



North Bay Village

Administrative Offices

1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141

Tel: (305) 756-7171 Fax: (305) 756-7722 Website: www.nbvillage.com

WINDOW PERMIT SUBMITTAL REQUIREMENTS

CHECKLIST

In order to perform a uniform and consistent review of window permit applications, as a minimum, the following documents are required to be submitted:

- ___ 1. Complete permit application.
- ___ 2. In accordance with Product Control Notice of Acceptance, submit two (2) copies of the following:
 - a. Product Control Notice of Acceptance for each proposed window,
 - b. Product Control Notice of Acceptance for each proposed mullion,
 - c. Completely dimensioned elevation drawing showing size and location, including height above grade of openings to receive mullions and windows, mean roof height, length and width of building.
- ___ 3. For each opening shown on the elevation drawing, indicate the Product Control Notice of Acceptance (NOA) number for the proposed windows.
- ___ 4. For each opening shown on the elevation drawing as having multiple window installations, Indicate the size of the proposed mullion and its Product Control Notice number, as well as the proposed anchoring method of the mullion to the supporting structure.
- ___ 5. For each opening shown on the elevation drawing, indicate the calculated negative and positive wind pressures in accordance with ASCE-7-02 (required for 2 stories or more).
- ___ 6. For each opening shown on the elevation drawing, indicate impact resistance device (if required).
- ___ 7. Windows used for second means of escape, or second means of egress, shall comply with Florida Building Code Requirements.
- ___ 8. Any modification that requires rational analysis to the product control must be approved by the Chief Code Compliance Officer.
- ___ 9. Condominiums and Townhouse Association approval.