



City of North Bay Village

Administrative Offices

1700 Kennedy Causeway, Suite #132 North Bay Village, FL 33141

Tel: (305) 756-7171 Fax: (305) 756-7722 Website: www.nbvillage.com

NORTH BAY VILLAGE
RECOMMENDATION MEMORANDUM

DATE: November 26, 2012

TO: Mayor Connie Leon-Kreps
Vice Mayor Eddie Lim
Commissioner Richard Chervony
Commissioner Wendy Duvall
Commissioner Jorge Gonzalez

FROM: Dennis Kelly
Village Manager

SUBJECT: Recommendation of Rank Order of Proposers for Landscape Maintenance Services

RECOMMENDATION:

It is recommended that the Commission approve the attached Resolution accepting the recommendation of the Village Manager of SMF Services, Inc. as the most qualified proposer for providing landscape maintenance services in response to RFP #2012-01; and, authorizing the Village Manager to negotiate an agreement for services with SFM Services, Inc. based upon its proposal submission dated August 17, 2012. After negotiations, a final proposed agreement will be presented to Commission for consideration in January.

BACKGROUND:

The Village Manager issued a Request for Proposals (RFP No. 2012-01) for landscape maintenance services for the Village with a due date for proposal submissions on August 17, 2012.

1/1N(1)

Mayor
Connie Leon-Kreps

Vice Mayor
Eddie Lim

Commissioner
Dr. Richard Chervony

Commissioner
Wendy Duvall

Commissioner
Jorge Gonzalez

Memo to North Bay Village Commission
November 26, 2012
Page 2 of 4

On August 17, 2012, three proposals were received from the following companies:

Orchidman Landscape Artisans, Corp
General Mow
SFM Services, Inc.

All references were satisfactory.

The Bid Bond was confirmed to be valid.

The evaluation committee met on August 24, 2012 to review the proposal submissions based on the following evaluation criteria published in the RFP:

	<u>Points</u>
Technical Expertise/ Qualifications in the industry	25
Experience	30
Methodology/Approach to Providing Services	10
Proposed Pricing	<u>35</u>
Total	100

Each committee member scored the proposals and determined a rank order. The rank order of each member was tabulated and the committee's rank order of the proposals is as follows:

#1	SFM Services, Inc.	92
#2	General Mow	90
#4	Orchidman Landscape Artisans Corp	71

The evaluation committee score sheets and the proposal submissions are attached.

1/N(2)

At the Commission meeting of September, the Village Manager recommended, based upon the findings of the evaluation committee, the selection of SFM Services, Inc. as the most qualified proposer to provide landscape maintenance services to the Village. However, the Village Commission did not approve a selection of a company at the September Commission meeting and instructed the Manager to re-group the evaluation Committee so that each of the proposing companies could provide the Committee with an oral presentation at which point the Committee members would have a chance to amend their scores of the companies. The proposing companies were notified and the Committee was re-grouped on October 30, 2012 for the proposing companies oral presentations. Presentations were carried out by SFM and General Mow while Orchid Man did not show up.

After the oral presentations from the proposing firms were completed, the Committee members had an opportunity to amend the score of each company if they felt necessary. The new rank order of each member was tabulated and the committee's new rank order of the proposals is as follows (general rank order did not change from last scoring but Orchidman's score went down 2 points):

#1	SFM Services, Inc.	92
#2	General Mow	90
#4	Orchidman Landscape Artisans Corp	69

The evaluation committee's amended score sheets and the proposal submissions are attached.

The Committee's new final scores were submitted to the Manager after the oral presentations and based on the new scores the Village Manager hereby continues to recommend SFM Services, Inc. as the most qualified proposer to provide landscape maintenance services to the Village.

11N(3)

Memo to North Bay Village Commission

December 11, 2012

Page 4 of 4

BUDGETARY IMPACT:

The cost for the first three years is \$267,413. Cost for optional years 4 and 5 is \$93,630 per year.

PERSONNEL IMPACT:

None

CONTACT:

Dennis Kelly, Village Manager
~~Sam Zamacona, Public Works Director~~

11N(4)

RESOLUTION NO: _____

A RESOLUTION OF THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA ACCEPTING THE RECOMMENDATION OF THE VILLAGE MANAGER TO SELECT SFM SERVICES, INC. AS THE MOST QUALIFIED PROPOSER TO RFP NO. NBV 2012-01 FOR LANDSCAPE MAINTENANCE SERVICES; AUTHORIZING THE VILLAGE MANAGER TO NEGOTIATE AN AGREEMENT FOR LANDSCAPE MAINTENANCE SERVICES FOR APPROVAL BY THE COMMISSION; AND PROVIDING FOR AN EFFECTIVE DATE. (INTRODUCED BY VILLAGE MANAGER DENNIS KELLY)

WHEREAS, on July 12, 2012, North Bay Village (the "Village") issued RFP No. 2012-01 for landscape maintenance services; and

~~**WHEREAS**, on August 17, 2012, the Village publicly opened and received three (3) Request for Proposals (RFP's), which were deemed responsive by an Evaluation Committee, consisting of the Public Works Director, Finance Director, Building Official, Code Enforcement Officer and Jorge Puig, Landscape Architect, and Community Enhancement Board Member Penelope Friedland; and~~

WHEREAS, the Evaluation Committee reviewed the bids and ranked the bids as follows: #1-SFM Services, Inc., #2-General Mow, and #3-Orchidman Landscape Artisans Corp; and

WHEREAS, after reviewing all RFP's submitted to the Village and the recommendation of the Evaluation Committee, the Village Manager recommends the selection of SFM Services, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF NORTH BAY VILLAGE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above Recitals are true and correct and incorporated herein by this reference.

Section 2. Selection of Most Qualified Proposer. The Village finds that SFM Services, Inc. is the most qualified proposer to perform landscape maintenance services for North Bay Village.

Section 3. Authorization of Village Officials. The Village Manager is directed to negotiate the terms and conditions of an agreement with SFM Services, Inc., for landscape maintenance services to the Village consistent with the requirements of RFP NO. NBV 2012-01, substantially in the form attached as Exhibit "1", subject to the approval as to form and legality by the Village Attorney, and present the negotiated agreement for review and consideration by the Commission.

Section 4. Effective Date. This Resolution shall take effect immediately upon adoption.

The motion to adopt the foregoing Resolution was offered by _____, seconded by _____.

FINAL VOTE AT ADOPTION:

Mayor Connie Leon-Kreps _____
Vice Mayor Eddie Lim _____
Commissioner Richard Chervony _____
Commissioner Wendy Duvall _____
Commissioner Jorge Gonzalez _____

PASSED AND ADOPTED this ____ day of December 2012.

Connie Leon-Kreps
Mayor

ATTEST:

Yvonne P. Hamilton
Village Clerk

**APPROVED AS TO FORM FOR USE ONLY BY
NORTH BAY VILLAGE:**

Weiss Serota Helfman Pastoriza Cole & Boniske, P.L.
Village Attorney

North Bay Village Resolution: SFM Services, Inc. -Landscape Maintenance Services

11N(2)



City of North Bay Village

Administrative Offices

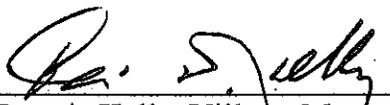
1700 Kennedy Causeway, Suite #132 North Bay Village, FL 33141

Tel: (305) 756-7171 Fax: (305) 756-7722 Website: www.nbvillage.com

MEMORANDUM
North Bay Village

DATE: November 30, 2012

TO: Yvonne P. Hamilton, CMC
Village Clerk

FROM: 
Dennis Kelly, Village Manager

SUBJECT: Introduction of Resolution

Pursuant to Section 3.08 of the Village Charter, I hereby introduce the following Resolution:

A RESOLUTION OF THE COMMISSION OF NORTH BAY BVILLAGE, FLORIDA ACCEPTING THE RECOMMENDATION OF THE VILLAGE MANAGER TO SELECT SFM SERVICES, INC. AS THE MOST QUALIFIED PROPOSER TO RFP NO. NBV 2012-01 FOR LANDSCAPE MAINTENANCE SERVICES; AUTHORIZING THE VILLAGE MANAGER TO NEGOTIATE AN AGREEMENT FOR LANDSCAPE MAINTENANCE SERVICES FOR APPROVAL BY THE COMMISSION; AND PROVIDING FOR AN EFFECTIVE DATE.

Accordingly, please place the item on the next available agenda.

DK:yph

Mayor
Connie Leon-Kreps

Vice Mayor
Eddie Lim

Commissioner
Dr. Richard Chervony

Commissioner
Wendy Duvall


Commissioner
Jorge Gonzalez

EVALUATION MATRIX
RFP NO. NBV 2012-01

Company: S7M Services

Committee Member: Penelope Fredland

Date: 8/24/12

EVALUATION CRITERIA	VALUE (MAXIMUM POSSIBLE SCORE)	SCORE
Technical Expertise/Qualifications in the industry	25	25
Experience	30	30
Methodology/Approach to Providing Services	10	10
Proposed Pricing	35	33

Total Score: 98

Comments:

- Very well qualified in technical + expertise in industry
- Very experienced company - long-standing contracts with municipalities
- Good Approach to providing Services
- Highest bid in pricing of 3 bids but relatively small differential in all 3 in terms of pricing.

