER PROGRAM FUND

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
AFTER SCHOOL & SUMMER PROGRAM						
<i>Non-Operating Revenue</i>						
Grant from the Children's Trust	125,917	126,390	169,252	65,166	155,543	169,252
Transfer from General Fund	23,530	19,938	22,106	11,053	22,106	6,428
Fund Balance	(8,282)	12,105	13,945	0	13,945	0
Total Non-Operating Revenues	141,165	158,433	205,303	76,219	191,594	175,680
TOTAL REVENUES	141,165	158,433	205,303	76,219	191,594	175,680
<i>Expenditures</i>						
Personnel Services	104,961	119,992	160,280	52,299	160,280	150,089
Operating Expenses	24,098	24,496	31,078	4,014	31,314	25,591
Total Operating Expense	129,059	144,488	191,358	56,313	191,594	175,680
Fund Balance/Reserves/Net Assets	12,106	13,945	13,945	19,906	0	0
TOTAL AFTER SCHOOL & SUMMER PROGRAM	141,165	158,433	205,303	76,219	191,594	175,680

AFTER SCHOOL & SUMMER PROGRAM FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

These programs will be aimed at serving the elementary school children living within the Village of North Bay Village with 1st priority for enrollment provided to children who currently live within the Village of North Bay Village, 2nd priority provided to children who already attend Treasure Island Elementary School and 3rd priority offered to families who have the following special circumstances: Military families, migrant families, children of incarcerated parents, abused, neglected and foster children, children affected by natural disasters, children of single or sick parents and low income families. The Village of North Bay Village has a diverse population consisting of Hispanic, Anglo, low income to middle income families.

DESCRIPTION OF SERVICES AND ACTIVITIES

(Include overall intention of program, outline of program activities, target population to be served, etc.)

- ❖ After School/Summer Camp
- ❖ For the After School and Summer Camp Program we intend to serve 50 elementary school children approximate ages 5-11 for each program. Out of those 50, 9 child slots will be for special needs children.
- ❖ Serving elementary school children who live within the Village of North Bay Village and/or those who do not live within the Village but attend Treasure Island Elementary School or those who have "special circumstances".
- ❖ Programs will provide daily nutritious food and a daily schedule of literacy, physical fitness, social skills and family involvement.

DEPARTMENT GOAL

- ☀ Offer the child enriching activities and to alleviate any circumstances that either the child or parents are going through by the child being able to attend the after school and/or summer camp.

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
PERSONAL SERVICES:	104,961	119,992	160,280	52,299	160,280	150,089
MATERIALS, SUPPLIES, SERVICES	24,098	24,496	31,078	4,014	31,314	25,591
TOTAL OPERATING BUDGET	129,059	144,488	191,358	56,313	191,594	175,680
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	129,059	144,488	191,358	56,313	191,594	175,680

AFTER SCHOOL & SUMMER FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
Regular Salaries	97,248	111,189	149,184	46,771	149,184	138,784
Fica Tax	7,440	8,506	10,311	5,276	10,311	10,617
Workers' Compensation	273	297	336	253	336	334
Unemployment	0	0	449	0	449	354
TOTAL PERSONNEL SERVICES	104,961	119,992	160,280	52,299	160,280	150,089
Professional Services	2,029	2,814	875	1,111	1,111	1,225
Accounting & Audit	0	0	2,500	0	2,500	2,000
Admission to Field Trips	5,016	5,915	5,460	0	5,460	5,460
Meals (participants)	0	0	2,512	0	2,512	2,512
Telephone	1,886	2,078	1,093	352	1,093	1,094
Background Screening	0	0	303	135	303	303
Indirect Costs	6,322	4,641	4,795	613	4,795	2,353
Travel (Participants)	1,237	2,007	2,800	0	2,800	2,800
Office Supplies	2,886	1,624	2,200	0	2,200	2,394
Minor Tools & Equipment	0	0	0	0	0	0
Program Supplies	4,722	4,894	7,200	1,234	7,200	4,200
Equipment Rental	0	0	840	0	840	0
Education & Training	0	524	500	569	500	1,250
TOTAL MATERIALS, SUPPLIES, SERVICES	24,098	24,496	31,078	4,014	31,314	25,591
TOTAL OPERATING BUDGET	129,059	144,488	191,358	56,313	191,594	175,680
TOTAL DEPARTMENT BUDGET	129,059	144,488	191,358	56,313	191,594	175,680

TRANSPORTATION FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
TRANSPORTATION FUND						
<i>Operating Revenues</i>						
SurTax Revenue	277,402	298,278	312,673	74,613	320,750	320,000
Total Operating Revenues	277,402	298,278	312,673	74,613	320,750	320,000
Handicap Parking Fines	0	5,875	0	0	0	0
Miscellaneous Revenue	6,151	0	0	0	0	2,000
Transfer from General Fund	55,248	55,248	55,248	27,624	55,248	55,248
Fund Balance	303,308	510,806	654,715	721,710	721,710	843,742
Total Non-Operating Revenues	364,707	571,929	709,963	749,334	776,958	900,990
TOTAL REVENUE	642,109	870,207	1,022,636	823,947	1,097,709	1,220,990
<i>Expenditures</i>						
Personnel Services	31,477	60,424	65,399	27,055	62,809	82,885
Operating Expenses	87,427	88,072	75,760	42,274	85,797	75,760
Total Operating Expense	118,904	148,497	141,159	69,330	148,606	158,645
<i>Non-Operating Expenses</i>						
Vehicles	0	0	0	0	91,175	0
Capital Projects	12,397	0	881,478	6,000	14,187	1,062,345
Debt Service	0	0	0	0	0	0
Transfer to Capital Project Fund	0	0	0	0	0	0
Fund Balance/Reserves/Net Assets	510,808	721,710	0	748,618	843,742	0
Total Non-Operating Expenses	12,397	0	881,478	6,000	105,362	1,062,345
TOTAL TRANSPORTATION FUND	642,109	870,207	1,022,636	823,947	1,097,709	1,220,990

TRANSPORTATION FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This fund is used to account for revenues and expenditures for the administration and maintenance of the Village's Transportation program.

DEPARTMENT GOALS

- ✱ Update commuter bus route to meet public needs outside NBV by the end of the 1st quarter.
- ✱ Initiate street and sidewalks compliance by the end of the 4th Quarter.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ Miami-Dade County passed a one-half cent Sales & Use Tax, Rentals, Admission and Other Transactions Chapter 212, Florida Statutes, providing for the use and expenditure of Surtax Proceeds to support, maintain and operate the county transit system.

FY 2017 Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Perform assessment of the Village right-of-ways to determine the necessity of roadway improvements and sidewalk replacement throughout the Village		X		
Establish and adopt capital projects which includes: Street Resurfacing, Re-striping, Curb ramps, Landscaping, Crosswalks, Traffic calming devices and Street Lights via Kimley-Horn & Associates		X		
Expansion of Mini Bus to locations outside Village		X		

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
PERSONNEL SERVICES	31,477	60,424	65,399	27,055	62,809	82,885
MATERIALS, SUPPLIES, SERVICES	87,427	88,072	75,760	42,274	85,797	75,760
TOTAL OPERATING BUDGET	118,904	148,497	141,159	69,330	148,606	158,645
CAPITAL	12,397	0	881,478	6,000	105,362	1,062,345
TOTAL NON-OPERATING BUDGET	12,397	0	881,478	6,000	105,362	1,062,345
TOTAL DEPARTMENT BUDGET	131,301	148,497	1,022,636	75,330	253,967	1,220,990

TRANSPORTATION FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
Regular Salaries	17,245	42,066	45,936	21,845	43,690	60,320
Fica	1,319	3,218	3,519	1,671	3,342	4,614
Retirement	1,036	3,085	3,340	1,586	3,172	4,536
Workers Compensation	1,977	2,055	2,604	1,953	2,604	3,414
Cost Allocation	9,900	10,000	10,000	0	10,000	10,000
TOTAL PERSONNEL SERVICES	31,477	60,424	65,399	27,055	62,809	82,885
Street Lights	41,635	44,031	45,000	22,053	44,106	50,000
Vehicle Rental	4,924	0	0	972	2,172	0
Repair & Maintenance Vehicle	12,788	10,427	4,000	4,903	9,806	4,000
Repair & Maintenance of Grounds	27,788	23,134	10,000	11,065	22,130	10,000
Uniforms	220	628	1,160	420	840	1,160
Gas & Oil	0	9,111	15,000	2,551	6,122	10,000
Tires	0	741	500	310	620	500
Special Department Supplies	72	0	100	0	0	100
TOTAL MATERIALS, SUPPLIES, SVCS	87,427	88,072	75,760	42,274	85,797	75,760
TOTAL OPERATING BUDGET	118,904	148,497	141,159	69,330	148,606	158,645
Storm Drains	0	0	0	0	0	0
Roads & Streets	12,397	0	881,478	6,000	14,187	1,062,345
Vehicles	0	0	0	0	91,175	0
Streetscape Improvements	0	0	0	0	0	0
TOTAL CAPITAL	12,397	0	881,478	6,000	105,362	1,062,345
Transfer to Capital Fund	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	12,397	0	881,478	6,000	105,362	1,062,345
TOTAL DEPARTMENT BUDGET	131,301	148,497	1,022,636	75,330	253,967	1,220,990

