



## North Bay Village

Administrative Offices

1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141

Tel: (305) 756-7171 Fax: (305) 756-7722 Website: [www.nbvillage.com](http://www.nbvillage.com)

### UTILITY SHED PERMIT REQUIREMENTS

Fill out a Permit Application including a folio number (13 digit number from property tax statement)

**If applying as owner builder must comply and/or provide the following:**

- Proof of ownership (warranty deed/recorded closing statement or tax receipt)
- Owner builder form

**For pre-fabricated sheds**

- Two sets of full-size drawings with the State of Florida listing agency and Notice of Acceptance
- Must comply with current Florida Building Code wind load
  
- Two copies of property survey or site plan showing the following:
  - Size and location of shed
  - Distance to property lines and other structures located on the property
  - Location of water and sewer lines or septic tank and well