Signature of Committee Member: Penelope Fredland

11N(9)

EVALUATION MATRIX
RFP NO. NBV 2012-01

Company: General Mow

Committee Member: Penelope Friedland

Date: 8/24/12

EVALUATION CRITERIA	VALUE (MAXIMUM POSSIBLE SCORE)	SCORE
Technical Expertise/Qualifications in the industry	25	20
Experience	30	20
Methodology/Approach to Providing Services	10	5
Proposed Pricing	35	34

Total Score: 79

Comments:

- Formerly Groundskeeper but some new officers
- Groundskeeper lengthy experience.
- No methodologies included in bid
- Well-priced in middle of 3 bids - all v. similarly priced

Signature of Committee Member: P. Friedland

11N(10)

EVALUATION MATRIX
RFP NO. NBV 2012-01

Company: Orchid Man

Committee Member: Penelope Friedland

Date: 8/24/18

EVALUATION CRITERIA	VALUE (MAXIMUM POSSIBLE SCORE)	SCORE
Technical Expertise/Qualifications in the industry	25	15
Experience	30	10
Methodology/Approach to Providing Services	10	6
Proposed Pricing	35	34

Total Score: 65

Comments:

Least experience of 3 bids

lowest bid in pricing of 3 bids but some pricing not disclosed - therefore variable

Signature of Committee Member: Penelope Friedland

* No bids

11N(11)

EVALUATION MATRIX
RFP NO. NBV 2012-01

Company: SRM

Committee Member: BERT WRAINS

Date: 8-24-2012

EVALUATION CRITERIA	VALUE (MAXIMUM POSSIBLE SCORE)	SCORE
Technical Expertise/Qualifications in the industry	25	24
Experience	30	30
Methodology/Approach to Providing Services	10	10
Proposed Pricing	35	35

Total Score: 99

Comments:

I FELT THEIR SERVICE IN OTHER
CITIES WAS BETTER + LONGER (YEARS)
THEIR LIST OF EQUIPMENTS WAS BETTER WHICH WOULD
ALLOW QUICKER + BETTER QUALITY OF SVC.
PRICE WAS VERY GOOD + THE ADDITION PRICE FOR
SOIL + SHRUBS SHOULD BE NEGOTIATED

Signature of Committee Member: [Signature]

NO COMMENTS
8/24/12
[Signature]

11N(12)

EVALUATION MATRIX
RFP NO. NBV 2012-01

Company: GENERAL MOW

Committee Member: BERT WRANIS

Date: 8-24-2012

EVALUATION CRITERIA	VALUE. (MAXIMUM POSSIBLE SCORE)	SCORE
Technical Expertise/Qualifications in the industry	25	23
Experience	30	28
Methodology/Approach to Providing Services	10	10 8 <i>W</i>
Proposed Pricing	35	35

Total Score: ~~96~~ 94 *W*

Comments:

LOW AMOUNT OF VARIANTS LISTED. THIS
MAY AFFECT THEIR RESPONSE & QUALITY
NO EXPLANATION OF THEIR METHODOLOGY IN PROPOSAL
THIS MAKES IT HARD TO MONITOR/VERIFY
RECOMMEND ALL SOD & SHRUBS PRICES BE NEGOTIATED

Signature of Committee Member: *[Signature]*

NO BIDS
10-30-12
[Signature]

11N(13)

EVALUATION MATRIX
RFP NO. NBV 2012-01

Company: ORCHIDMAN

Committee Member: BERT WRAINIS

Date: 8-24-2012

EVALUATION CRITERIA	VALUE (MAXIMUM POSSIBLE SCORE)	SCORE
Technical Expertise/Qualifications in the industry	25	22
Experience	30	27
Methodology/Approach to Providing Services	10	10
Proposed Pricing	35	33

Total Score: 92

Comments:

THEIR ~~THE~~ PROPOSAL ON PRICE WAS NOT CORRECT
BUT THE 3 YEAR PRICE WAS GOOD

PAST EXP WAS ON SOME CITIES THAT REQUIRE LESS
QUANTITY SERVICE THAN NBV

~~SOME~~ NO PRICES ON ITEMS OUT SIDE OF BID

Signature of Committee Member: [Signature]

DNE EDIT
DUE TO NO
STUD 10-30-12
[Signature] 11N(14)

EVALUATION MATRIX
RFP NO. NBV 2012-01

Company: SFM

Committee Member: Richard Anuso

Date: 8-24-12

EVALUATION CRITERIA	VALUE (MAXIMUM POSSIBLE SCORE)	SCORE
Technical Expertise/Qualifications in the industry	25	22
Experience	30	28
Methodology/Approach to Providing Services	10	10
Proposed Pricing	35	32

Total Score: 92

Comments:
Depth of Service
- Hurricane Exper. & Responsiveness
- Company has own Nursery
- In cities for longer periods of Time

Signature of Committee Member: [Signature]
No edit
RA
10/30/12

11N(15)

EVALUATION MATRIX
RFP NO. NBV 2012-01

2

Company: General MCO

Committee Member: Richard Annes

Date: 8-21-12

EVALUATION CRITERIA	VALUE (MAXIMUM POSSIBLE SCORE)	SCORE
Technical Expertise/Qualifications in the industry	25	20
Experience	30	20
Methodology/Approach to Providing Services	10	8
Proposed Pricing	35	30

Total Score: 78

Comments:

- No methodology
- No Criminal Conduct report
- Also are the key principles in Company

Signature of Committee Member:

[Signature]

11N(16)

EVALUATION MATRIX
RFP NO. NBV 2012-01

3

Company: Orchid Man

Committee Member: Richard Annos

Date: 8-24-12

EVALUATION CRITERIA	VALUE (MAXIMUM POSSIBLE SCORE)	SCORE
Technical Expertise/Qualifications in the industry	25	20 20
Experience	30	12
Methodology/Approach to Providing Services	10	8
Proposed Pricing	35	34

Total Score: 74

Comments:
No Electronic Submitted
No Litigation History
No Equipment
~~Real Estate~~

Signature of Committee Member: [Signature]

[Faint handwritten notes and signatures]

11N(17)

EVALUATION MATRIX
RFP NO. NBV 2012-01

Company: General Mo

Committee Member: Sam

Date: 8/24/12

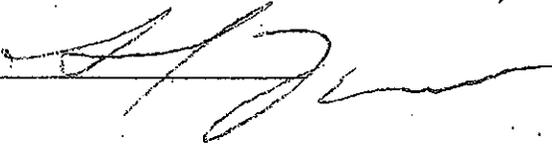
EVALUATION CRITERIA	VALUE (MAXIMUM POSSIBLE SCORE)	SCORE
Technical Expertise/Qualifications in the industry	25	24
Experience	30	30
Methodology/Approach to Providing Services	10	9
Proposed Pricing	35	35

Total Score: 98

Comments:

Current contract for
- Included all requested items
- Emergency hourly rate is
much lower than SFM

Signature of Committee Member:



11N(18)

EVALUATION MATRIX
RFP NO. NBV 2012-01

Company: Orchardman

Committee Member: Sony Z

Date: 8/24/12

EVALUATION CRITERIA	VALUE (MAXIMUM POSSIBLE SCORE)	SCORE
Technical Expertise/Qualifications in the industry	25	10
Experience	30	25
Methodology/Approach to Providing Services	10	10 - 5 = 5
Proposed Pricing	35	30 (separate cost)

Total Score: 70

Comments: = Did not include CD.
- " " " Emergency
services cost. - NA SHOW
- Low company. 10/30/12

Signature of Committee Member: [Signature]

11N(19)

EVALUATION MATRIX
RFP NO. NBV 2012-01

Company: SFM

Committee Member: Sauy

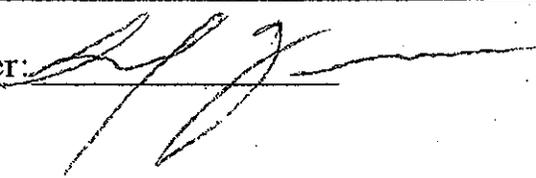
Date: 8/24/12

EVALUATION CRITERIA	VALUE (MAXIMUM POSSIBLE SCORE)	SCORE
Technical Expertise/Qualifications in the industry	25	25
Experience	30	27
Methodology/Approach to Providing Services	10	8
Proposed Pricing	35	37

Total Score: 92

Comments:

Large Company

Signature of Committee Member: 

11N(20)

EVALUATION MATRIX
RFP NO. NBV 2012-01

Company: S.F. M. SERVICES

Committee Member: MAURICE MURPHY

Date: 8/24/12

EVALUATION CRITERIA	VALUE (MAXIMUM POSSIBLE SCORE)	SCORE
Technical Expertise/Qualifications in the industry	25	25
Experience	30	30
Methodology/Approach to Providing Services	10	5
Proposed Pricing	35	20

Total Score: 80

Comments:

Founded 1987 - 450 employees
12 year history with municipalities
No litigation or criminal history
No Equipment list
Sod prices are very high
Bid prices a bit high

Signature of Committee Member: [Signature]

NO INFO
 11N(21)
 [Handwritten notes]

EVALUATION MATRIX
RFP NO. NBV 2012-01

Company: GENERAL FLOW

Committee Member: Klaire Murray

Date: 8/24/12

EVALUATION CRITERIA	VALUE (MAXIMUM POSSIBLE SCORE)	SCORE
Technical Expertise/Qualifications in the industry	25	25
Experience	30	30
Methodology/Approach to Providing Services	10	8
Proposed Pricing	35	35

Total Score: 98

Comments:

no criminal history or litigation history
only 2 - F-150 pickup trucks
no prices on trees.