ENTERPRISE FUND

Detail of Revenues & Expenditures

	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
Water Revenue	1,452,677	1,603,788	1,796,000	845,276	1,705,551	1,769,003
Sewer Revenue	1,640,758	1,824,794	1,942,000	1,076,110	2,152,219	2,100,000
Sanitation Revenue	1,506,823	1,548,049	1,600,000	806,759	1,613,518	1,620,000
Storm Water Revenue	109,834	112,102	110,000	57,642	115,284	120,000
Service & Late Charges	33,893	23,105	42,000	16,172	32,345	42,000
Total Operating Revenue	4,743,985	5,111,838	5,490,000	2,801,959	5,618,918	5,651,003
Licenses, Permits & Fees						
324.2130 Impact Fees-Water	8,138	871	0	0	0	0
324.2135 Impact Fees-Sewer	149,276	1,834	0	0	0	0
324.2136 Impact Fees-Sewer Lines	223,913	2,752	0	0	0	0
Charges for Licenses, Fees & Permits	381,327	5,457	0	0	0	0
Water Meter Fee	482	500	1,000	0	0	1,000
Interest Earnings	13	339	17	0	0	20
Other Revenue/ State Grants / Stormwater	0	593,775	0	0	0	1,124,926
Other Miscellaneous Revenue	13,930	1,413	1,900	200	500	500
Water Disconnect Fee	2,000	1,680	1,930	380	260	500
Sewer Improvements	0	0	0	0	0	0
Water/Sewer/Swater Loan Proceeds	0	0	10,399,923	0	0	21,900,000
Appropriation of Fund Balance-Utilities	0	0	(360,533)	0	(361,434)	0
Appropriation of Fund Balance-Stormwater	0	0	575,788	0	631,444	673,269
Total Non-Operating Revenue:	397,752	603,163	10,620,025	580	270,770	23,700,215
TOTAL ENTERPRISE REVENUE	5,141,737	5,715,001	16,110,025	2,802,539	5,889,688	29,351,218
Expenditures						
Utilities Administration	1,310,872	1,504,520	1,504,153	685,216	1,408,833	806,860
Water Operations	808,187	943,443	849,720	238,355	673,019	870,951
Sewer	1,601,713	1,727,226	1,521,661	787,923	1,726,296	1,615,237
Sanitation	949,567	982,221	878,827	458,866	950,774	960,790
Storm Water	85,522	128,416	122,533	37,581	73,614	109,118
0	0	0	0	0	0	0
Total Operating Expenses	4,755,861	5,285,826	4,876,895	2,207,941	4,832,535	4,362,956
Transfer from SW to Street Maintenance Fund	0	0	0	0	0	11,077
Transfer from UT to General Fund	0	0	0	0	0	768,701
Transfer from UT to Street Maintenance Fund	0	0	0	0	0	36,525
Debt Principal	0	0	171,853	85,379	171,853	302,343
Debt Interest	34,680	40,344	29,471	15,283	29,471	31,616
UT Capital Outlay & other non-oper	125,150	605,294	353,250	0	3,250	1,873,000
Capital Improvements- Water	4,881	5,505	5,999,923	29,610	79,220	9,100,000
Capital Improvements- Sewer	315,141	315,149	4,400,000	7,622	35,244	12,800,000
Capital Improvement -Sanitation	0	0	65,000	0	65,000	65,000
Fund Balances/Reserves/Net Assets	(93,976)	(537,117)	213,633	456,704	673,114	0
Total Non- Operating Expense	385,876	429,175	11,233,130	594,598	1,057,153	24,988,262
TOTAL ENTERPRISE EXPENSES	5,141,737	5,715,001	16,110,025	2,802,539	5,889,688	29,351,218

ENTERPRISE FUND-UTILITIES ADMINISTRATION

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Utilities Administration Department is to provide management and technical support and administer policy throughout its divisions.

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ Provide administrative and decision making duties for above mentioned divisions, so that the Public Works Department can operate efficiently

DEPARTMENT GOALS

- ✨ *Renovation of Galleon Street Facility by the end of the 4th quarter.*

FY 2017 Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Research into methods to improve efficiency	X	X	X	X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
PERSONNEL SERVICES	815,752	932,565	952,863	469,998	941,143	174,148
MATERIALS, SUPPLIES, SERVICES	495,120	571,955	503,290	215,218	467,689	632,712
TOTAL OPERATING BUDGET	1,310,872	1,504,520	1,456,153	685,216	1,408,833	806,860
CAPITAL	7,994	0	3,250	0	3,250	3,000
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	48,000	0	0	0
TOTAL NON-OPERATING BUDGET	7,994	0	51,250	0	3,250	3,000
TOTAL DEPARTMENT BUDGET	1,318,866	1,504,520	1,507,403	685,216	1,412,083	809,860

ENTERPRISE FUND-UTILITIES ADMINISTRATION

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
Regular Salaries	105,710	124,022	138,925	62,858	135,805	146,088
Overtime	137	34	0	0	0	0
Car Allowance	795	0	0	0	0	0
FICA Tax	7,069	8,386	10,421	4,728	10,389	11,176
Retirement Contribution	10,100	11,595	13,471	6,199	13,269	14,634
Life, Dental & Health Insurance	16,372	20,478	18,854	5,095	10,189	10,976
Workers Compensation	6,221	1,699	1,192	1,118	1,491	1,275
Cost Allocation	669,348	766,350	770,000	390,000	770,000	(10,000)
TOTAL PERSONNEL SERVICES	815,752	932,565	952,863	469,998	941,143	174,148
Bank Fees	9,775	8,914	8,000	3,736	7,472	8,000
Professional Services	223,958	231,944	170,000	58,515	173,182	197,244
Accounting and Auditing	18,500	28,250	20,500	19,565	19,565	20,500
Contract Services-Janitorial	0	0	0	0	0	0
Contract Services-Data processing	82,567	65,533	74,400	30,642	61,283	74,400
Contract Services-Medical	600	35	2,000	230	460	1,000
Telephone	13,848	18,112	18,600	8,456	16,912	18,600
Postage	6,178	6,370	4,800	3,000	6,000	5,000
Vehicle Lease	0	0	20,500	4,925	9,849	20,500
Building Lease	22,904	53,900	50,868	26,538	53,749	52,211
General Insurance	50,952	69,258	63,835	48,431	64,574	63,471
Depreciation - Equipment	1,090	9,435	0	0	0	0
Depreciation - Improvements O/T Bldg.	45,294	37,862	0	0	0	0
Repairs & Maintenance of Building	4,286	26,323	18,000	1,382	2,764	120,000
Repairs & Maintenance of Office Equipment	0	14	250	0	0	250
Repairs & Maintenance of Vehicles	712	2,621	1,000	1,405	2,809	1,000
Uniforms	0	161	960	0	0	960
Gasoline, CNG & Oil	4,780	1,870	2,000	999	1,998	2,000
Special Department Supplies	4,213	6,098	5,760	5,740	6,444	5,760
Dues, Subscriptions & Memberships	720	0	3,500	0	3,500	3,500
Education & Training	3,810	5,255	4,500	1,655	3,310	4,500
Contingency	0	0	33,817	0	33,817	33,817
TOTAL MATERIALS, SUPPLIES, SVCS	495,120	571,955	503,290	215,218	467,689	632,712
TOTAL OPERATING BUDGET	1,310,872	1,504,520	1,456,153	685,216	1,408,833	806,860
Office Equipment	7,994	0	3,250	0	3,250	3,000
TOTAL CAPITAL OUTLAYS	7,994	0	3,250	0	3,250	3,000
Compensation & Benefits	0	0	48,000	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	48,000	0	0	0
TOTAL NON-OPERATING BUDGET	7,994	0	51,250	0	3,250	3,000
TOTAL DEPARTMENT BUDGET	1,318,866	1,504,520	1,507,403	685,216	1,412,083	809,860

ENTERPRISE FUND-WATER DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Water Service Division is to operate the water facility and to maintain Village owned water lines and water meters in a reliable, efficient, and cost effective manner while keeping the water system free from known health and environmental risks.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Water Division monitors water purchased from Miami-Dade Water & Sewer Authority, measures water consumption through residential and commercial water meters and changes and repairs water meters/pipes. Federally mandated water tests are conducted and meter readings are provided to the Finance Department for monthly billing.

DEPARTMENT GOALS

- ✱ Create an inventory and replacement schedule for water meters.
- ✱ Create an inventory and replacement schedule for water meter box.
- ✱ Establish an equipment replacement schedule.
- ✱ Maintain a quality water distribution system.
- ✱ Increase the efficiency of water sales.

FY 2017 Performance Measures/Indicators	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
To provide the purest water to the residents by performing annual tests	X			
Create an inventory and replacement schedule for water meters via Kimley Horn & Associates		X		

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
PERSONNEL SERVICES	76,417	82,750	76,120	35,488	71,884	72,877
MATERIALS, SUPPLIES, SERVICES	731,770	860,693	773,600	202,867	601,135	798,074
TOTAL OPERATING BUDGET	808,187	943,443	849,720	238,355	673,019	870,951
CAPITAL	0	1,081	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	75,000	10,854	0	0	0	0
TOTAL NON-OPERATING BUDGET	75,000	11,935	0	0	0	0
TOTAL DEPARTMENT BUDGET	883,187	955,378	849,720	238,355	673,019	870,951

ENTERPRISE FUND-WATER DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
Regular Salaries	44,205	49,014	49,260	22,814	47,066	46,962
Overtime	6,546	8,239	4,000	2,154	4,309	4,000
Car Allowance	0	0	0	0	0	0
Fica Tax	3,760	4,137	3,593	1,815	3,930	3,593
Retirement Contribution	3,711	4,201	3,337	1,813	3,786	3,532
Health, Life, Dental & Disability Ins.	14,473	15,238	13,949	5,406	10,812	12,810
Workers Compensation	3,722	1,920	1,981	1,486	1,981	1,981
TOTAL PERSONNEL SERVICES	76,417	82,750	76,120	35,488	71,884	72,877
Professional Services	0	0	0	320	640	0
Water Purchases	637,557	733,239	700,000	153,401	490,202	721,000
R & M Vehicles	3,451	2,108	500	0	0	500
R & M Equipment	2,476	1,464	2,500	0	0	500
R & M Water Lines	77,627	114,439	60,000	41,015	94,030	60,000
Uniforms	822	906	850	504	1,008	850
Gasoline, CNG & Oil	2,520	2,362	3,500	555	1,111	3,500
Vehicle Lease	0	0	0	2,583	5,166	5,474
Minor Tools and Equipment	84	0	250	144	288	250
Special Department Supplies	7,233	6,175	6,000	4,344	8,689	6,000
TOTAL MATERIALS, SUPPLIES, SERVICES	731,770	860,693	773,600	202,867	601,135	798,074
TOTAL OPERATING BUDGET	808,187	943,443	849,720	238,355	673,019	870,951
Water Meters	0	1,081	0	0	0	0
TOTAL CAPITAL OUTLAYS	0	1,081	0	0	0	0
Transfer to Water Improvements Trust Fund	75,000	10,854	0	0	0	0
OTHER NON-OPERATING EXPENSES	75,000	10,854	0	0	0	0
TOTAL NON-OPERATING BUDGET	75,000	11,935	0	0	0	0
TOTAL DEPARTMENT BUDGET	883,187	955,378	849,720	238,355	673,019	870,951

ENTERPRISE FUND-SEWER DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Mission of the Sewer Service Division is to operate and maintain the wastewater collection system which includes the main station, lift stations, and their related infrastructures in a safe, reliable, efficient, and environmentally safe manner.

