



North Bay Village

Administrative Offices

1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141

Tel: (305) 756-7171 Fax: (305) 756-7722 Website: www.nbvillage.com

NORTH BAY VILLAGE

BUDGET WORKSHOP

**VILLAGE HALL
1666 KENNEDY CAUSEWAY, SUITE #101
NORTH BAY VILLAGE, FL 33141**

TUESDAY, JUNE 11, 2015

7:30 P.M.

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1. **CALL TO ORDER**
 2. **DISCUSSION REGARDING THE PROPOSED GENERAL OPERATING BUDGET FOR FISCAL YEAR 2015-2016.**
 3. **ADJOURNMENT**

(Members of the Commission will be in attendance.)

Mayor
Connie Leon-Kreps

Vice Mayor
Jorge Gonzalez

Commissioner
Dr. Richard Chervony

Commissioner
Wendy Duvall

Commissioner
Eddie Lim

**NORTH BAY VILLAGE
MAY 26TH FY 2016 COMMISSION BUDGET WORKSHOP**

Total Taxable Value	\$747,944,185
Current Millage Rate	5.4740
Revenue at 5.4740 (95%)	\$3,889,534
Revenue Increase - 1 Mill	\$710,547

<u><i>GENERAL FUND</i></u>				
Ad Valorem Funded: Mandatory Additional Expenses:			Property Tax Impact/ Average Value	Property Tax Impact/ Average Value
Description	Amount	Millage Rate Increase	\$200,000	\$300,000
Merit Increases (Non-union general employees and uniform police)	\$ 16,791	0.0236	\$ 4.73	\$ 7.09
Health Insurance (General Fund Employees 10% increase Estimate)	\$ 57,104	0.0804	\$ 16.07	\$ 24.11
FMIT General, Auto Liability,W/C,Property Insurance	\$ 61,827	0.0870	\$ 17.40	\$ 26.10
FRS Retirement 2.5% estimated increase for police officers	\$ 9,208	0.0130	\$ 2.59	\$ 3.89
Boat Maintenance & Fuel	\$ 8,000	0.0113	\$ 2.25	\$ 3.38
Code Red System Renewal	\$ 5,000	0.0070	\$ 1.41	\$ 2.11
GPS Rental Operation	\$ 5,000	0.0070	\$ 1.41	\$ 2.11
Increase SFM Contract	\$ 5,000	0.0070	\$ 1.41	\$ 2.11
Village Hall Lease increase	\$ 7,516	0.0106	\$ 2.12	\$ 3.17
Annual Maintenance Phone System - New System	\$ 1,500	0.0021	\$ 0.42	\$ 0.63
Total Required Additional Expenses for FY 2016 Budget	\$ 176,946	0.2490	\$ 49.81	\$ 74.71

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<u><i>GENERAL FUND</i></u>				
Village Manager's Recommendations			Property Tax Impact/ Average Value	Property Tax Impact/ Average Value
Description	Amount	Millage Rate Increase	\$200,000	\$300,000
<i>3 new Full-Time Police Officers</i>				
3 Full-Time Officers (including all personnel costs)	\$ 285,000			
Equip. for new officers (including vehicle, uniforms, radios, phone, etc)	\$ 175,000			
Increase gasoline expense for new vehicles	\$ 13,000			
<i>Total for 3 New Full -Time Police Officers</i>	<i>\$ 473,000</i>	<i>0.6657</i>	<i>\$ 133</i>	<i>\$ 200</i>
<i>Part-Time Officers Funding</i>				
Increase funding for additional Part-Time Police Officers	\$ 80,000			
Equipment for additional Part-time Officers (uniform, radio, phone, etc)	\$ 8,000			
<i>Total for Part-Time Officers Funding</i>	<i>\$ 88,000</i>	<i>0.1238</i>	<i>\$ 25</i>	<i>\$ 37</i>
<i>Other Recommendations</i>				
Marketing/Branding Consultant to include a PR video on the Village	\$ 75,000	0.1056	\$ 21	\$ 32
1 Full-Time Dispatcher (including benefits)	\$ 50,000	0.0704	\$ 14	\$ 21
Code Enforcement Officer's Training	\$ 2,600	0.0037	\$ 1	\$ 1
Litigation Cost	\$ 50,000	0.0704	\$ 14	\$ 21
Reserves for employee severance costs (estimate)	\$ 100,000	0.1407	\$ 28	\$ 42
Additional employee Best Buddies Program	\$ 16,000	0.0225	\$ 5	\$ 7
Compensation & Benefits for all General Employees (6% max. to be negotiated)	\$ 256,062	0.3604	\$ 72	\$ 108
<i>Sub-Total Other Recommendations</i>	<i>\$ 549,662</i>	<i>0.7736</i>	<i>\$ 155</i>	<i>\$ 232</i>
<i>Sub-Total Village Manager's Recommendation</i>	<i>\$ 1,110,662</i>	<i>1.5631</i>	<i>\$ 313</i>	<i>\$ 469</i>