Signature of Committee Member: [Signature]

No. 11115
8/24/12

11N(22)

EVALUATION MATRIX
RFP NO. NBV 2012-01

Company: O Rchidman

Committee Member: Marnie J. [unclear]

Date: 8/24/12

EVALUATION CRITERIA	VALUE (MAXIMUM POSSIBLE SCORE)	SCORE
Technical Expertise/Qualifications in the industry	25	15
Experience	30	10
Methodology/Approach to Providing Services	10	5
Proposed Pricing	35	5

Total Score: 35

Comments:

no CD Rom -
Did not follow directions for submission (chapter for cost)
with a 5 yr quote very excessive
SoD prices a bit high
Separate sprinkler companies
equipment list missing

Signature of Committee Member: [Signature]

No Show

11N(23)

EVALUATION MATRIX
RFP NO. NBV 2012-01

Company: Orchidman

Committee Member: George Puig

Date: 9/24/12

EVALUATION CRITERIA	VALUE (MAXIMUM POSSIBLE SCORE)	SCORE
Technical Expertise/Qualifications in the industry	25	19
Experience	30	25
Methodology/Approach to Providing Services	10	8
Proposed Pricing	35	35

Total Score: 87

Comments:

two subconsultants - irrigation, fertilization
& pest disease. Experience & references for subs
not clearly explained
missing information in submitted
matters in pricing calculation

Signature of Committee Member:



NO FOLTS
10/24/12

11N(24)

EVALUATION MATRIX
RFP NO. NBV 2012-01

Company: General Mow

Committee Member: George Fung

Date: 8/24/12

EVALUATION CRITERIA	VALUE (MAXIMUM POSSIBLE SCORE)	SCORE
Technical Expertise/Qualifications in the industry	25	22
Experience	30	20
Methodology/Approach to Providing Services	10	6
Proposed Pricing	35	34

Total Score: 92

Comments:

direct city of NBV experience
methodology not clearly explained
good lot of experience

Signature of Committee Member: 

no notes
10/20/12 JP

11N(25)

EVALUATION MATRIX
RFP NO. NBV 2012-01

Company: SFM

Committee Member: George Fuig

Date: 8/24/12

EVALUATION CRITERIA	VALUE (MAXIMUM POSSIBLE SCORE)	SCORE
Technical Expertise/Qualifications in the industry	25	25
Experience	30	29
Methodology/Approach to Providing Services	10	6
Proposed Pricing	35	33

Total Score: 93

Comments:

~~not experience~~
~~good emergency services/storm services~~
~~methodology not clearly explained~~
~~long term experience w/ other cities~~
~~very good list of equipment~~
~~well established com pany~~

Signature of Committee Member: 

no bids JP
10/30/12

11N(26)



CITY OF NORTH BAY VILLAGE
RECOMMENDATION MEMORANDUM

DATE: September 11, 2102

TO: Mayor Connie Leon-Kreps
Vice Mayor Eddie Lim
Commissioner Stuart Blumberg
Commissioner Richard Chervony

FROM: Dennis Kelly
City Manager

SUBJECT: Recommendation of Rank Order of Proposers for Landscape
Maintenance Services

RECOMMENDATION:

It is recommended that the City Commission approve the attached Resolution accepting the recommendation of the City Manager of SMF Services, Inc. as the most qualified proposer for providing landscape maintenance services in response to RFP #2012-01; and, authorizing the City Manager to negotiate an agreement for services with SFM Services, Inc. based upon its proposal submission dated August 17, 2012. After negotiations, a final proposed agreement will be presented to Commission for consideration in October.

BACKGROUND:

The City Manager issued a Request for Proposals (RFP No. 2012-01) for landscape maintenance services for the City with a due date for proposal submissions on August 17, 2012.

Mayor
Connie Leon-Kreps

Vice-Mayor
Eddie Lim

Commissioner
Stuart Blumberg

Commissioner
Dr. Richard Chervony

11N(27)

On August 17, 2012, three proposals were received from the following companies:

Orchidman Landscape Artisans, Corp
General Mow
SFM Services, Inc.

The evaluation committee met on August 13 and August 24, 2012 to review the proposal submissions based on the following evaluation criteria published in the RFP:

	<u>Points</u>
Technical Expertise/ Qualifications in the industry	25
Experience	30
Methodology/Approach to Providing Services	10
Proposed Pricing	<u>35</u>
Total	100

Each committee member scored the proposals and determined a rank order. The rank order of each member was tabulated and the committee's rank order of the proposals is as follows:

#1	SFM Services, Inc.	92
#2	General Mow	90
#4	Orchidman Landscape Artisans Corp	71

The evaluation committee score sheets and the proposal submissions are attached.

The City Manager hereby recommends, based upon the findings of the evaluation committee, the selection of SFM Services, Inc. as the most qualified proposer to provide landscape maintenance services to the City.

11N(28)

Memo to City Commission

September 11, 2012

Page 3 of 3

All references were satisfactory.

The Bid Bond was confirmed to be valid.

BUDGETARY IMPACT:

The cost for the first three years is \$267,413. Cost for optional years 4 and 5 is \$93,630 per year.

PERSONNEL IMPACT:

None

CONTACT:

Dennis Kelly, City Manager

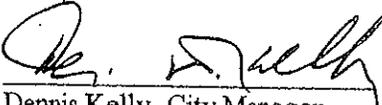
Sam Zamacona, Public Works Director

11N(29)



Administrative Offices
1700 Kennedy Causeway, Suite #132 North Bay Village, FL 33141
Tel: (305) 756-7171 Fax: (305) 756-7722 Website: www.nbvillage.com

MEMORANDUM
City of North Bay Village

DATE: September 17, 2012
TO: Yvonne P. Hamilton, CMC
City Clerk
FROM: 
Dennis Kelly, City Manager
SUBJECT: Introduction of Resolution

Pursuant to Section 3.08 of the City Charter, I hereby introduce the following Resolution:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH BAY VILLAGE, FLORIDA ACCEPTING THE RECOMMENDATION OF THE CITY MANAGER AND AWARDED RFP NO. NBV 2012-01 FOR LANDSCAPE MAINTENANCE SERVICES TO SMF SERVICES, INC.; AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT FOR LANDSCAPE MAINTENANCE SERVICES; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE CONTRACT; AUTHORIZING THE CITY MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT; AND PROVIDING FOR AN EFFECTIVE DATE.

Accordingly, please place the item on the next available agenda.

DK:yph

Mayor
Connie Leon-Kreps

Vice-Mayor
Eddie Lim

Commissioner
Stuart Blumberg

Commissioner
Dr. Richard Chervone

11 N(30)

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH BAY VILLAGE, FLORIDA ACCEPTING THE RECOMMENDATION OF THE CITY MANAGER AND AWARDING RFP NO. NBV 2012-01 FOR LANDSCAPE MAINTENANCE SERVICES TO SMF SERVICES, INC.; AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT FOR LANDSCAPE MAINTENANCE SERVICES; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE CONTRACT; AUTHORIZING THE CITY MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT; AND PROVIDING FOR AN EFFECTIVE DATE. *(INTRODUCED BY CITY MANAGER DENNIS KELLY)*

~~WHEREAS, on July 12, 2012, the City of North Bay Village (the "City") issued RFP No. 2012-01 for landscape maintenance services; and~~

WHEREAS, on August 17, 2012, the City publicly opened and received three (3) Request for Proposals (RFP's), which were deemed responsive by an Evaluation Committee, consisting of the Public Works Director, Finance Director, Building Official, Code Enforcement Officer and Jorge Puig, Landscape Architect, and Community Enhancement Board Member Penelope Friedland; and

WHEREAS, the Evaluation Committee reviewed the bids and ranked the bids as follows: #1-SFM Services, Inc., #2-General Mow, and #3-Orchidman Landscape Artisans Corp; and

WHEREAS, after reviewing all RFP's submitted to the City and the recommendation of the Evaluation Committee, the City Manager recommends the selection of SFM Services, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COMMISSION OF THE CITY OF NORTH BAY VILLAGE, FLORIDA, AS FOLLOWS:

11N(31)

Section 1. Recitals. The above Recitals are true and correct and incorporated herein by this reference.

Section 2. Selection of Most Qualified Proposer. The City finds that SFM Services, Inc. is the most qualified proposer to perform landscape maintenance services for the City of North Bay Village.

Section 3. Authorization of City Officials. The City Manager is directed to negotiate the terms and conditions of an agreement with SFM Services, Inc., for landscape maintenance services to the City consistent with the requirements of RFP NO. NBV 2012-01, substantially in the form attached as Exhibit "1", subject to the approval as to form and legality by the City Attorney, and present the negotiated agreement for review and consideration by the City Commission.