DEPARTMENT GOALS

- ☀ *Ensure reserves funding for future needs of sewer utility systems.*
- ☀ *Establish a Sewer Cleaning and replacement schedule.*
- ☀ *Reduce infiltration and inflow of storm water into the sewer system.*
- ☀ *Ensure sewer capacity and transmission for current demand and future growth.*
- ☀ *Maintain a quality sewer transmission system.*
- ☀ *Increase the efficiency of sewer sales.*

DESCRIPTION OF SERVICES & ACTIVITIES

❖ Maintain the Village-wide sanitary sewer system. Sewage is pumped from three branch lift stations to the main pumping facility where it is re-pumped to Miami-Dade regional treatment plant (WASA). The Sewer Division provides funding to support necessary Village equipment and personnel, as well as to cover the cost to the City of Miami for the transmission of the sewage.

FY 2017 Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Establish a Sewer Preventive Maintenance schedule				X
Evaluate the infiltration and inflow of storm water into the sewer system				X
Reduce infiltration and inflow of storm water into the sewer system				X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
PERSONNEL SERVICES	152,031	159,807	161,363	71,872	148,899	153,063
MATERIALS, SUPPLIES, SERVICES	1,449,682	1,567,419	1,360,298	716,051	1,577,397	1,462,174
TOTAL OPERATING BUDGET	1,601,713	1,727,226	1,521,661	787,923	1,726,296	1,615,237
CAPITAL	0	0	0	0	0	70,000
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	514,538	215,731	201,325	100,830	201,659	0
TOTAL NON-OPERATING BUDGET	514,538	215,731	201,325	100,830	201,659	70,000
TOTAL DEPARTMENT BUDGET	2,116,251	1,942,957	1,722,986	888,752	1,927,955	1,685,237

ENTERPRISE FUND-SEWER DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
Regular Salaries	97,292	103,633	107,112	48,939	103,933	102,107
Overtime	8,092	3,948	5,000	264	529	5,000
Fica	7,726	7,935	7,811	3,644	7,991	7,811
Retirement Contribution	7,465	7,895	7,413	3,572	7,699	7,678
Health, Life, Dental, Disability Ins.	26,500	32,214	29,712	12,216	24,432	26,152
Workers' Compensation	4,956	4,183	4,315	3,236	4,315	4,315
TOTAL PERSONNEL SERVICES	152,031	159,807	161,363	71,872	148,899	153,063
Engineering & Planning	31,200	2,801	40,000	0	40,000	40,000
Temporary Personnel	1,996	0	1,000	0	0	1,000
Electric, Gas & WT	52,999	49,093	48,000	24,740	49,480	48,000
Sewerage Disposal	976,440	1,078,490	950,000	618,412	1,289,353	1,045,000
R & M Vehicles	12,884	5,487	500	0	0	500
R & M Equipment	126,911	61,807	60,000	2,739	12,458	60,000
R & M Building	8,825	699	2,000	918	1,836	2,000
R & M Lift Stations	194,467	331,457	100,000	1,142	2,284	100,000
R & M Sewer Lines	33,987	30,665	100,000	60,310	120,620	100,000
Uniforms	943	1,455	1,320	705	1,410	1,320
Gasoline, CNG & Oil	5,863	4,114	8,200	1,276	2,552	8,200
Tires	0	595	0	0	0	0
Chemicals	682	38	600	0	0	600
Minor Tools & Equipment	1,689	260	700	904	1,808	700
Special Department Supplies	796	457	1,000	276	551	1,000
Vehicle Lease	0	0	0	4,630	8,066	6,876
Contingency	0	0	46,978	0	46,978	46,978
TOTAL MATERIALS, SUPPLIES, SVCS	1,449,682	1,567,419	1,360,298	716,051	1,577,397	1,462,174
TOTAL OPERATING BUDGET	1,601,713	1,727,226	1,521,661	787,923	1,726,296	1,615,237
Transfers to Sewer Trust	514,538	215,731	201,325	100,830	201,659	0
TOTAL OTHER NON-OPERATING EXPENSES	514,538	215,731	201,325	100,830	201,659	0
TOTAL NON OPERATING BUDGET	514,538	215,731	201,325	100,830	201,659	70,000
TOTAL DEPARTMENT BUDGET	2,116,251	1,942,957	1,722,986	888,752	1,927,955	1,685,237

ENTERPRISE FUND-SANITATION DEPARTMENT

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Sanitation Division is to collect solid waste from Village customers for transfer to the county land fill in a timely, safe and cost effective manner, while protecting the environment.

DESCRIPTION OF SERVICES & ACTIVITIES

❖ The Sanitation Division is responsible for pick up and disposal of solid wastes, which includes garbage (food and household waste), trash (tree and limbs) and white goods (discarded appliances). Recycling products are collected by a private hauler hired by the Village.

DEPARTMENT GOALS

- ☀ Create an inventory and replacement schedule for vehicles.
- ☀ To provide waste hauling services to the Village as economically and efficient as possible.
- ☀ To optimize the routes as needed throughout the year.
- ☀ Create an inventory and replacement schedule for dumpsters.

FY 2017 Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Implement Multi-Residential Recycling Program		X		
Create an inventory and replacement schedule for vehicles			X	

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
PERSONNEL SERVICES	274,046	286,693	287,758	139,004	281,050	279,721
MATERIALS, SUPPLIES, SERVICES	675,521	695,529	591,069	319,862	669,724	681,069
TOTAL OPERATING BUDGET	949,567	982,221	878,827	458,866	950,774	960,790
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	55,000
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	65,000	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	65,000	0	0	0	0	55,000
TOTAL DEPARTMENT BUDGET	1,014,567	982,221	878,827	458,866	950,774	1,015,790

ENTERPRISE FUND-SANITATION DEPARTMENT

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
Regular Salaries	177,762	181,709	188,870	86,439	184,439	180,376
Overtime	3,369	4,174	10,000	4,326	8,652	10,000
Car Allowance	0	0	0	0	0	0
Fica	13,708	20,670	14,435	7,525	14,110	13,799
Retirement Contribution	19,657	20,814	20,197	9,808	20,308	19,494
Life, Health, Dental, Disability Ins.	39,139	41,428	37,712	18,499	36,998	39,508
Workers' Compensation	20,411	17,898	16,544	12,408	16,544	16,544
TOTAL PERSONNEL SERVICES	274,046	286,693	287,758	139,004	281,050	279,721
Temporary Personnel	108,019	117,320	65,000	54,854	109,708	110,000
Solid Waste Disposal	338,280	345,414	369,193	154,814	339,628	369,193
Recycling Service Contract	79,532	93,918	87,600	45,802	91,604	87,600
R & M Vehicles	74,682	59,442	10,000	31,880	63,760	50,000
R & M Equipment	29,829	34,369	15,000	10,227	20,454	20,000
Uniforms	2,476	2,848	2,276	1,939	3,878	2,276
Gasoline, CNG & Oil	22,621	27,102	22,000	9,798	19,596	22,000
Tires	15,587	9,931	15,000	5,802	11,604	15,000
Chemicals	4,195	4,822	3,000	4,390	8,780	3,000
Special Department Supplies	259	311	1,000	306	612	1,000
Education & Training	41	50	1,000	50	100	1,000
TOTAL MATERIALS, SUPPLIES, SERVICES	675,521	695,529	591,069	319,862	669,724	681,069
TOTAL OPERATING BUDGET	949,567	982,221	878,827	458,866	950,774	960,790
Lease Purchase Principal	0	0	0	0	0	55,000
Lease Purchase Interest	0	0	0	0	0	0
TOTAL DEBT SERVICE	0	0	0	0	0	55,000
Transfers to Sanitation Improvements	65,000	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	65,000	0	0	0	0	0
TOTAL NON OPERATING BUDGET	65,000	0	0	0	0	55,000
TOTAL DEPARTMENT BUDGET	1,014,567	982,221	878,827	458,866	950,774	1,015,790

ENTERPRISE FUND-STORMWATER FUND

DESCRIPTION OF SERVICES AND ACTIVITIES

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Storm Water Division was established in response to the Federal EPA Mandate to reduce storm water pollution from entering into Biscayne Bay.

❖ All municipalities within Miami-Dade County have to obtain a National Pollutant Discharge Elimination System (NPDES) permit. These are federal regulations requiring local governments to institute management programs that will reduce and eliminate the harmful pollutants associated with storm water runoff into a natural body of water.

DEPARTMENT GOALS

- ☀ Ensure reserves funding for future needs of storm water utility systems.
- ☀ Upgrade Storm water inlets, lines and outfalls as needed.
- ☀ Rehabilitate the North Bay Island and Treasure Island Deep Injection Wells.
- ☀ Create an inventory and replacement schedule for Deep Injection Pumps.
- ☀ Maintain a quality storm water transmission system

FY 2017 Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Obtain funding for future needs of storm water utility systems Legislative/Bonds				X
Start to upgrade Storm water inlets, lines and outfalls as needed				X
Maintain a quality storm water transmission system			X	
Rehabilitate the North Bay Island and Treasure Island Deep Injection Well			X	

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
PERSONNEL SERVICES	2,834	13,332	72,833	8,322	15,096	59,418
MATERIALS, SUPPLIES, SERVICES	82,688	115,084	49,700	29,259	58,518	49,700
TOTAL OPERATING BUDGET	85,522	128,416	122,533	37,581	73,614	109,118
CAPITAL	0	593,775	350,000	0	0	1,800,000
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	593,775	350,000	0	0	1,800,000
TOTAL DEPARTMENT BUDGET	85,523	722,191	472,533	37,581	73,614	1,909,118

ENTERPRISE FUND-STORMWATER FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
Regular Salaries	0	0	32,356	0	0	30,000
Overtime	0	0	0	0	0	0
FICA Tax	0	0	2,364	0	0	2,295
Retirement Contribution	0	0	2,243	0	0	2,256
Life, Health, Dental, Disability Ins.	0	0	20,774	0	0	21,861
Workers' Compensation	2,834	3,332	3,096	2,322	3,096	3,006
Cost Allocation	0	10,000	12,000	6,000	12,000	0
TOTAL PERSONNEL SERVICES	2,834	13,332	72,833	8,322	15,096	59,418
Storm Water Compliance	2,223	3,694	6,000	3,857	7,714	6,000
Electric, Gas & Water	108	619	200	1,320	2,640	200
Depreciation of Equipment	78,797	30,816	0	0	0	0
R & M Equipment	0	0	2,500	0	0	2,500
R & M Lines	0	0	8,000	0	0	8,000
R & M of Streets	1,560	29,548	24,000	0	0	24,000
Contingency	0	0	9,000	0	0	9,000
TOTAL MATERIALS, SUPPLIES, SERVICES	82,688	115,084	49,700	29,259	58,518	49,700
TOTAL OPERATING BUDGET	85,522	128,416	122,533	37,581	73,614	109,118
Storm Drains	0	593,775	350,000	0	0	1,800,000
TOTAL CAPITAL	0	593,775	350,000	0	0	1,800,000
TOTAL NON OPERATING BUDGET	0	593,775	350,000	0	0	1,800,000
TOTAL DEPARTMENT BUDGET	85,522	722,191	472,533	37,581	73,614	1,909,118

ENTERPRISE FUND-WATER IMPROVEMENTS TRUST FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Water Improvement Division has been established to maintain the Village's water mains and laterals. The Division is primarily financed by a transfer from the water division of the Village's Utility Fund. By setting aside a relatively small amount of funds each fiscal year, the Village will be in a better position to address its future water system needs. In 1997, the Village estimated the cost for future improvements for the water laterals would be approximately \$150,000. This established a reserve to fund the cost of repairs over a 5 year period.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ Replacement of existing water mains, which deteriorate throughout the years and eventually cause low water pressure.
- ❖ Funds are used to increase the water pressure and replace damaged water mains and laterals.
- ❖ Upgrade water meters.