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<u>GENERAL FUND</u>				
Programs in addition to Manager's Recommendations			Property Tax Impact/ Average Value	Property Tax Impact/ Average Value
Description	Amount	Millage Rate Increase	\$200,000	\$300,000
Deco Bike/CitiCorp-Capital cost to implement (Charging Station & Install.)	\$ 50,000	0.0704	\$ 14	\$ 21
Doggie park element in Vogel Park -Fence	\$ 5,000	0.0070	\$ 1	\$ 2
Senior Recreation Program				
Senior Recreation Program - 1.5 New Employees	\$ 75,000			
Senior Recreation Program - Increased bus service - P/T Bus Driver	\$ 22,000			
Senior Recreation Program - Expenses	\$ 53,000			
Total for Senior Recreation Program	\$ 150,000	0.2111	\$ 42	\$ 63
Motorcycle Unit				
1 Additional Police Officer for Motorcycle Unit (including benefits)	\$ 95,000			
Equipment for new officers (including vehicle, uniforms, radios, phone, etc)	\$ 58,333			
Motorcycle Unit (Lease \$500 per month)	\$ 6,000			
Total for Motorcycle Unit	\$ 159,333	0.2242	\$ 45	\$ 67
Police Department New Equipment				
License Plate Reader System	\$ 15,000	0.0211	\$ 4	\$ 6
Body Cameras for Police Officers - New Program(25)	\$ 50,000	0.0704	\$ 14	\$ 21
Total for Police Department New Equipment	\$ 65,000	0.0915	\$ 18	\$ 27
Replacement program for Police Department				
Replace 3 Police vehicles	\$ 105,000	0.1478	\$ 30	\$ 44
Total Replacement program for Police Department	\$ 105,000	0.1478	\$ 30	\$ 44
Sub-total - for Programs in addition to Manager's Recommendations	\$ 534,333	0.7520	\$ 150	\$ 226
FY 2016 Proposed Increase	\$ 1,821,941	2.5641	\$ 513	\$ 769

Current Millage Rate		5.4740
FY 2016 Required Increase	0.2490	5.7230
FY 2016 Manager's Recommendation Increase	1.5631	7.2861
FY 2016 Programs in addition to Manager's Recommendations	0.7520	8.0381
Total Millage Increase	2.5641	

**NORTH BAY VILLAGE
MAY 26TH FY 2016 COMMISSION BUDGET WORKSHOP**

<i>UTILITY FUND</i> <i>ADMINISTRATION, WATER, SEWER, SANITATION, STORMWATER, TRANSPORTATION</i>	
MANDATORY ADDITIONAL EXPENSES	
Description	Amount
Increase County pass-through for water, sewer, disposal cost (estimated 2.5% overall)	\$ 50,000
Health Insurance (estimated 10%)	\$ 12,800
Vehicle lease cost (4 vehicles)	\$ 14,500
Cost Allocation (General Fund)	\$ 49,000
GPS System (9 vehicles)	\$ 2,500
Maintenance costs for 4 lift stations including wet well	\$ 65,000
Lift station pumps - Emergency repairs and replacement	\$ 100,000
Water and Sewer line - Emergency repairs	\$ 100,000
Total for Utility Fund Mandatory Additional Expenses	\$ 693,800

<i>UTILITY FUND</i> <i>ADMINISTRATION, WATER, SEWER, SANITATION, STORMWATER, TRANSPORTATION</i>	
Village Manager's Recommendations	
Description	Amount
Compensation & Benefits - Union Negotiations are on going (7 employees)	\$48,000

There are several cost that go to individual departments and are consolidated here for discussion purpose.

The Utility Fund consists of water, sewer, sanitaion operations along with the stormwater, transportation and utility administration.

The stormwater and transporation departments have their own funding sources and are not supported by water, sewer and sanitation rates.

The Village has received 4 contracts from the Florida Department of Naural Resource for the repair and replacement of elemets of the water, sewer and stormwater systems. Some of the funding is a 100% grant and other portions are a part of the State's Revolving Loan Fund (RLF). When the project funded by the loans the Village will have to begin making semi-annual principal and interest payments. The earlist this repayment plan will start would be after October 1, 2016, or FY 2017. Outlined below are the increases that are known at this time or that we expect will occur during FY 2016.

Village staff is bringing water and sewer rate increases to the Commission in June 2015 that are projected to cover these increases projected for the FY 2016 budget.

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TRUST FUNDS

IMPACT FEES FUNDS					
FY 2015					
IMPACT FEES FUNDS	FY 2014 Fund Balance	Revenue	Expenses Y-T-D	Projected Exp. Year End	FY 2016 Beginning Balance
Police Impact Fees	\$ 133,654	\$ -	\$ 61,900	\$ 132,900	\$ 754
Park Impact Fees-Capital Construction	\$ 397,000	\$ -	\$ 16,795	\$ 397,000	\$ -
Park Impact Fees-Open Space	\$ 256,756	\$ -	\$ -	\$ -	\$ 256,756

FORFEITURE FUNDS					
FY 2015					
FORFEITURE FUNDS	FY 2014 Fund Balance	Revenue	Expenses Y-T-D	Projected Exp. Year End	FY 2016 Beginning Balance
Federal Forfeiture Fund	\$ 211,296	\$ 261,704	\$ 257,222	\$ 425,000	\$ 48,000
State Forfeiture Fund	\$ 73,855	\$ 45,367	\$ 16,795	\$ 102,427	\$ 16,795

Federal Forfeiture Notes: This will only produce \$48,000 to start FY 2016. Any additional funds received through September 30, 2015 will be added to the carry over. Any reduction in spending through September 30, 2015 will add to the carryover. The overtime alone is costing about \$25,000 per month.

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CAPITAL PROJECTS FUND

Capital Projects Fund					
FY 2015					
Capital Projects Fund	FY 2014 Fund Balance	Revenue	Expenses Y-T-D	Projected Exp. Year End	FY 2016 Beginning Balance
Capital Projects -New Village Hall/Police/Fire	\$ 1,106,403	\$ 453	\$ 63,227	\$ 63,227	\$ 1,043,176