Section 4. Effective Date. This Resolution shall take effect immediately upon adoption.

The motion to adopt the foregoing Resolution was offered by _____, seconded by _____.

FINAL VOTE AT ADOPTION:

Mayor Connie Leon-Kreps _____
Vice Mayor Eddie Lim _____
Commissioner Stuart Blumberg _____
Commissioner Richard Chervony _____

PASSED AND ADOPTED this ___ day of _____, 2012.

Connie Leon-Kreps, Mayor

11N(32)

Yvonne P. Hamilton, CMC
City Clerk

**APPROVED AS TO FORM FOR THE USE
OF THE CITY OF NORTH BAY VILLAGE:**

Weiss Serota Helfman Pastoriza Cole & Boniske, P.L.
City Attorney

City of North Bay Village Resolution: SFM Services, Inc. -Landscape Maintenance Services

11N(33)

REQUEST FOR PROPOSALS
LANDSCAPE MAINTENANCE
RFP NO. NBV 2012-01

Vendor	Total	Score
Orchidman Landscape Artisans Corp	\$243,027.60	70.50%
General Mow	\$261,348.00	89.83%
SFM Services, Inc.	\$267,413.00	92.33%

11N(34)

476

16

96

DESCRIPTION	UNIT	GENERAL MOW		ORCHIDMAN		SFM SERVICES	
		PRICE INSTALLED		PRICE INSTALLED		PRICE INSTALLED	
BERMUDA GRASS - 419 SOD	PALLET	245		380		490	
SEASHORE PASPALUM SOD	PALLET	245		385		490	
SAINT AUGUSTINE SOD	PALLET	179		295		250	
ZOYSIAGRASS SOD	PALLET	245		350		490	
BAHIA GRASS SOD	PALLET	145		185		137	
SEASONAL COLOR	EACH	3.3		3		2.25	
CYPRESS MULCH	CUBIC YARD	42		52.12		35	
		ADD 35% TO ALL OF BELOW FOR DELIVERY & LABOR					
FLOWERING PLANTS	3 GALLONS	3.5 TO 6.75					
SMALL SHRUBS	3 GALLONS	3.5 TO 15.75					
LARGE SHRUBS	6 GALLONS	17 TO 25					
ANNUALS	14 INCHES	1.90 TO 3.25					
PERENIALS	3 GALLONS	4.25 TO 11.75					
BUSH ALLMANDA	3 GALLON					5	
GLORY FLOWER	3 GALLON					5	
IMPERIAL BLUE	3 GALLON					5	
INDIAN HAWTHORN	3 GALLON					5	
SAM		98		70		92	
George		97		87		93	
RICHARD		78		74		92	
MANRICE		98		35		80	
Penelope		79		65		98	
Beaf		94		92		99	
TOTAL		539		423		554	

11N(35)

BID PROPOSAL NORTH BAY VILLAGE LANDSCAPE MAINTENANCE

The following Bid Proposal is presented to assist the City in evaluating the Proposals. The Total Base Bid Amount will include all items described in the Section 2 for North Bay Village Landscape Maintenance of the Bid Documents (Detailed Specifications). Any additional services that are not included in the Contract shall be performed at the request of the City Manager. Payment shall be made on the basis of Work actually performed and completed.

TOTAL BASE BID AMOUNT

\$ Two hundred forty three thousand four hundred seven ⁶⁰/100
(To include the initial three (3) year period, to be paid in 36 equal monthly installments.)

BID AMOUNT YEAR 1	\$ <u>74,989.60</u>
BID AMOUNT YEAR 2	\$ <u>82,940.00</u>
BID AMOUNT YEAR 3	\$ <u>85,098.00</u>
Cost for Optional Years 4 and 5	\$ <u>243,027.60</u> per year

SOD REPLACEMENT/INSTALLATION All prices are fully inclusive per section O of the detailed specifications.)

(a) Bermuda grass-419 Sod (per pallet)	= \$ <u>380.00</u>
(b) Seashore Paspalum Sod (per pallet)	= \$ <u>385.00</u>
(c) St. Augustine Sod (per pallet)	= \$ <u>295.00</u>
(d) Zoysiagrass Sod (per pallet)	= \$ <u>350.00</u>
(e) Bahia grass Sod (per pallet)	= \$ <u>185.00</u>
(f) Seasonal Color (each)	= \$ <u>3.00</u>
(g) Cypress Mulch (per cubic yards)	= \$ <u>52.12</u>

EMERGENCY SERVICES (per hourly basis) \$ [Please attach price sheet for emergency service staff, vehicles, and equipment (during non-business hours).]

11N(36)

ADDITIONAL IRRIGATION INSTALLATION
material and labor costs.]

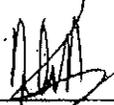
\$ [Please attach price sheet for

DECORATIVE PLANT/ADDITIONAL TREE INSTALLATION
for available plant material and labor costs.]

\$(Please attach price sheet

Taxpayer Identification Number: 26-3340922

BIDDER: Orchidman Landscape Artisans, Corp.
(Company Name)



(Signature of Authorized Representative)

Jose G. Perez, Director
(Printed Name and Title)

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11N(37)

FORM 1
BID PROPOSAL NORTH BAY VILLAGE LANDSCAPE MAINTENANCE

The following Bid Proposal is presented to assist the City in evaluating the Proposals. The Total Base Bid Amount will include all items described in the Section 2 for North Bay Village of the Bid Documents (Detailed Specifications). Any additional services that are not included in the Contract shall be performed at the request of the City Manager. Payment shall be made on the basis of Work actually performed and completed.

TOTAL BASE BID AMOUNT \$ 261,348.00
 (To include the initial three (3) year period, to paid in 36 equal monthly installments).

BID AMOUNT YEAR 1 \$ 83,724.00

BID AMOUNT YEAR 2 \$ 87,072.00

BID AMOUNT YEAR 3 \$ 90,552.00

Cost of Optional Years 4 and 5 \$ 94,164.00 per year

SOD REPLACEMENT/INSTALLATION All prices are fully inclusive per section 0 of the detailed specifications.

- | | | |
|-----|------------------------------------|--------------------|
| (a) | Bermuda grass-419 Sod (per pallet) | = \$ <u>245.00</u> |
| (b) | Seashore Paspalum (per pallet) | = \$ <u>245.00</u> |
| (c) | St. Augustine Sod (per pallet) | = \$ <u>179.00</u> |
| (d) | Zoysiagrass Sod (per pallet) | = \$ <u>245.00</u> |
| (e) | Bahia Grass Sod (per pallet) | = \$ <u>145.00</u> |
| (f) | Seasonal Color (each) | = \$ <u>3.30</u> |
| (g) | Cypress Mulch (per cubic yards) | = \$ <u>42.00</u> |

EMERGENCY SERVICES (per hourly basis) \$ 28.00 ^{per person} [Please attach price sheet for emergency service staff, vehicles, and equipment (during non-business hours)]

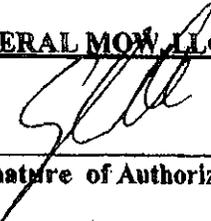
11N(38)

ADDITIONAL IRRIGATION INSTALLATION \$ 35.00 per hour. (Please attach price sheet for material and labor costs.)

DECORATIVE PLANT/ADDITIONAL TREE INSTALLATION \$ 9.99 (Please attach price sheet for available plant material and labor costs.)

Taxpayer Identification Number : 74-3055634

BIDDER: GENERAL MOW, LLC.


(Signature of Authorize Representative)

Alek Muelle / President
Alek Muelle / President

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11 N (39)

FORM 1
BID PROPOSAL NORTH BAY VILLAGE LANDSCAPE MAINTENANCE

The following Bid Proposal is presented to assist the City in evaluating the Proposals. The Total Base Bid Amount will include all items described in the Section 2 for North Bay Village Landscape Maintenance of the Bid Documents (Detailed Specifications). Any additional services that are not included in the Contract shall be performed at the request of the City Manager. Payment shall be made on the basis of Work actually performed and completed.

TOTAL BASE BID AMOUNT

\$ 267,413.⁰⁰

(To include the initial three (3) year period, to be paid in 36 equal monthly installments.)

BID AMOUNT YEAR 1	\$ <u>88,255.⁰⁰</u>
BID AMOUNT YEAR 2	\$ <u>88,255.⁰⁰</u>
BID AMOUNT YEAR 3	\$ <u>90,903.⁰⁰</u>
Cost for Optional Years 4 and 5	\$ <u>93,630.⁰⁰</u> per year

SOD REPLACEMENT/INSTALLATION All prices are fully inclusive per section O of the detailed specifications.)

- (a) Bermuda grass-419 Sod (per pallet) = \$ 490.⁰⁰
- (b) Seashore Paspalum Sod (per pallet) = \$ 490.⁰⁰
- (c) St. Augustine Sod (per pallet) = \$ 250.⁰⁰
- (d) Zoysiagrass Sod (per pallet) = \$ 490.⁰⁰
- (e) Bahia grass Sod (per pallet) = \$ 137.⁰⁰
- (f) Seasonal Color (each) 4" = \$ 2.²⁵
- (g) Cypress Mulch (per cubic yards) = \$ 35.⁰⁰

EMERGENCY SERVICES (per hourly basis)
 emergency service staff, vehicles, and equipment (during non-business hours.)