DEPARTMENT GOALS

- ✱ Establish a meter replacement program.
- ✱ Maintain a quality water distribution system.

Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Establish a meter replacement program via Kimley-Horn & Associates		X		
Establish Lateral Replacement Program via Kimley-Horn & Associates		X		

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
PERSONNEL SERVICES	0	0	0	0	0	0
MATERIALS, SUPPLIES, SERVICES	4,881	5,505	0	0	0	0
TOTAL OPERATING BUDGET	4,881	5,505	0	0	0	0
CAPITAL	0	11,519	5,999,923	29,610	79,220	9,100,000
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	11,519	5,999,923	29,610	79,220	9,100,000
TOTAL DEPARTMENT BUDGET	4,881	17,024	5,999,923	29,610	79,220	9,100,000

ENTERPRISE FUND-WATER IMPROVEMENTS TRUST FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
Depreciation -Water Lines	4,881	5,505	0	0	0	0
Water Meters	0	0	0	0	0	0
TOTAL MATERIALS, SUPPLIES, SERVICES	4,881	5,505	0	0	0	0
 TOTAL OPERATING BUDGET	 4,881	 5,505	 0	 0	 0	 0
 Meters & Service Line Replacement	 0	 6,236	 2,540,000	 5,598	 31,196	 4,700,000
Water Transmission & Distribution Project	0	5,283	3,459,923	24,012	48,024	4,400,000
TOTAL CAPITAL	0	11,519	5,999,923	29,610	79,220	9,100,000
 DEBT SERVICE	 0	 0	 0	 0	 0	 0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON OPERATING BUDGET	0	11,519	5,999,923	29,610	79,220	9,100,000
 TOTAL DEPARTMENT BUDGET	 4,881	 17,024	 5,999,923	 29,610	 79,220	 9,100,000

ENTERPRISE FUND-SEWER IMPROVEMENTS TRUST FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The Sewer Improvements Division funds provide for sewer upgrades, primarily financed by the State of Florida low interest (under 3%) loan program.

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ The Division's funds are used for engineering services, loan repayments, and contingency items. Funding is also provided to eliminate infiltration from ground water and exfiltration that contaminates ground water.

DEPARTMENT GOALS

- ✱ *Maintain a quality sewer transmission system.*
- ✱ *Reduce infiltration and inflow.*
- ✱ *Ensure sewer capacity and transmission for current demand and future growth.*
- ✱ *Complete Sewer Main Project.*

FY 2017 Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Prepare Remediation Action Plan for Sewer I&I project via Kimley-Horn & Associates			X	
Start repairs of sewer lines				X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
PERSONNEL SERVICES	0	0	0	0	0	0
MATERIALS, SUPPLIES, SERVICES	315,141	315,149	0	0	0	0
TOTAL OPERATING BUDGET	315,141	315,149	0	0	0	0
CAPITAL	0	35,558	4,400,000	7,622	35,244	12,800,000
DEBT SERVICE	34,680	40,345	201,325	100,662	201,325	278,959
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	34,680	75,903	4,601,325	108,284	236,568	13,078,959
TOTAL DEPARTMENT BUDGET	349,821	391,052	4,601,325	108,284	236,568	13,078,959

ENTERPRISE FUND-SEWER IMPROVEMENTS TRUST FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
Depreciation Equipment	315,141	315,149	0	0	0	0
TOTAL MATERIALS, SUPPLIES, SERVICES	315,141	315,149	0	0	0	0
TOTAL OPERATING BUDGET	315,141	315,149	0	0	0	0
Sewer Mains Cng, Videoing & Rehab	0	2,950	3,500,000	7,622	35,244	3,900,000
Sewer Improvement Project	0	32,608	900,000	0	0	900,000
West Bound Sewer Transmission	0	0	0	0	0	8,000,000
TOTAL CAPITAL	0	35,558	4,400,000	7,622	35,244	12,800,000
Loan Principal	0	0	171,853	85,379	171,853	247,343
Loan Interest	34,680	40,344	29,471	15,283	29,471	31,616
TOTAL DEBT SERVICE	34,680	40,345	201,325	100,662	201,325	278,959
TOTAL NON OPERATING BUDGET	34,680	75,903	4,601,325	108,284	236,568	13,078,959
TOTAL DEPARTMENT BUDGET	349,821	391,052	4,601,325	108,284	236,568	13,078,959

ENTERPRISE FUND-SANITATION IMPROVEMENTS TRUST FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

Sanitation provides funds for repair and replacement of equipment as needed.

DEPARTMENT GOALS

- ☀ *Continue allocating funds for future replacements of our sanitation trucks.*

DESCRIPTION OF SERVICES AND ACTIVITIES

- ❖ This account Funds the cost of repairing and replacing equipment to keep Sanitation trucks in good working order.

FY 2017 Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Continue allocating funds for future replacements of our sanitation trucks				X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
PERSONNEL SERVICES	0	0	0	0	0	0
MATERIALS, SUPPLIES, SERVICES	0	0	0	0	0	0
TOTAL OPERATING BUDGET	0	0	0	0	0	0
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	0	0	65,000	0	3,000	65,000
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	65,000	0	3,000	65,000
TOTAL DEPARTMENT BUDGET	0	0	65,000	0	3,000	65,000

ENTERPRISE FUND-SANITATION IMPROVEMENTS TRUST FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
Other Machinery & Equipment	0	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0	0
TOTAL DEBT	0	0	65,000	0	65,000	65,000
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	0	0	65,000	0	65,000	65,000
TOTAL DEPARTMENT BUDGET	0	0	65,000	0	65,000	65,000

DEBT SERVICE FUND

Detail of Revenues & Expenditures

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
DEBT SERVICE FUND						
G/O Bond Ad Valorem Debt Service Tax	661,375	597,931	652,848	223,830	652,848	648,059
Interest Earnings	0	0	0	0	0	0
Appropriation of Fund Balance	0	59,356	0	0	0	0
TOTAL FUND REVENUE	661,375	657,287	652,848	223,830	652,848	648,059
<i>Expenditures</i>						
OPERATING BUDGET	0	0	0	0	0	0
DEBT SERVICE	661,375	657,287	652,848	223,830	652,848	648,059
Fund Balance/Reserves/Net Assets	0	0	0	0	0	0
TOTAL DEPARTMENT BUDGET	661,375	657,287	652,848	223,830	652,848	648,059

DEBT SERVICE FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

This Fund accounts for revenues and debt service expenditures associated with the the Village's two 2010 General Obligation Debt Refunding Notes.

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ This fund will continue to account for payments of debt service expenditure on Village General Government and Capital Improvements.

DEPARTMENT GOALS

- ☀ *Ensure timely payment of Debt Service.*
- ☀ *To ensure the Debt and Investment Policies are updated and remain current.*

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
CAPITAL	0	0	0	0	0	0
DEBT SERVICE	661,375	657,287	652,848	223,830	652,848	648,059
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	0	0	0	0	0	0
TOTAL NON-OPERATING BUDGET	661,375	657,287	652,848	223,830	652,848	648,059
TOTAL DEPARTMENT BUDGET	661,375	657,287	652,848	223,830	652,848	648,059

DEBT SERVICE FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
G/O Bonds Principal	392,857	402,857	412,857	102,857	412,857	422,857
G/O Bonds Interest	268,518	254,430	239,991	120,973	239,991	225,202
G/O Bonds Miscellaneous Fees	0	0	0	0	0	0
TOTAL DEBT SERVICE	661,375	657,287	652,848	223,830	652,848	648,059
TOTAL NON OPERATING BUDGET	661,375	657,287	652,848	223,830	652,848	648,059
TOTAL DEPARTMENT BUDGET	661,375	657,287	652,848	223,830	652,848	648,059

CAPITAL PROJECTS FUND

DEPARTMENT MISSION STATEMENT AND BUDGET MESSAGE

The mission of the Capital Projects fund is to account for the revenue and expenditures associated with large capital projects that will enhance Village infrastructure and beautify the Village.

DESCRIPTION OF SERVICES & ACTIVITIES

- ❖ Provide specified enhancements that will improve the quality and standard of life in North Bay Village

DEPARTMENT GOALS

- ☀ *Develop a Capital Improvements Program (CIP).*
- ☀ *Coordinate implementation of 12 Capital Projects totaling \$31 million in public investment over the next five years.*
- ☀ *Administer competitive consultant's selection processes related to capital projects.*
- ☀ *Coordinate grant processes for capital projects.*
- ☀ *Assist in creating marketing materials for Village initiatives and projects.*

FY 2017 Performance Measures/Indicators	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Coordinate implementation of Capital Projects totaling \$31 million in public investment over the next ten years				X
Prepare Invitation for Architectural & Engineering Services for Village Public Safety/Municipal Complex		X		
Complete Design & Permit plans of Baywalk Project Plaza via Kimley-Horn & Associates				X

Expenditure Category Summary

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
PERSONNEL SERVICES	0	0	0	0	0	0
MATERIALS, SUPPLIES, SERVICES	0	0	0	0	0	0
TOTAL OPERATING BUDGET	0	0	0	0	0	0
CAPITAL	117,078	85,345	1,096,250	9,297	76,829	1,381,000
DEBT SERVICE	0	0	0	0	0	0
GRANTS & AIDS	0	0	0	0	0	0
OTHER NON-OPERATING EXPENSES	117,078	85,345	1,096,250	9,297	76,829	1,381,000
TOTAL IMPROVEMENT EXPENDITURES	117,078	85,345	1,096,250	9,297	76,829	1,381,000

