



North Bay Village  
General Election of November 8, 2016  
General Information

Pursuant to North Bay Village Charter, Section 3.01, the Village Commission shall consist of five (5) members: A Mayor, a North Bay Island Commissioner, a Harbor Island Commissioner, a Treasure Island Commissioner, and an At-Large Commissioner. After the full Commission is seated, a Vice Mayor shall be elected from among the Commission members.

Candidates seeking the seat of Mayor shall reside on any of the said islands of the village for a period of not less than one (1) year prior to the initial date of filing of qualifying papers. The candidate elected to office must be and shall remain a permanent resident of the village for the duration of the term of office.

Candidates seeking the seat of North Bay Island Commissioner must be a resident of North Bay Island for a period of not less than one (1) year prior to the initial date of filing of qualifying papers. The candidate elected to office must be and shall remain a permanent resident of North Bay Island for the duration of the term of office.

Candidates seeking the seat of Treasure Island Commissioner must be a resident of Treasure Island for a period of not less than one (1) year prior to the initial date of filing of qualifying papers. The candidate elected to office must be and shall remain a permanent resident of Treasure Island for the duration of the term of office.

In order to stagger the terms of office and provide continuity in the Commission, an election is held on the first Tuesday, following the first Monday in November, in even-numbered year. The next Regular Election is scheduled for Tuesday, November 8, 2016 from 7:00 a.m. to 7:00 p.m. At that time, the Mayor, North Bay Island Commissioner and Treasure Island Commissioner seats will be open for election. The qualifying period to determine eligibility to be placed on the November ballot is August 2 through August 31, 2016. For details, please visit the [Municipal Candidate Election Information](#).

For more information on the Village's election and running for office, please contact Yvonne P. Hamilton, CMC, Village Clerk, via email at [yvonne.hamilton@nbvillage.com](mailto:yvonne.hamilton@nbvillage.com) or by phone at (306) 756-7171.





## **Municipal Election Candidate Information 2016 Municipal Election**

The following Village Commission seats will be open for re-election at the **NOVEMBER 8, 2016 GENERAL ELECTION:**

Mayor: Candidate may reside at any location in the Village.  
Currently held by Mayor Connie Leon-Kreps

North Bay  
Island

Commissioner: Candidate must reside on North Bay Island.  
Currently held by Commissioner Richard Chervony

Treasure  
Island

Commissioner: Candidate must reside on Treasure Island.  
Currently held by Commissioner Andreana Jackson

### **TO BECOME A CANDIDATE**

To become a candidate for the November 8, 2016 General Election, the following documents must be filed with the North Bay Village Clerk prior to opening a Campaign Account, receiving contributions, or making any expenditures:

[DS-DE 9 Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates](#) – must be filed prior to opening the campaign account and prior to accepting contributions or making expenditures on the person's behalf.

A Candidate may be his or her own Campaign Treasurer or Deputy Treasurer, but anyone designated must also be a registered voter of the State of Florida.

Your campaign depository must be a bank, savings and loan association or credit union authorized to do business in the State of Florida. The account may be titled “(Name of Candidate) Campaign Account”. This information must be separate from any personal or business accounts. All monetary contributions received must be deposited into the campaign account within five (5) business days of receipt. Only the Campaign Treasurer or the Deputy Campaign Treasurer may sign campaign expenditure checks.

[DS-DE 84 Statement of Candidate](#)– must be filed within 10 days of filing of DS-DE 9. This form states that the candidate has been provided access to read and understand the requirements of Chapter 106, F.S.

After filing the appropriate paperwork with the Village Clerk, candidates may open a campaign account and begin to accept contributions.

### **QUALIFYING TO BE PLACED ON THE BALLOT**

Candidates must qualify to run during the period of August 2 through August 31, 2016 from 8:00 a.m. to 5:00 p.m., Monday through Friday at the Office of the Village Clerk, 1666 Kennedy Causeway, #300, North Bay Village, FL 33141.

The following documents must be submitted at the time of qualifying:

[DS-DE 9 Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates](#) (if not already on file)

[DS-DE 84 Statement of Candidate](#) (if not already on file)

[Access to Candidate and Campaign Treasurer Handbook and the Election Laws of the State of Florida](#)

**NOTICE OF CANDIDACY** – Section 5.04 of the Village Charter provides that candidates for Mayor shall have resided on any of the islands not less than one year prior to the initial filing of qualifying papers for the Commission.

Candidates for Commissioner shall have resided on their respective islands not less than one year prior to the initial filing of qualifying papers for the Commission and must continue to reside on such island during his/her term of office.

[DS-DE 24B Candidate Oath of Office](#)

[Voluntary Statement of Fair Campaign Practices](#)

[Statement of Financial Interests - Form 1](#)

**Qualifying Fee** – Pursuant to Section 5.07 of the Village Charter, a \$250.00 nonrefundable filing fee payable to North Bay Village from the Candidate’s Campaign Account, must be submitted at the time the petition is presented.

**State Assessment Fee** – In accordance with State Statute, candidates must file an assessment fee equal to 1% of the annual salary of the office being sought. The annual salary for the Mayor is \$7,800; and the annual salary for Commissioners is \$6,300.00. Accordingly, the fee for Mayor is \$78.00 and \$63.00 for Commissioners, which must be payable from the candidate’s Campaign Account.

**Copy of Voter Information Card**

**Resign to Run** (if applicable) – Candidates holding elective or appointive positions must resign on the day that they qualify to run for elective office. Said resignation shall be effective no later than the day upon which the candidate would assume office.

Candidates who currently sit on the Commission and seeks to qualify as a candidate for another elective office must resign at least 10 days prior to filing for the office they intend to seek.

Please bring the necessary **completed** qualifying documents and fees in sufficient time before the end of the qualifying period at 5:00 p.m. on August 31, 2016.

### **ADDITIONAL INFORMATION**

[Candidate and Campaign Treasurer Handbook](#)

[North Bay Village Charter](#)

[North Bay Village Political Sign Code](#)

[A Compilation of the Election Laws of the State of Florida](#)

Please refer to the Election Laws in conducting your campaign.

### **OTHER RESOURCES**

[Voter Registration Guide](#)

[Items for Sale from Miami-Dade County Elections Department](#)

[Miami Dade Elections Department](#)

[State of Florida Division of Elections](#)

[Guide to the Sunshine Amendment and Code of Ethics for Public Officers and Employees - State Ethics Commission](#)

## **CAMPAIGN FINANCING FORMS:**

- [Calendar of Campaign Reporting Dates](#)
- [DS-DE \(12\) Campaign Treasurer's Report Summary](#)
- [DS-DE 13 Itemized Contributions](#)
- [DS-DE 14 Itemized Expenditures](#)
- [DS-DE 87 Waiver of Report](#)
- [Miami-Dade County Guidelines to Successful Campaign Treasurer's Report](#)
- [Common Reporting Compliance Errors](#)