\$ [Please attach price sheet for

emergency service staff, vehicles, and equipment (during non-business hours).]

11N(40)

Addendum to Price Sheet
For
City of North Bay Village

EMERGENCY SERVICES:

(Non-business hours)

PERSONNEL

Operator with chainsaw:	\$35.00 per hour
Superintendent with pick up truck:	\$60.00 per hour
Supervisor with pick up truck:	\$50.00 per hour
Mechanic with truck & tools:	\$60.00 per hour

HEAVY EQUIPMENT (with operator)

Skid steer loader:	\$65.00 per hour
Backhoe:	\$95.00 per hour
Wheel loader:	\$125.00 per hour
Self loader dump truck (45 CY):	\$140.00 per hour
Bull dozer (D-4):	\$95.00 per hour
Excavator:	\$115.00 per hour
Bucket truck with box (up to 55'):	\$130.00 per hour
Vacuum street sweeper:	\$110.00 per hour
Water truck (5,000 gallons):	\$90.00 per hour
Stump grinder:	\$85.00 per hour
Chipper with 2-man crew:	\$125.00 per hour
Dump truck (16 to 20 CY):	\$65.00 per hour

ADDITIONAL IRRIGATION INSTALLATION

Irrigation Technician with tools:	\$50.00 per hour
Materials:	Cost plus 10% mark up.

DECORATIVE PLANT INSTALLATION

Bush Allmanda	3 Gallon	\$5.00 per	(Cost of plant delivered)
Glory Flower	3 Gallon	\$5.00 per	(Cost of plant delivered)
Imperial Blue	3 Gallon	\$5.00 per	(Cost of plant delivered)
Indian Hawthorn	3 Gallon	\$5.00 per	(Cost of plant delivered)

Installation will be at \$24.00 per hour.

ADDITIONAL STAFF

Irrigation Technician with tools:	\$50.00 per hour
Groundskeeper or Janitor:	\$25.00 per hour

11N(41)

ADDITIONAL IRRIGATION INSTALLATION
[material and labor costs.]

\$ [Please attach price sheet for

DECORATIVE PLANT/ADDITIONAL TREE INSTALLATION
for available plant material and labor costs.]

\$(Please attach price sheet

Taxpayer Identification Number: 59-2766887

BIDDER: SFM Services, Inc.
(Company Name)

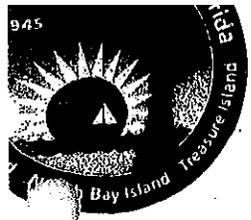


(Signature of Authorized Representative)

Christian Infante / VP
(Printed Name and Title)

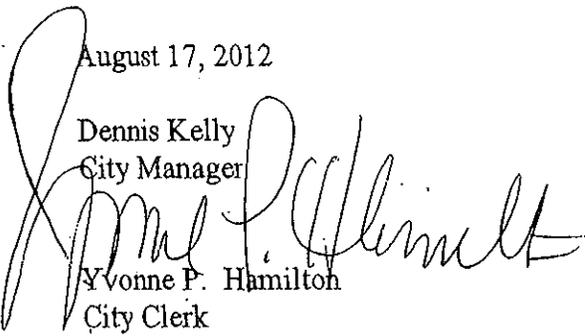
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11N(42)



Administrative Offices
1700 Kennedy Causeway, Suite #132 North Bay Village, FL 33141
Tel: (305) 756-7171 Fax: (305) 756-7722 Website: www.nbvillage.com

CITY OF NORTH BAY VILLAGE
MEMORANDUM

DATE: August 17, 2012
TO: Dennis Kelly
City Manager
FROM: 
Yvonne P. Hamilton
City Clerk
SUBJECT: Request for Proposals for Landscape Maintenance Services - (RFP No. 2012-01)

Today, Friday, August 17, 2012 at approximately 3:00 p.m., Marie Armand, Records Management Clerk and I conducted the scheduled opening of the proposals received for Landscape Maintenance Services for the City of North Bay Village. Three (3) sealed proposals were timely received and opened in the City Commission Chambers. No representatives of the companies were present, nor was there an audience.

1. Orchidman Landscape Artisans, Corp.
3001 Ponce De Leon Blvd., Ste. 200
Coral Gables, FL 33134
(305) 448-2225
2. General Mow
255 University Drive
Coral Gables, FL 33134
(305) 665-1250
3. SFM Services, Inc.
9700 N.W. 79th Avenue
Miami, FL 33016

/yph

Attachments

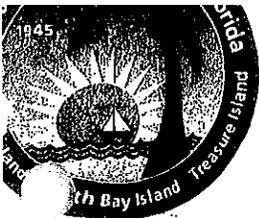
Mayor
Connie Leon-Kreps

Vice-Mayor
Eddie Lim

Commissioner
Stuart Blumberg

Commissioner
Dr. Richard Chervony

11N(43)



City of North Bay Village

Administrative Offices

1700 Kennedy Causeway, Suite #132 North Bay Village, FL 33141

Tel: (305) 756-7171 Fax: (305) 756-7722 Website: www.nbvillage.com

CITY OF NORTH BAY VILLAGE
ADDENDUM NO. 2

Issued: August 13, 2012

Subject: Request for Proposals
Landscape Maintenance Services
RFP No. NBV 2012-01

Notice to all proposers:

Issued by: City of North Bay Village

The deadline for submittal of the RFP has been extended.

Sealed Responses clearly labeled with the Bid title and number must be received by mail or hand delivered on or before August 17, 2012 no later than 3:00 p.m. local time at which time they will be publicly opened.

PROOF OF RECEIPT

Recipient

Signature:

Print Name:

Firm:

Date:

SUBMIT WITH RFP RESPONSE

Mayor
Connie Leon-Kreps

Vice-Mayor
Eddie Lim

Commissioner
Stuart Blumberg

Commissioner
Dr. Richard Chervony

11N(44)



City of North Bay Village

Administrative Offices

1700 Kennedy Causeway, Suite #132 North Bay Village, FL 33141

Tel: (305) 756-7171 Fax: (305) 756-7722 Website: www.nbvillage.com

CITY OF NORTH BAY VILLAGE
ADDENDUM NO. 1

Issued: August 10, 2012

Subject: Request for Proposals
Landscape Maintenance Services
RFP No. NBV 2012-01

Notice to all proposers:

- 1) Is Bermuda Grass installed.
Not currently installed.
- 2) Total Timers and rain sensors?
Timers = 12
Sensors = 2
- 3) Number of mowing cuts?
Every two weeks = 26 cuts per year.
- 4) Prefabricated bathroom and storage for Dr. Vogel Park is attached (2 6 12 Dr Paul Vogel FP.pdf).

Two pic-nick shelters to be added at Dr. Vogel Park is attached (2-Post_Hipped_Mini_04.jpg). 12' X 12' Hip End Mini Shelter, 6:12 Roof Pitch, (2) center column design, 24 gauge med lock standing seam Metal roof, Zinc lock powder coat finish, 80 MPH Wind rating. Frame: Regal White Metal Roof: Regal Blue. Picture of existing shelter is also attached for color reference of the two picnic shelters (ExistingShelter.jpg).

Mayor
Connie Leon-Kreps

Vice-Mayor
Eddie Lim

Commissioner
Stuart Blumberg

Commissioner
Dr. Richard Chervony

11N(45)

- 5) Total approximate measurements of Type F curb and gutter, sidewalk, concrete crosswalks, brick pavers attached in spreadsheet RFPMeasurements.pdf
- 6) Existing Landscape Contract amount: \$80,000.
- 7) Color Exhibits attached (EXHIBITS_in_Color.pdf).
- 8) Right-of-Way boundaries for North Bay/Harbor Island attached (RW_North_Bay_Harbor_Island.pdf).
- 9) Plantings used at the new Causeway Beautification Project in North Bay and Harbor Island see attachment in 11x17 paper size (CausewayPlantings.pdf).
- 10) There is no irrigation on:
 - Harbor Island bulb outs
 - The Causeway ceramic pots along the flat bridge between North Bay Island and Treasure Island
 - The Treasure Island bulb outs.

11) On Page 48, Paragraph 4.4.6 Financial Stability, would it be appropriate to include a balance sheet or financial statements as opposed to a statement not to exceed one page in length?

Yes.

Issued by: City of North Bay Village

PROOF OF RECEIPT

Recipient

Signature:

Print Name:

Firm:

Date:

SUBMIT WITH RFP RESPONSE

11N(46)



Landscape Maintenance RFP
Date: August 17th, 2012 @ 3PM



11N(47)

Letter of Intent

2

Bid Forms 1-9, Addendums,
& Bid Bond

3

Personnel Qualifications,
Resumes, & Organization Chart

4

Project Understanding
& Equipment List

5

References &
Letters of Recommendation

6

Drug Free Program, Hiring Format,
& Disaster Recovery

7

Uniform, I.D., Training/Safety,
& Green Products

8

Certifications: ISA Arborists,
FNGLA, Commercial Pesticide,
MOT, License, & Insurance

11N(48)

11N(49)



Thursday, August 16, 2012

City of North Bay Village
1700 Kennedy Causeway #132
North Bay Village, Fl. 33141

To whom it may concern:

Letter of Intent

SFM Services, Inc. appreciates the opportunity to bid the Landscape Maintenance RFP for the City of North Bay Village. This letter of intent affirms our qualifications and commitment to service the City of North Bay Village and will remain valid for up to 120-days.