CAPITAL PROJECTS FUND

Expenditure Category Detail

ACCOUNT DESCRIPTION	FY 14 ACTUAL	FY 15 ACTUAL	FY 16 ADOPTED BUDGET	FY 16 6 MONTHS ACTUAL	FY 16 PROJECTED ACTUAL	FY 17 ADOPTED BUDGET
City Hall and Public Safety Facility	6,550	25,068	1,096,250	2,850	5,700	1,080,000
Park Improvements	96,707	0	0	0	42,339	61,000
Street Scape Improvements	(21,754)	0	0	0	0	0
Baywalk Plaza Phase I	35,575	60,277	0	6,447	28,790	200,000
Boardwalk Project	0	0	0	0	0	40,000
TOTAL CAPITAL	117,078	85,345	1,096,250	9,297	76,829	1,381,000
OTHER NON-OPERATING EXPENSES						
Transfer to General Fund	0	0	0	0	0	0
TOTAL NON OPERATING BUDGET	117,078	85,345	1,096,250	9,297	76,829	1,381,000
TOTAL DEPARTMENT BUDGET	117,078	85,345	1,096,250	9,297	76,829	1,381,000

CAPITAL SUMMARY

FUNDING SOURCE FUND	FY 2017 DESCRIPTION	Prior Years	2017	2018	2019	2020	2021
115-TRANSPORTATION FUND							
	Name: Resurfacing of North Bay Village Streets	51,818	1,062,345	50,000	50,000	50,000	50,000
	TOTAL TRANSPORTATION FUND CAPITAL IMPROVEMENTS	51,818	1,062,345	50,000	50,000	50,000	50,000
325-CAPITAL IMPROVEMENTS FUND							
	Name: Public Safety / Municipal Complex	15,564	1,080,000	9,500,000	9,364,436	0	0
	Name: Parks Facility	5,423,956	61,000	400,000	4,200,000	0	0
	Name: Baywalk Plaza Project	0	200,000	200,000	200,000	400,000	0
	Name: Boardwalk Linear Park	0	40,000	3,960,000	0	0	0
	Name: Underground Utility Lines Project	200,000	0	5,700,000	9,100,000	0	0
	TOTAL CAPITAL IMPROVEMENTS FUND	5,639,520	1,381,000	19,760,000	22,864,436	400,000	0
430-UTILITY FUND							
	Name: 1841 Galleon St. Renovations to Public Works Building	15,000	102,000	0	0	0	0
	TOTAL CAPITAL IMPROVEMENTS FUND	15,000	102,000	0	0	0	0
440-STORM WATER FUND							
	Name: Deep Well Injection System & Outfall Lines Projects	600,000	2,000,000	50,000	50,000	50,000	50,000
	TOTAL STORM WATER IMPROVEMENTS FUND	600,000	2,000,000	50,000	50,000	50,000	50,000
360-WATER IMPROVEMENTS FUND							
	Name: Water Meter and Service Line Replacement	0	4,700,000	0	0	0	0
	Name: Water Transmission & Distribution Project	0	4,400,000	0	0	0	0
	TOTAL WATER IMPROVEMENTS FUND CAPITAL IMPROVEMENTS	0	9,100,000	0	0	0	0
365-SEWER IMPROVEMENTS FUND							
	Name: Lift Station	0	900,000	0	0	0	0
	Name: Sanitary Sewer Project	0	3,900,000	0	0	0	0
	Name: Eastbound Forcemain: Out of Service/Repair/Replace	0	8,000,000	0	0	0	0
	TOTAL SEWER IMPROVEMENTS FUND CAPITAL IMPROVEMENTS	0	12,800,000	0	0	0	0
TOTAL ALL FUND CAPITAL IMPROVEMENTS		6,321,338	26,445,345	19,860,000	22,964,436	500,000	100,000

CAPITAL IMPROVEMENTS

Name: Resurfacing of North Bay Village Streets		AMOUNT		1,314,163		
DESCRIPTION:						
FY 2017 Milling Resurfacing of all streets and replacement of speed humps						
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:						
There is no effect on the General Fund Operating Budget because the funding source for this project derives from the Citizen Independent Transportation Trust (CITT) Funded by Department of Transportation and LOGT Local Capital Improvements Gas Tax. No property tax increase was required to fund this project.						
FUNDING SOURCES:	Prior Years	2017	2018	2019	2020	2021
Balance Forward	0	0	0	0	0	0
CIP LOGT (Local Opt Gas Tax)	29,600	637,407	30,000	30,000	30,000	30,000
CITT Fund - Surtax	22,218	424,938	20,000	20,000	20,000	20,000
						0
TOTAL	51,818	1,062,345	50,000	50,000	50,000	50,000
Planning and Design	0	0	0	0	0	0
Construction	51,818	1,062,345	50,000	50,000	50,000	50,000
Speed Humps	0	0	0	0	0	0
TOTAL	51,818	1,062,345	50,000	50,000	50,000	50,000
PROJECT BALANCE	0	0	0	0	0	0

CAPITAL IMPROVEMENTS

Name: Public Safety / Municipal Complex		AMOUNT					19,960,000
DESCRIPTION:							
Construction of a facility to house Village administrative offices, Commission Chambers, the Police Department, a Fire Rescue Station and a community room, consolidated on Village-owned property located at the former municipal facilities site on the Kennedy Causeway. The proposed complex will be constructed to LEED certification standards to deliver a green, energy efficient "landmark" building to serve Village and County administrative and public safety functions.							
DESCRIPTION:							
The revenues for this project derived from the 2008 General Obligation Bond. The annual Debt Service mileage rate has increased to be able to fund the first phase of this project. The Village will save money on Office Rent.							
FUNDING SOURCES:		Prior Years	2017	2018	2019	2020	2021
Balance Forward		0	1,120,000	40,000	0	0	0
Debt Proceeds		1,135,564	0	9,500,000	9,364,436	0	0
		0	0	0	0	0	0
TOTAL		1,135,564	1,120,000	9,500,000	9,364,436	0	0
APPROPRIATION / COST CENTER							
Planning & Design		15,564	1,080,000	550,000	550,000	0	0
Site Preparation		0	0	0	0	0	0
Construction		0	0	8,500,000	8,364,436	0	0
Construction Administration		0	0	450,000	450,000	0	0
TOTAL		15,564	1,080,000	9,500,000	9,364,436	0	0
PROJECT BALANCE		1,120,000	40,000	0	0	0	0
<i>*Plus \$4,600,000 from County Fire Rescue Bonds, 2009 Sale.</i>							

CAPITAL IMPROVEMENTS

Name: 1841 Galleon St. Renovations to Public Works Building **AMOUNT** **\$ 117,000**

DESCRIPTION:

Renovate 1841 Galleon Street Police Dispatch Center and Public Works. Repair Building, Roof, Fencing. New Streetside Picket Fence & Dumpster enclosure

IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:

There is no effect on the General Fund Operating Budget because the the funding source for this project derives from utility Fund.

FUNDING SOURCES:	Prior Years	2017	2018	2019	2020	2021
Balance Forward	0	0	0	0	0	0
General Fund	15,000	0	0	0	0	0
Utility Fund	0	102,000	0	0	0	0
TOTAL	30,000	102,000	0	0	0	0
APPROPRIATION / COST CENTER						
Construction	15,000	102,000	0	0	0	0
	0	0	0	0	0	0
TOTAL	15,000	102,000	0	0	0	0
PROJECT BALANCE	0	0	0	0	0	0

CAPITAL IMPROVEMENTS

Name: Parks Facility		AMOUNT		10,025,956		
DESCRIPTION:						
Continued park development of a .51 acre waterfront parcel, acquired by the Village for park purposes in September 2008. Improvements were made to open the park to the public in April 2009. Proposed improvements during the next phase of the park's development include seawall repairs.						
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:						
There is no effect on the General Fund Operating Budget because the funding source for this project derives from Miami-Dade General Obligation Bond.						
FUNDING SOURCES:	Prior Years	2017	2018	2019	2020	2021
Balance Forward	0	0	0	0	0	0
Debt Proceeds	5,423,956	0	0	4,200,000	0	0
Village Parks Trust Fund	0	2,000	200,000	0	0	0
FIND Grant	0	0	200,000	0	0	0
STATE DEP Grant	0	0	0	0	0	0
TOTAL	5,423,956	2,000	400,000	4,200,000	0	0
APPROPRIATION / COST CENTER						
Land Acquisition	4,508,494	0	0	2,500,000	0	0
Soft Cost	358,759	0	0	0	0	0
Construction	531,073	2,000	0	1,700,000	0	0
Construction Administration	25,630	0	0	0	0	0
Dock Design	0	0	400,000	0	0	0
TOTAL	5,423,956	2,000	400,000	4,200,000	0	0
PROJECT BALANCE	0	0	0	0	0	0

CAPITAL IMPROVEMENTS

Name: Underground Utility Lines Project		AMOUNT					15,000,000
DESCRIPTION:							
Underground construction of electric, phone and cable lines throughout the Village is under consideration, in accordance with the general obligation bond program authorized in 2006 by a voters' referendum for this purpose.							
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:							
There will be an effect on the Debt Fund Budget because the Debt Service Millage rate will increase to be able to fund this project.							
FUNDING SOURCES:	Prior Years	2017	2018	2019	2020	2021	
Balance Forward	0	0	0	0	0	0	0
G.O. Bonds Authorized '06	0	0	5,700,000	9,100,000	0	0	0
TOTAL	0	0	5,700,000	9,100,000	0	0	0
APPROPRIATION / COST CENTER							
Preliminary Engineering	200,000	0	100,000	9,100,000	0	0	0
Design & Engineering	0	0	600,000	0	0	0	0
Construction	0	0	5,000,000	0	0	0	0
TOTAL	200,000	0	5,700,000	9,100,000	0	0	0
PROJECT BALANCE	0	0	0	0	0	0	0

CAPITAL IMPROVEMENTS

Name: Deep Well Injection System & Outfall Lines Projects		AMOUNT		2,800,000		
DESCRIPTION:						
This project involves the repairs to the stormwater deep well injection system located in West Treasure Dr. and in Bay Terrace. Rehabilitation of the pumps, electrical panel and controls. The Bay Terrace well will be rehabilitated as well. Outfall Lines Replacement and Flapper Valve Installation. Stormdrain Outfall Linings and Tide-Flex Valves.						
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:						
There is no effect on the General Fund Operating Budget because the funding source for this project derives from revenues generated by the Stormwater Fund and Department of Environmental Protection Grant LP13043. No property tax increase is required to fund this project.						
FUNDING SOURCES:						
	Prior Years	2017	2018	2019	2020	2021
Balance Forward	0	0	0	0	0	0
Debt Proceeds	0	752,282	0	0	0	0
LP 13043	600,000	0	0	0	0	0
Operations	0	342,935	50,000	50,000	50,000	50,000
TOTAL	600,000	2,220,144	50,000	50,000	50,000	50,000
APPROPRIATION / COST CENTER						
Deepwell Injection wells	600,000	0	0	0	0	0
Outfall Lines Tide-Flex Valves	0	475,000	0	0	0	0
Rehab of NBI Stormwater Pump	0	1,000,000	50,000	50,000	50,000	50,000
TOTAL	600,000	2,000,000	50,000	50,000	50,000	50,000
PROJECT BALANCE	0	220,144	0	0	0	0

CAPITAL IMPROVEMENTS

Name: Water Transmission & Distribution Project **AMOUNT** **4,400,000**

DESCRIPTION:

Project DW13040: Repair and replacement of deficient water distribution piping and system components based on water losses identified as part of a water leak analysis. Will improve system performance, minimize water system losses, reduce loss of Village revenue, address public health risk components, establish design parameters for the facilities improvement.

IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:

There is no effect on the General Fund Operating Budget because the funding source for this project derives from State of Florida Revolving Loan Program.

FUNDING SOURCES:	Prior Years	2017	2018	2019	2020	2021
Balance Forward	0	0	0	0	0	0
State Revolving Loan Fund	0	4,400,000	0	0	0	0
TOTAL	0	4,400,000	0	0	0	0
APPROPRIATION / COST CENTER						
Design	0	240,000	0	0	0	0
Construction	0	4,160,000	0	0	0	0
TOTAL	0	4,400,000	0	0	0	0
PROJECT BALANCE	0	0	0	0	0	0

CAPITAL IMPROVEMENTS

Name: Water Meter and Service Line Replacement		AMOUNT					4,700,000
DESCRIPTION:							
Project DW13042: Replace the Village's water meter and water service connections. The project includes replacing all 603 water meters and associated water service connections. All new meters are proposed to be AMR devices.							
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:							
There is no effect on the General Fund Operating Budget because the funding source for this project derives from State of Florida Revolving Loan Program.							
FUNDING SOURCES:							
	Prior Years	2017	2018	2019	2020	2021	
Balance Forward	0	0	0	0	0	0	0
State Revolving Loan Fund	0	4,700,000	0	0	0	0	0
TOTAL	0	4,700,000	0	0	0	0	0
APPROPRIATION / COST CENTER							
Design	0	240,000	0	0	0	0	0
Construction	0	4,460,000	0	0	0	0	0
TOTAL	0	4,700,000	0	0	0	0	0
PROJECT BALANCE	0	0	0	0	0	0	0

CAPITAL IMPROVEMENTS

Name: Baywalk Plaza Project		AMOUNT					1,000,000
DESCRIPTION:							
Design and development of a linear park along the Biscayne Bay waterfront. The project will include public access point for resident and visitors as ROW is acquired.							
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:							
There is no financial impact on the General Fund Operating Budget because the funding source for this project derives from revenues generated by the Park Improvement Fund and FIND Grants. No property tax increase is required to fund this project.							
FUNDING SOURCES:							
	Prior Years	2017	2018	2019	2020	2021	
Balance Forward	0	0	0	0	0	0	
Village Match (Parks Trust Fund)		100,000	100,000	100,000	200,000	0	
FIND Grant Phase I 50%	0	100,000	0	0	0	0	
Find Grant Phase II			100,000	100,000	200,000	0	
TOTAL	0	200,000	200,000	200,000	400,000	0	
APPROPRIATION / COST CENTER							
Design/Permitting	0	200,000	200,000	200,000	0	0	
Construction	0	0	0	0	400,000	0	
TOTAL	0	200,000	200,000	200,000	400,000	0	
PROJECT BALANCE	0	0	0	0	0	0	

CAPITAL IMPROVEMENTS

Name: Lift Station		AMOUNT					900,000
DESCRIPTION:							
<p>The Village's wastewater collection system consists of approximately 30,000 feet of sanitary sewers, 170 manholes, three local pump stations, one master pump station, and approximately 14,000 feet of force mains. Based on the Village's sanitary sewer collection system, the age and condition of the pumps and control panels, we are replacing several of the Village's wastewater pumps, control panels, and generator systems.</p>							
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:							
There is no effect on the General Fund Operating Budget because the funding source for this project derives from State of Florida Revolving Loan Program.							
FUNDING SOURCES:	Prior Years	2017	2018	2019	2020	2021	
Balance Forward	0	0	0	0	0	0	0
State Revolving Loan Fund	0	900,000	0	0	0	0	0
	0	0	0	0	0	0	0
TOTAL	0	900,000	0	0	0	0	0
TOTAL							
Equipment	0	900,000	0	0	0	0	0
TOTAL	0	900,000	0	0	0	0	0
PROJECT BALANCE	0	0	0	0	0	0	0

CAPITAL IMPROVEMENTS

Name: Sanitary Sewer Project		AMOUNT					3,900,000
DESCRIPTION:							
Project DW13041: Evaluation of approximately 116,400 linear feet of the existing sewer system by televising the sewer mains and cleaning of 34,100 linear feet consists of repairing and replacing segments of sanitary sewer piping through sanitary sewer lining, point repairs, lateral replacement, and grouting based on evaluation of field investigations as well as replacing wastewater pumps and control systems. Completion of this rehabilitation plan will address inflow and infiltration issues to improve system performance and greatly reduce the public health risks, environmental impacts, and groundwater contamination associated with a deficient sanitary sewer system.							
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:							
There is no effect on the General Fund Operating Budget because the funding source for this project derives from State of Florida Revolving Loan Program.							
FUNDING SOURCES:							
	Prior Years	2017	2018	2019	2020	2021	
Balance Forward	0	0	0	0	0	0	0
State Revolving Loan Fund	0	3,900,000	0	0	0	0	0
TOTAL	0	3,900,000	0	0	0	0	0
APPROPRIATION / COST CENTER							
Phase 1: Facilities Plan	0	100,000	0	0	0	0	0
Phase 2: Development of Specifications and Biddable Docs	0	160,000	0	0	0	0	0
Construction	0	3,640,000			0		
TOTAL	0	3,900,000	0	0	0	0	0
PROJECT BALANCE	0	0	0	0	0	0	0

CAPITAL IMPROVEMENTS

Name: Boardwalk Linear Park		AMOUNT					4,000,000
DESCRIPTION:							
The Village is proposing to construct a public overwater boardwalk and transient dock project along with several transient day-use only slips on the northern edge of Treasure Island and east towards the bridge leading to Miami Beach.							
IMPACT OF CAPITAL IMPROVEMENTS ON GENERAL FUND OPERATING BUDGET:							
There is no effect on the General Fund Operating Budget because the the funding source for this project derives from Impact fees and FIND Grant.							
FUNDING SOURCES:							
	Prior Years	2017	2018	2019	2020	2021	
Balance Forward	0	0	0	0	0	0	0
Miami-Dade Transit	0	0	0	0	0	0	0
Grant	0	20,000	1,980,000	0	0	0	0
Impact Fees	0	20,000	1,980,000	0	0	0	0
	0		0	0	0	0	0
TOTAL	0	40,000	3,960,000	0	0	0	0
APPROPRIATION / COST CENTER							
Underwater Survey	0	40,000	0	0	0	0	0
Construction Administration	0	0	0	0	0	0	0
Construction	0	0	3,960,000	0	0	0	0
TOTAL	0	40,000	3,960,000	0	0	0	0
PROJECT BALANCE	0	0	0	0	0	0	0

CENSUS

Miscellaneous Statistics

General Information

Date of incorporation	1945
Form of Government	Commission - Manager
Area in square miles	2.2

Culture & Recreation

Tot Lot & Community Park (West Drive)	2
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Fire Protection

Number of Stations	1
Number of fire personnel	7
Number of calls answered (Approximate)	1,440
Number of inspections conducted (Approximate)	360

Police Protection

Number of Stations	1
Chief	1
Detectives	4
Lieutenants	2
Sergeants	3
Corporals	3
Patrol Officers	14FT & 4PT

Number of Violations:

Arrest	338
Traffic violations	2,389
Parking violations	2,710

Sewage System

Miles of sanitary sewers	5.6
Daily average treatment in gallons	1.2 MGD

Water System

Miles of water mains	5.6
Number of service connections	725
Number of fire hydrants	57

Post Office

Station	1
Postal Workers	1 FT

Education

Number of Elementary Schools	1
Number of Students	701
Number of Teachers	57

North Bay Village demographics profile

Statistic	North Bay Village Florida	National
Population (2015)estimate	8,178	19.8 Million 329.6 Million
Population (2013)estimate	7,667	19.3 Million 311.1 Million
Population (2000)	7,137	18.8 Million 281.4 Million
Population growth	7.4%	2.7% 10.6%
Male/Female ratio	1.1:1	1.0:1 1.0:1
Married (15yrs & older)	49%	57% 58%
Speak English	32%	81% 88%
Speak Spanish	48%	13% 7%

The North Bay Village population was 8,178 in 2015 compared to 7,667 in 2013. The North Bay Village, FL population has increased by 6.67% from 2013 to 2015.

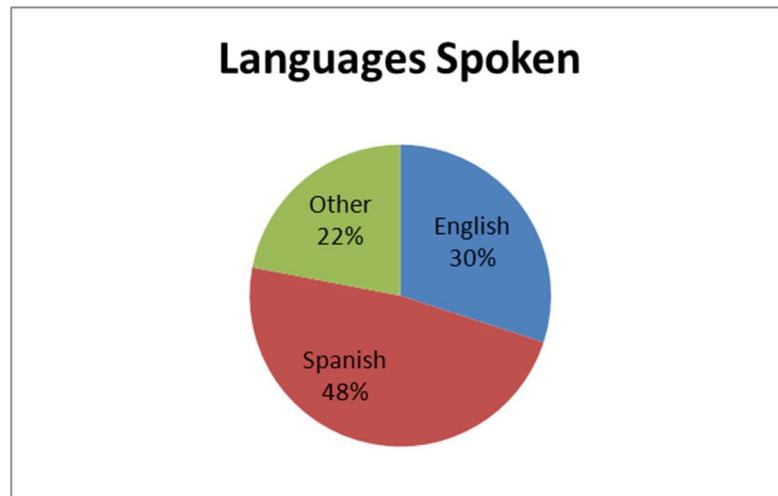
In North Bay Village 32% of the people speak English and 48% of people speak Spanish, also in North Bay Village 48.6% of people are married.