SFM has 25 years of experience in the landscape industry. SFM's president Jose Infante and vice president Christian Infante are both ISA (International Society of Arboriculture) Certified Arborists. Jose Infante is also a licensed commercial pesticide applicator and a FNGLA Certified Landscape Maintenance Technician. (See attached certificates)

SFM has been performing the same services requested in this RFP since 1987 to a mixed client base composed of major public facilities, government entities and commercial properties. Currently we provide complete landscape services to the following entities:

- o City of Coral Gables
- o City of Miami Beach
- o City of Homestead
- o City of Sunny Isles
- o City of Miramar
- o City of Doral

SFM has extensive experience maintaining major cities and public facilities throughout South Florida. The SFM team uses the horticultural best management practices possible. Upper management always encourages all levels of workers to attend horticultural seminars.

SFM is headquartered in Miami-Dade County and also owns a 42-acre tree farm in the City of Homestead. SFM currently has approximately 450 employees. Many of them receive continued education through their involvement in the following leading industry associations:

- Florida Nursery, Growers & Landscape Association (FNGLA)
- International Society of Arboriculture (ISA)
- American Public Works Association (APWA)



11N(50)



We enforce a drug free policy and all employees are bonded and go through a criminal background check. We are a local certified minority owned company with offices in Miami-Dade County.

Our price submitted is composed of all the specifications listed in the scope of service that include:

- Athletic fields maintenance
- Litter control
- ROW maintenance
- Irrigation maintenance
- Tree trimming
- Misc. services listed

SFM is confident that we are the right choice for the City of North Bay Village to serve your landscape needs. If you have any questions regarding this proposal, please do not hesitate to contact me directly at 305.818.2424 ext. 17.

Respectfully Submitted,

Christian Infante
Vice President

Parking Lot & Street Sweeping to:

- FDOT Turnpike
- City of Doral
- City of Hialeah
- City of South Miami



Aside from day-to-day, SFM provides:

- Steam pressures cleaning
- Floor care programs
- Steam carpet cleaning
- Window cleaning

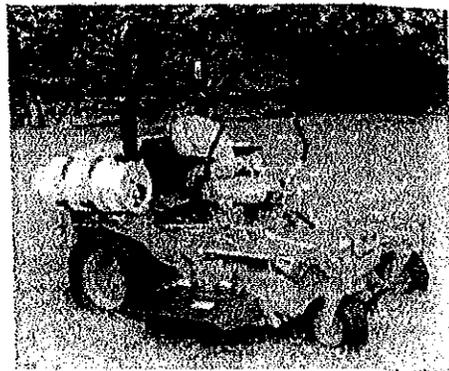


SFM employees are:

- Insured & Bonded
- Trained & Supervised
- Uniformed, licensed & Picture I.D.
- Certified in "Green Cleaning"

SFM Landscape Personnel:

- Certified Arborists
- Licensed Tree Trimmers
- Irrigation Technicians
- Licensed in Commercial Pesticide
- General Contractor Licensed



**Addendum to Price Sheet
For
City of North Bay Village**

EMERGENCY SERVICES:

(Non-business hours)

PERSONNEL

Operator with chainsaw:	\$35.00 per hour
Superintendent with pick up truck:	\$60.00 per hour
Supervisor with pick up truck:	\$50.00 per hour
Mechanic with truck & tools:	\$60.00 per hour

HEAVY EQUIPMENT (with operator)

Skid steer loader:	\$65.00 per hour
Backhoe:	\$95.00 per hour
Wheel loader:	\$125.00 per hour
Self loader dump truck (45 CY):	\$140.00 per hour
Bull dozer (D-4):	\$95.00 per hour
Excavator:	\$115.00 per hour
Bucket truck with box (up to 55'):	\$130.00 per hour
Vacuum street sweeper:	\$110.00 per hour
Water truck (5,000 gallons):	\$90.00 per hour
Stump grinder:	\$85.00 per hour
Chipper with 2-man crew:	\$125.00 per hour
Dump truck (16 to 20 CY):	\$65.00 per hour

ADDITIONAL IRRIGATION INSTALLATION

Irrigation Technician with tools:	\$50.00 per hour
Materials:	Cost plus 10% mark up.

DECORATIVE PLANT INSTALLATION

Bush Allmanda	3 Gallon	\$5.00 per	(Cost of plant delivered)
Glory Flower	3 Gallon	\$5.00 per	(Cost of plant delivered)
Imperial Blue	3 Gallon	\$5.00 per	(Cost of plant delivered)
Indian Hawthorn	3 Gallon	\$5.00 per	(Cost of plant delivered)

Installation will be at \$24.00 per hour.

ADDITIONAL STAFF

Irrigation Technician with tools:	\$50.00 per hour
Groundskeeper or Janitor:	\$25.00 per hour

11N(54)

ADDITIONAL IRRIGATION INSTALLATION
[material and labor costs.]

\$ [Please attach price sheet for

DECORATIVE PLANT/ADDITIONAL TREE INSTALLATION
for available plant material and labor costs.]

\$(Please attach price sheet

Taxpayer Identification Number: 59-2766887

BIDDER: SFM Services, Inc.
(Company Name)



(Signature of Authorized Representative)

Christian Infante / VP

(Printed Name and Title)

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11N(-55)

FORM 2
PROPOSER'S STATEMENT OF ORGANIZATION

1. Full Name of Business Concern (Proposer):

SFM Services, Inc.

Principal Business Address:

9700 NW 79 Ave

Hialeah Gardens

FL 33016

2. Principal Contact Person(s):

Christian Infante

3. Form of Business Concern (Corporation, Partnership, Joint Venture, Other):

Corporation

4. Provide names of partners or officers as appropriate and indicate if the individual has the authority to sign in name of Proposer. Provide proof of the ability of the individuals so named to legally bind the Proposer.

Name	Address	Title
<u>Jose Infante</u>	<u>9700 NW 79th Ave Hialeah Gdn</u>	<u>President</u>
<u>Christian Infante</u>	<u>9700 NW 79th Ave Hialeah Gdn</u>	<u>VP</u>

If a corporation, in what state incorporated: Florida

Date Incorporated: 1987
Month Day Year

If a Joint Venture or Partnership, date of agreement: -NA-

11/11(56)

5. List all firms participating in this project (including subcontractors, etc.):

Name	Address	Title
1. SFM Services, Inc	9700 NW 79th Ave	Boleah Contractor
2.		
3.		
4.		

6. Outline specific areas of responsibility for each firm listed in Question 5.

1.	Landscape, Janitorial.
2.	
3.	
4.	

7. Licenses:

a. County or Municipal Occupational License No.

BL12676

(Attach Copy)

b. Occupational License Classification:

Janitorial / Landscape

c. Occupational License Expiration Date:

9/1/2013

d. Social Security or Federal I.D. No:

59-2766387

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11N(57)

**FORM 3
PERSONNEL**

For each person providing services sought in the RFP, provide a detailed resume indicating that individual's areas of expertise and experience. Resumes must be provided in the following format, however, additional information may be provided at the option of the Proposer.

Please See attached Tab 3

A. Name & Title

B. Years of Experience with:

This Firm:

With Other Similar Firms:

C. Education:

Degree(s)

Year/Specialization

D. Professional References: (List a minimum of 3)

E. Other Relevant Experience and Qualifications

F. Attach applicable licenses for each individual performing services pursuant to this Contract.

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11N(58)

**FORM 4
REFERENCES**

The Proposer shall provide a minimum of three (3) references of public agencies presently being served by the Proposer with similar services to those being proposed in this Proposal.