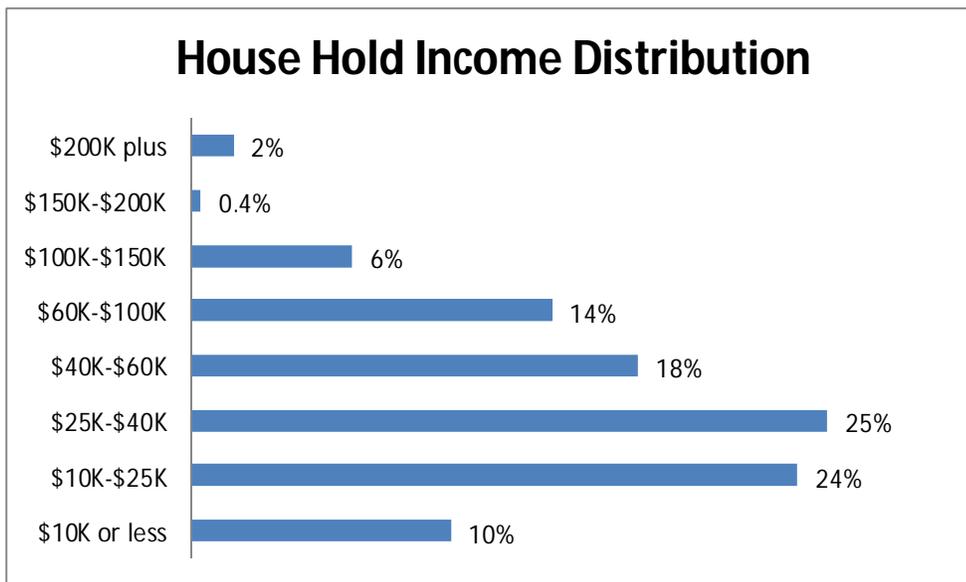
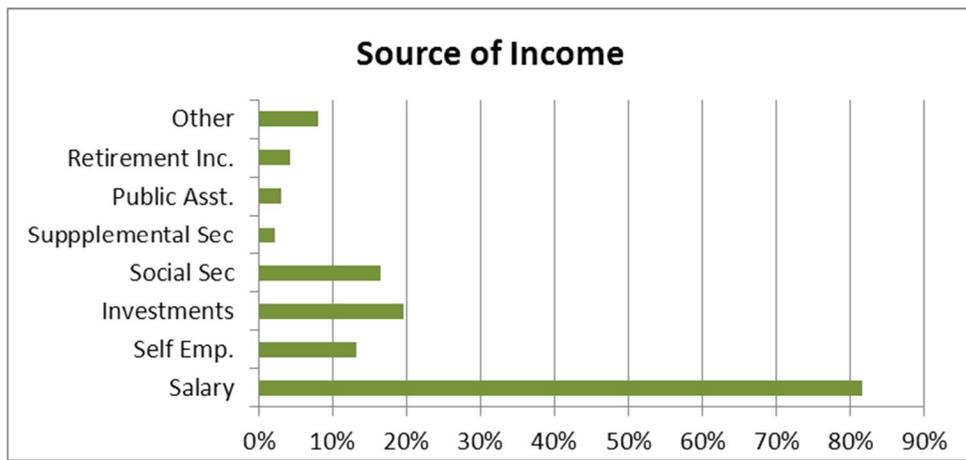
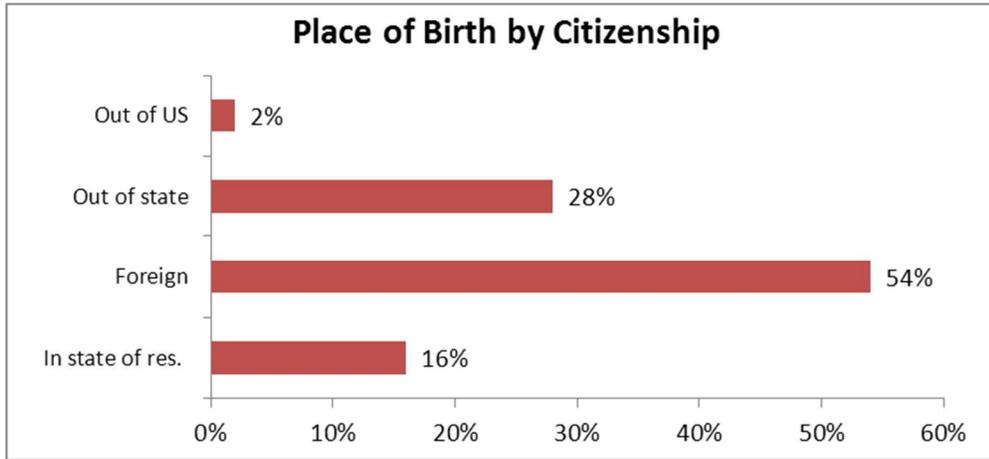
North Bay Village population breakdown by race

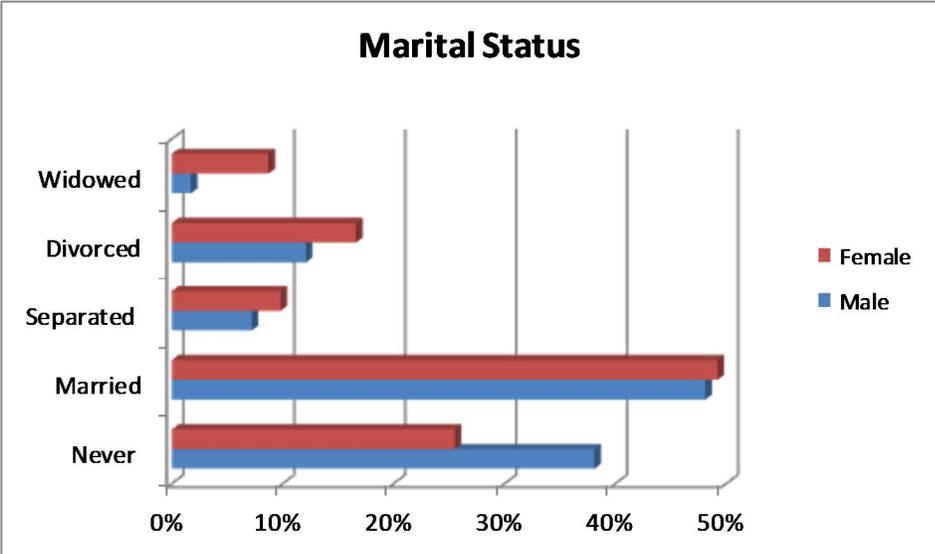
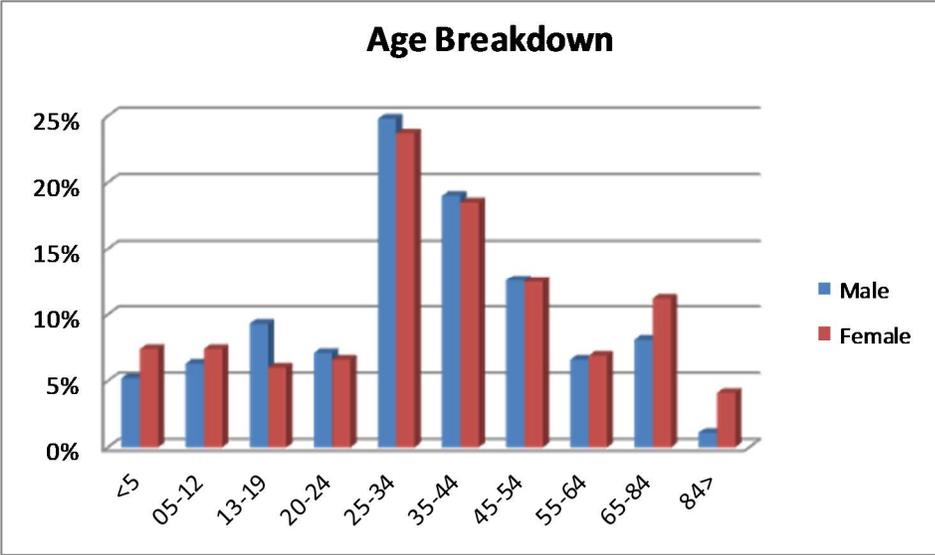
Race	North Bay Village Florida	National
Caucasian	79.56%	78.25% 82.77%
African American	6.10%	14.83% 8.40%
Asian	3.42%	1.25% 1.86%
American Indian	0.16%	0.33% 1.31%
Native Hawaiian	0.00%	0.04% 0.14%
Mixed race	5.23%	2.31% 2.06%
Other race	5.53%	2.99% 3.47%

In North Bay Village, 48.8% of people are of Hispanic or Latino origin.

Please note: Hispanics may be of any race, so also are included in any/all of the applicable race categories above.

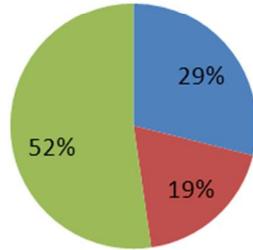






Age of children in married couples

- Younger than 6 only
- Both younger than 6 & between 6 and 17
- 6 to 17 only



Data displayed in the above graphs is based on 2000 Census data.

NORTH BAY VILLAGE-ADDITIONAL DATA

Demographics

About one third of the 8,178 residents of North Bay Village are between the ages of 25 and 39 and 17% are 18 or under. The median age is 37, which points to a non-retirement oriented community.

About half of the households are family households with 20% having children under 18 years of age. Almost two-thirds of the occupied housing units are rentals, which reflects a fairly mobile population.

40% of the population have a bachelor's degree or higher, which is well above the US population as a whole, of which 28% have a bachelor's degree or higher.

North Bay Village is an international community with 54% of the population foreign-born. 27% of the population does not have US citizenship, and 58% of the population identifies as Hispanic.

The leading industries in North Bay Village are arts, entertainment, recreation, accommodation and food services, 24%; professional, scientific, management, administrative and waste management services, 16%; finance, insurance, real estate and rental and leasing, 13%; retail trade, 11%; and educational, health and social services, 10%.

The leading occupations of North Bay Village residents are in management, business, science and arts, 35%; sales and office, 32.5%; and service related areas, 19%.

According to recent government data, the median income in North Bay Village is \$32,045, and the median income of households in North Bay Village is \$49,386. While median household income is fairly high, 9.4% of persons residing in North Bay Village are living in poverty. This is still well below the national poverty level of 15.3%.

Village History

Prior to 1940, most of what is now North Bay Village lay beneath the waters of Biscayne Bay. The only dry land was Broadcast Key, a five-acre island from which pioneer radio station WIOD began broadcasting in 1926. Today, television station WSVN-TV maintains its headquarters at this same site, now joined with Treasure Island.

In 1940, dredging and bulk-heading created North Bay Island. By 1941, palm-lined streets had been laid out, and 12 homes had been built and occupied. Today, the island has grown into a lush neighborhood of attractive single-family residences.

During the mid 1940's, dredging and filling created Harbor Island and Treasure Island. Harbor Island is composed primarily of multi-family buildings. Treasure Island, whose street names were drawn from Robert Louis Stevenson's novel Treasure Island, is a mixture of single family dwellings on the westerly end and multi-family dwellings on the eastern end.

North Bay Village was incorporated in 1945. Harbor and Treasure Islands were annexed several years later. Broadcast Key, also known as Cameo Island, was annexed in 1963. During its early years, North Bay Village was primarily a haven for winter residents. The Village became widely known for its popular restaurants and nightclubs, which attracted celebrities like Frank Sinatra and Judy Garland.

Most of today's residents live here year-round. North Bay Village continues to be home to several of South Florida's most popular restaurants, as well as a variety of business enterprises, apartment buildings, condominiums and 390 single-family homes.

GLOSSARY

- A -

Account. A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.

Accounting System. The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.

Accrual Basis of Accounting. The method which records revenues when earned (whether or not cash is then received) and records expenditures when goods or services are received (whether or not cash is disbursed at that time)

Ad Valorem Tax. Property taxes calculated as a percentage of the value of real or personal property. The percentage is expressed in mills (thousandths of dollars).

Appropriation. The authorization by the governing body to make payments or incur obligations for specific purposes.

Appropriated Fund Balance. The amount of surplus funds available to finance operations of that fund in a subsequent year or years.

Assessed Value. A valuation set upon real estate by County Property Appraiser as a basis for levying real property taxes (Ad Valorem Tax).

Asset. Resources owned or held by a government, which have monetary value.

- B -

Balanced Budget - State of Florida definition. Occurs when planned expenditures equal anticipated revenues. In Florida, it is a requirement that all budgets be balanced.

Balanced Budget - Village of North Bay Village definition. Occurs when current operating expenditures equal current revenues and appropriated fund balance.

Balance Sheet. The basic financial statement, which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with Generally Accepted Accounting Principals (GAAP).

Bond. A written promise to pay a designated sum of money (the principal) at a specific date in the future, along with periodic interest at a specific rate. The payment on bonds are identified as Debt Service. Bonds are generally used to obtain long-term financing for capital improvements.

Bond Funds. Resources derived from issuance of bonds for specific purposes and related Federal project grants used to finance capital expenditures.

Bond Rating. A rating (made by an established bond rating company) from a schedule of grades indicating the probability of timely repayment of principal and interest on bonds issued.

Budget (capital). A fiscal year budget for capital expenditures, i.e. items or projects of significant value with a probable life of one or more years, and the means of financing them.

GLOSSARY

Budget (operating). A plan of financial operation embodying an estimate of Adopted expenditures for a given fiscal year and the Adopted means of financing them (revenue estimates). The term is also used for the officially authorized maximum expenditure under which a government and its departments operate.

Budget Basis. The specific method used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budget Document (Program and Financial Plan). The official written statement prepared by the Village staff reflecting the decisions made by the Commission in their budget deliberations.

Budget Message. A general discussion of the Adopted budget written by the Village Manager to the Village Commission.

Budget Schedule. The schedule of key dates which a government follows in the preparation and adoption of the budget.

- C -

Capital Improvement Program. A projection of capital (long-lived and significant) expenditures over the coming five years. The method of financing is also indicated.

Capital Improvement Fund. An account used to segregate a portion of the government's equity to be used for future capital program expenditures.

Capital Outlay. Expenditures on fixed assets, which have a value of \$750 or more and have a useful economic lifetime of more than one year; or assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

Capital Project. Major construction, acquisition, or renovation activities, which add value to a government's physical assets

or significantly increase their useful life. Also called capital improvement.

Consumer Price Index (CPI). A statistical description of price levels provided by the U.S. Department of labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency Account. An appropriation of money set aside for unexpected expenses.

Contractual Services. Services rendered to a government by private firms, individuals, or other governmental agencies. In North Bay Village, a number of services are provided on a contractual basis.

- D -

Debt Service Fund. Fund used to account for the accumulation of resources for and payment of general long term debt principal, interest, and related costs. The payment of principal and interest on borrowed funds.

Department. A major administrative segment of the Village, which indicates overall management responsibility for an operation or a group of related operations within a functional area. A department usually has more than one program and may have more than one fund.

Disbursement. The expenditure of monies from an account.

Distinguished Budget Presentation Awards Program. A voluntary award program administered by the Government Finance Officers Association (GFOA) to encourage governments to prepare effective budget documents.

- E -

Employee (or Fringe), Benefits. Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the deferred compensation, medical, and life insurance plans.

GLOSSARY

Encumbrance. Commitments of funds for contracts and services to be performed. When encumbrances are recorded, available appropriations are correspondingly reduced.

Enterprise Fund. Funds established to account for operations, which are financed and operated in a manner similar to private enterprises. The intent is that the expense of providing services to the public on a continuing basis (including depreciation) be financed or recovered primarily through user fees.

Estimated Revenues. Projections of funds to be received during the fiscal year.

Expenditure. The cost of goods delivered or services provided, including operating expenses, capital outlays, and debt service. Includes such things as paying salaries of police, fire and others, purchasing materials, electricity, water and gas and making long-term debt payments.

- F -

Financial Policy. A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investments. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year. The 12-month period to which the annual budget applies. The Village's fiscal year begins October 1st and ends on September 30th.

Fixed Assets. Assets of long-term character that are intended to continue to be held or used, such as land, building, machinery, furniture, and other equipment.

Franchise. A special privilege granted by a government permitting the continuing use of public property, such as Village streets, and usually involving the elements of monopoly and regulation.

Franchise Fees. Fees levied by the Village in return for granting a privilege, which permits the continual use of public property such as Village streets, and usually involves the elements of monopoly and regulation.

Fund. An independent fiscal and accounting entity with a self-balancing set of accounts. Funds are established to attain certain objectives or to simply segregate activities. Examples are the General Fund and the Enterprise Fund - Water & Sewer Utility.

Fund Balance. The excess of entity's assets over liabilities for a fund. A negative fund balance is sometimes called a deficit.

- G -

Generally Accepted Accounting Principles (GAAP). Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund. The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund.

General Ledger. A book, file, or other device, which contains the accounts needed to reflect the financial position and the results of operations of an entity. In double entry bookkeeping, the debits and credits in the general ledger are equals.

General Obligation Bonds. Bonds for the payment of which the full faith and credit of the issuing government are pledged. The Village currently has one series of General Obligations Bonds outstanding.

Goal. An attainable target for an organization. An organization's vision of the future.

Grant. A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function (for example recreation), but it is sometimes also for general purposes.

GLOSSARY

- O -

- I -

Infrastructure. The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

Inter-fund Transfer. Funds transferred from one fund to another.

Intergovernmental Revenue. Funds received from federal, state, and other local governmental sources in the form of shared revenues.

Objective. A specific, measurable and observable activity which advances the organization toward its goal.

Objects of Expenditure. Expenditure classifications based upon the types or categories of goods and services purchased.

Obligations. Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

- L -

Liabilities. Debts or other legal obligation arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

Line Item. A specific item defined by detail in a separate account in the financial records. Revenue and expenditure Justifications are reviewed, anticipated and appropriated at this level.

Operating Revenue. Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earning, and grant revenues. Operating revenues are used to pay for day to day services.

Ordinance. A formal legislative enactment by a government. A law.

- M -

Mil of Tax. A rate of tax equal to \$1 for each \$1,000 of assessed property value. For instance, if a property has a taxable value of \$250,000 and the millage rate is 1, then the tax amount would be \$250.

Millage Rate. One mil equals \$1 of tax for each \$1,000 of property value. The millage rate is the total number of mils of tax assessed against this value.

Modified Accrual Accounting. A basis of accounting in which revenues are recorded when collectable within the current period or soon enough thereafter to be used to pay liabilities of the current period, and expenditures are recognized when the related liability is incurred.

- P -

Personnel Services. Expenditures for salaries, wages, and related employee benefits.

Policy. A plan, course of action or guiding principle, designed to set parameters for decisions and actions.

Productivity. A measure of the service output of Village programs compared to the per unit of resource input invested.

Programs and Objectives. The descriptions of the structure, purposes, activities, tasks and volumes or frequencies of each organizational unit shown in the budget. The period spans the fiscal year.

Property Tax Rate. A tax based on the value of the property. It is also called an Ad Valorem tax. The tax is determined by multiplying the taxable value of the property by the millage rate.

GLOSSARY

- R -

Reserve. An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Revenue. Money that the Village receives from a variety of sources such as taxes, fees and charges, grants, etc. that it uses to pay for service delivery and other items.

Risk Management. The identification and control of risk and liabilities incurred by a local government to conserve resources from accidental loss.

Rollback Millage Rate. The millage necessary to raise the same amount of Ad Valorem tax revenue as the previous year, excluding taxes from new construction. It represents the millage rate level for no tax increase.

- S -

Special Assessment. A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties. Some tax-exempt property in the affected area will also have to pay the special assessment. In Weston there are currently special assessments for the Indian Trace and Bonaventure

Surplus. The use of the term "surplus" in governmental accounting is generally discouraged because it creates a potential for misleading inference. Undesignated fund balance is used instead. The concept of "net worth" in commercial accounting is comparable to "fund balance" in government accounting. That portion of the fund balance, which is not reserved for specific purposes or obligations is called the undesignated fund balance: it is the true "surplus".

- T -

Tax Base. Total assessed valuation of real property within the Village.

Tax Levy. The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

Tax Rate. The amount of tax levied for each \$1,000 of assessed valuation.

Taxing Limit. The maximum rate at which the Village may levy a tax, which for Florida municipalities is 10 mills, or \$10 per thousand dollars of assessed value.

Truth-in-Millage (TRIM). A statement sent to all taxpayers in Florida advising them of the changes in the specific amounts of taxes they may be required to pay in the upcoming year and providing them with information on public hearing dates during which these tax levies will be decided (section 200.065

- U -

Undesignated Fund Balance. That portion of the fund balance available for use in subsequent budgets

User Fees. Charges for specific services provided only to those paying such charges

Utility Taxes. Municipal charges levied by the Village on every purchase of a public service within its corporate limits. Public service levied by the Village of North Bay Village include electric and gas service utility taxes.