1. Name of Public Agency: City of Coral Gables
Address: 2800 SW 72nd Ave.
Coral Gables, FL 33155
Phone Number: 305-460-5130
Principal Contact Person(s): Dan Keys
Year Contract Initiated: 2000

2. Name of Public Agency: FDOT District 4
Address: 5548 NW 9th Ave
Ft Lauderdale FL 33309
Phone Number: 954-770-4300
Principal Contact Person(s): Chuck Kummelshne
Year Contract Initiated: 2007

3. Name of Public Agency: FDOT District 6
Address: 1773 NE 205th Street
North Miami Beach FL 33179
Phone Number: 305-640-7149
Principal Contact Person(s): John Vargas
Year Contract Initiated: 2005

4. Name of Public Agency: City of Doral
Address: 8300 NW 53rd Street
Doral FL 33166
Phone Number: 305-593-6740 ext. 4
Principal Contact Person(s): Erk Carpenter
Year Contract Initiated: 2006

11N(59)

FORM 4
REFERENCES
(CONTINUED)

5. Name of Public Agency: City of Miramar
Address: 13900 Pembroke Rd.
Miramar FL 33027
Phone Number: 954-548-0141
Principal Contact Person(s): Jordi Pla
Year Contract Initiated: 2009

6. Name of Public Agency: Please see additional
Address: info tab 5

Phone Number: _____
Principal Contact Person(s): _____
Year Contract Initiated: _____

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11N(60)

**FORM 5
NON-COLLUSION AFFIDAVIT**

The undersigned individual, being duly sworn, deposes and says that:

1. He/She is the VP of SFM Services, Inc, the Proposer that has submitted the attached Proposal;
2. He/She is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
3. Such Proposal is genuine and is not a collusive or sham Proposal;
4. Neither said Proposer nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, connived, or agreed, directly or indirectly, with any other Proposer, firm or person to submit a collusive or sham proposal in connection with the Contract for which the attached Proposal has been submitted or to refrain from proposing in connection with such agreement, or has in any manner, directly or indirectly, sought by agreement of collusion or communication of conference with any other Proposer, firm, or person to fix the price or prices in the attached RFP, or of any other Proposer, or to fix any overhead, profit or cost element of the Proposal or the response of any other Proposer, or to secure through any collusion, connivance, or unlawful agreement any advantage against the City of North Bay Village, Florida, or any person interested in the proposed Contract; and
5. The response to the attached RFP is fair and proper and is not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the PROPOSER or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.



Signature (Blue ink only)

Christian Infante

Print Name

VP.

Title

8/16/12

Date

JIN(60)

Witness my hand and official notary seal/stamp at Hialeah Gardens, FL the day and year written above

STATE OF FLORIDA)
) SS:
COUNTY OF MIAMI-DADE)

BEFORE ME, an officer duly authorized by law to administer oaths and take acknowledgments, personally VP appeared Christian Infante as SFM Services, Inc, an organization authorized to do business in the State of Florida, and acknowledged executing the foregoing Affidavit as the proper official of SFM Services, Inc for the use and purposes mentioned in the Affidavit and affixed the official seal of the corporation, and that the instrument is the act and deed of that corporation. He/She is personally known to me or has produced NA as identification.

IN WITNESS OF THE FOREGOING, I have set my hand and official seal at in the State and County aforesaid on this 16th day of August, 2012.

Erika G. Borrego
NOTARY PUBLIC

My Commission Expires: _____



Erika G. Borrego
COMMISSION # EE210414
EXPIRES: JUN. 24, 2016
WWW.AARONNOTARY.com

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11N(61)

**FORM 6
DRUG-FREE WORKPLACE**

The undersigned vendor (firm) in accordance with Chapter 287.087, Florida Statutes, hereby certifies that SFM Services, Inc. does:
(Name of Company)

1. Publish a statement notifying employees that the unlawful manufacturing, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the contractual services that are under consideration a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the contractual services that are under consideration, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Signature (Blue ink only)

Christian Infante

Print Name

VP

Title

8/16/12

Date

11N(62)

Witness my hand and official notary seal/stamp at thaleah Gardens, Fl the day and year written above

STATE OF FLORIDA)
) SS:
COUNTY OF MIAMI-DADE)

BEFORE ME, an officer duly authorized by law to administer oaths and take acknowledgments, personally VP appeared Christian Infante as SFM Services, Inc., an organization authorized to do business in the State of Florida, and acknowledged executing the foregoing Form as the proper official of SFM Services, Inc. for the use and purposes mentioned in the Form and affixed the official seal of the corporation, and that the instrument is the act and deed of that corporation. He/She is personally known to me or has produced -NA- as identification.

~~IN WITNESS OF THE FOREGOING, I have set my hand and official seal at in the State and County aforesaid on this 16th day of August, 2012.~~

Erika G Borrego
NOTARY PUBLIC

My Commission Expires:



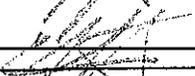
Erika G. Borrego
COMMISSION # EE210414
EXPIRES: JUN. 24, 2016
WWW.AARONNOTARY.com

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11N(63)

**FORM 7
ACKNOWLEDGMENT OF ADDENDA**

The Proposer hereby acknowledges the receipt of the following addenda issued by the City and incorporated into and made part of this RFP. In the event the Proposer fails to include any such addenda in the table below, submission of this form shall constitute acknowledgment of receipt of all addenda, whether or not received by him/her.

ADDENDUM NUMBER	DATE RECEIVED	PRINT NAME	TITLE	SIGNATURE (BLUE INK ONLY)
1	8-10-12	Christopher J. Cook	V.P.	
2	8-13-12	Christopher J. Cook	V.P.	

[THIS SPACE INTENTIONALLY LEFT BLANK]

11N(64)

**FORM 8
INDEPENDENCE AFFIDAVIT**

The undersigned individual, being duly sworn, deposes and says that:

1. He/She is the VP of SFM Services Inc., the Proposer that has submitted the attached Proposal;

2. (a) Below is a list and description of any relationships, professional, financial or otherwise that Proposer may have with the City, its elected or appointed officials, its employees or agents or any of its agencies or component units for the past five (5) years.

(b) Additionally, the Proposer agrees and understands that Proposer shall give the City written notice of any other relationships professional, financial or otherwise that Proposer enters into with the City, its elected or appointed officials, its employees or agents or any of its agencies or component units during the period of the Contract.

(If paragraph 2(a) above does not apply, please indicate by stating, "not applicable" in the space below.)

3. I have attached an additional page to this form explaining why such relationships do not constitute a conflict of interest relative to performing the services sought in the RFP.

Signature (Blue ink only)

Christian Infante

Print Name

VP

Title

8/16/12

Date

[Acknowledgment on following page.]

11N(65)

Witness my hand and official notary seal/stamp at Hialeah Gardens, FL the day and year written above

STATE OF FLORIDA)
) SS:
COUNTY OF MIAMI-DADE)

BEFORE ME, an officer duly authorized by law to administer oaths and take acknowledgments, personally VP appeared Christian Infante as SFM Services, Inc. of SFM Services, Inc., an organization authorized to do business in the State of Florida, and acknowledged executing the foregoing Affidavit as the proper official of SFM Services, Inc. for the use and purposes mentioned in the Affidavit and affixed the official seal of the corporation, and that the instrument is the act and deed of that corporation. He/She is personally known to me or has produced - NA - as identification.

~~IN WITNESS OF THE FOREGOING~~, I have set my hand and official seal at in the State and County aforesaid on this 16th day of August, 2012.

Erika G Borrego
NOTARY PUBLIC

My Commission Expires:



Erika G. Borrego
COMMISSION # EE210414
EXPIRES: JUN. 24, 2016
WWW.AARONNOTARY.com

[THIS SPACE INTENTIONALLY LEFT BLANK]

11N(66)

FORM 9
CERTIFICATION TO ACCURACY OF PROPOSAL

PROPOSER, by executing this Form, hereby certifies and attests that all Forms, Affidavits and documents related thereto that it has enclosed in the Proposal in support of its Proposal are true and accurate. Failure by the PROPOSER to attest to the truth and accuracy of such Forms, Affidavits and documents shall result in the Proposal being deemed non-responsive and such Proposal will not be considered.

The undersigned individual, being duly sworn, deposes and says that:

1. He/She is the VP of SPM Services, Inc., the PROPOSER that has submitted the attached Proposal;
2. He/She is fully informed respecting the preparation and contents of the attached Proposal and of all Forms, Affidavits and documents submitted in support of such Proposal;

3. All Forms, Affidavits and documents submitted in support of this Proposal and included in this Proposal are true and accurate;
4. No information that should have been included in such Forms, Affidavits and documents has been omitted; and



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11N(67)

FORM 9
CERTIFICATION TO ACCURACY OF PROPOSAL
(CONTINUED)

5. No information that is included in such Forms, Affidavits or documents is false or misleading.

Signature (Blue ink only)

Christian Infante

Print Name

Title

VP

Date

8/16/12

Witness my hand and official notary seal/stamp at Hialeah Gardens, FL the day and year written above

STATE OF FLORIDA)

) SS:

COUNTY OF MIAMI-DADE)

BEFORE ME, an officer duly authorized by law to administer oaths and take acknowledgments, personally appeared Christian Infante as VP of SFM Services, Inc., an organization authorized to do business in the State of Florida, and acknowledged executing the foregoing Form as the proper official of SFM Services, Inc. for the use and purposes mentioned in the Form and affixed the official seal of the corporation, and that the instrument is the act and deed of that corporation. He/She is personally known to me or has produced - NA - as identification.

IN WITNESS OF THE FOREGOING, I have set my hand and official seal at in the State and County aforesaid on this 16th day of August, 2012.

Erika G. Borrego
NOTARY PUBLIC

My Commission Expires:



11N(68)

U.S. Income Tax Return for an S Corporation

Do not file this form unless the corporation has filed or is attaching Form 2553 to elect to be an S corporation. See separate instructions.

2010

Department of the Treasury Internal Revenue Service

For calendar year 2010 or tax year beginning ending

Header section containing: A Selection effective date (01/95), B Business activity code number (561720), C Check if Sch. M-3 attached, Name (SFM SERVICES, INC.), D Employer identification number (59-2766887), E Date incorporated (02/01/1987), F Total assets (\$3,556,604), G Is the corporation electing to be an S corporation beginning with this tax year? (Yes No), H Check if: (1) Final return, (2) Name change, (3) Address change, (4) Amended return, (5) S election termination or revocation, I Enter the number of shareholders who were shareholders during any part of the tax year (2).

Caution. Include only trade or business income and expenses on lines 1a through 21. See the instructions for more information.

Income section table with columns: Description, Amount. Rows: 1a Gross receipts or sales (10,849,455), 2 Cost of goods sold (8,676,486), 3 Gross profit (2,172,969), 4 Net gain/loss from Form 4797, 5 Other income/loss, 6 Total income/loss (2,172,969).

Deductions section table with columns: Description, Amount. Rows: 7 Compensation of officers, 8 Salaries and wages (961,825), 9 Repairs and maintenance, 10 Bad debts (26,402), 11 Rents (146,684), 12 Taxes and licenses (118,287), 13 Interest (99,868), 14 Depreciation not claimed on schedule (102,958), 15 Depletion, 16 Advertising, 17 Pension, profit-sharing, etc., plans, 18 Employee benefit programs, 19 Other deductions (SEE STMT 1), 20 Total deductions (2,119,658), 21 Ordinary business income/loss (53,311).

Tax and Payments section table with columns: Description, Amount. Rows: 22a Excess net passive income or LIFO recapture tax, 22b Tax from Schedule D, 22c Add lines 22a and 22b, 23a 2010 estimated tax payments and 2009 overpayment credited to 2010, 23b Tax deposited with Form 7004, 23c Credit for federal tax paid on fuels (3,294), 23d Add lines 23a through 23c (3,294), 24 Estimated tax penalty, 25 Amount owed, 26 Overpayment (3,294), 27 Enter amount from line 26 Credited to 2011 estimated tax (3,294).

CLIENT COPY

Sign Here section: Declaration of preparer, Signature of officer (JOSE M. INFANTE), Date, Title (PRESIDENT).

Paid Preparer Use Only section: Print/Type preparer's name (MANUEL MARRERO), Preparer's signature, Date (10/06/11), Check self-employed, PTIN (P00744496), Firm's name (LIMA, RIOS AND MARRERO, P.A.), Firm's EIN (65-1028539), Firm's address (8360 W. FLAGLER STREET, SUITE 200 MIAMI, FL), Phone no. (305-554-7229).

For Paperwork Reduction Act Notice, see separate instructions.

11N(69)

- 5) Total approximate measurements of Type F curb and gutter, sidewalk, concrete crosswalks, brick pavers attached in spreadsheet RFPMeasurements.pdf
- 6) Existing Landscape Contract amount: \$80,000.
- 7) Color Exhibits attached (EXHIBITS_in_Color.pdf).
- 8) Right-of-Way boundaries for North Bay/Harbor Island attached (RW_North_Bay_Harbor_Island.pdf).
- 9) Plantings used at the new Causeway Beautification Project in North Bay and Harbor Island see attachment in 11x17 paper size (CausewayPlantings.pdf).
- 10) There is no irrigation on:
 - Harbor Island bulb outs
 - The Causeway ceramic pots along the flat bridge between North Bay Island and Treasure Island
 - The Treasure Island bulb outs.
- 11) On Page 48, Paragraph 4.4.6 Financial Stability, would it be appropriate to include a balance sheet or financial statements as opposed to a statement not to exceed one page in length?

Yes.

Issued by: City of North Bay Village

PROOF OF RECEIPT

Recipient
Signature:
Print Name:
Firm:
Date:



 Christian Infante

 SFM Services, Inc.

 8/16/12

SUBMIT WITH RFP RESPONSE

11N(71)



City of North Bay Village

Administrative Offices

1700 Kennedy Causeway, Suite #132 North Bay Village, FL 33141

Tel: (305) 756-7171 Fax: (305) 756-7722 Website: www.nbvillage.com

**CITY OF NORTH BAY VILLAGE
ADDENDUM NO. 2**

Issued: August 13, 2012

**Subject: Request for Proposals
Landscape Maintenance Services
RFP No. NBV 2012-01**

Notice to all proposers:

Issued by: City of North Bay Village

The deadline for submittal of the RFP has been extended.

Sealed Responses clearly labeled with the Bid title and number must be received by mail or hand delivered on or before August 17, 2012 no later than 3:00 p.m. local time at which time they will be publicly opened.

PROOF OF RECEIPT

**Recipient
Signature:
Print Name:
Firm:
Date:**

[Handwritten Signature]

Christian Infante

SFM Services, Inc.

8/16/12

SUBMIT WITH RFP RESPONSE

Mayor
Connie Leon-Kreps

Vice-Mayor
Eddie Lim

Commissioner
Stuart Blumberg

Commissioner
Dr. Richard Chervony

11N(72)

THE AMERICAN INSTITUTE OF ARCHITECTS

Bond No. LX114943



AIA Document A310

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we SFM Services, Inc.

as Principal, hereinafter called the Principal, and Lexon Insurance Company

a corporation duly organized under the laws of the State of Texas

as Surety, hereinafter called the Surety, are held and firmly bound unto City of North Bay Village, Florida

as Oblige, hereinafter called the Oblige, in the sum of % of bid amount, not to exceed Fifteen Thousand 00/100----- Dollars \$15,000.00

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for Landscape Maintenance

NOW, THEREFORE, if the Oblige shall accept the bid of the Principal and the Principal shall enter into a Contract with the Oblige in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Oblige the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Oblige may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 8th day of August 2012

SFM Services, Inc.

[Signature] (Witness)

[Signature] (Seal) Jose M. Infante, Jr., President

Lexon Insurance Company

[Signature] (Witness)

[Signature] (Seal) Burton Harris, Attorney-in-Fact and Florida Resident Agent #A111883

11N(73)

Lexon Insurance Company

LX-114943

KNOW ALL MEN BY THESE PRESENTS, that LEXON INSURANCE COMPANY, a Texas Corporation, with its principal office in Louisville, Kentucky, does hereby constitute and appoint:

Burton Harris, Christine Harris, Marina Ramil, Odalis Cabrera ***

its true and lawful Attorney(s)-In-Fact to make, execute, seal and deliver for, and on its behalf as surety, any and all bonds, undertakings or other writings obligatory in nature of a bond.

This authority is made under and by the authority of a resolution which was passed by the Board of Directors of LEXON INSURANCE COMPANY on the 1st day of July, 2003 as follows:

Resolved, that the President of the Company is hereby authorized to appoint and empower any representative of the Company or other person or persons as Attorney-In-Fact to execute on behalf of the Company any bonds, undertakings, policies, contracts of indemnity or other writings obligatory in nature of a bond not to exceed \$2,500,000.00, Two-million five hundred thousand dollars, which the Company might execute through its duly elected officers, and affix the seal of the Company thereto. Any said execution of such documents by an Attorney-In-Fact shall be as binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company. Any Attorney-In-Fact, so appointed, may be removed for good cause and the authority so granted may be revoked as specified in the Power of Attorney.

Resolved, that the signature of the President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Assistant Secretary, and the seal of the Company may be affixed by facsimile to any certificate of any such power and any such power or certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certificate so executed and sealed shall, with respect to any bond of undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS THEREOF, LEXON INSURANCE COMPANY has caused this instrument to be signed by its President, and its Corporate Seal to be affixed this 21st day of September, 2009.



LEXON INSURANCE COMPANY

BY

David E. Campbell
President

ACKNOWLEDGEMENT

On this 21st day of September, 2009, before me, personally came David E. Campbell to me known, who being duly sworn, did depose and say that he is the President of LEXON INSURANCE COMPANY, the corporation described in and which executed the above instrument; that he executed said instrument on behalf of the corporation by authority of his office under the By-laws of said corporation.

"OFFICIAL SEAL"
MAUREEN K. AYE
Notary Public, State of Illinois
My Commission Expires 09/21/13

Maureen K. Aye
Notary Public

CERTIFICATE

I, the undersigned, Assistant Secretary of LEXON INSURANCE COMPANY, A Texas Insurance Company, DO HEREBY CERTIFY that the original Power of Attorney of which the foregoing is a true and correct copy, is in full force and effect and has not been revoked and the resolutions as set forth are now in force.

Signed and Sealed at Woodridge, Illinois this 8th Day of August, 20 12.



11N(74)

Philip G. Lauer
Assistant Secretary

"WARNING: Any person who knowingly and with intent to defraud any insurance company or other person, files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties."

Personnel Qualifications

SFM's team is composed of highly motivated, trained, and experienced personnel. The SFM team has the following certifications and credentials:

- ✓ ISA Certified Arborists
- ✓ M.O.T. (Maintenance of Traffic) Certified
- ✓ FNGLA Maintenance Technicians
- ✓ Licensed Herbicide Applicators
- ✓ Horticultural Certifications
- ✓ Tree Trimmer Licensed



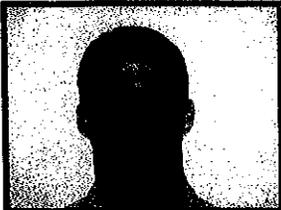
Giovanni Lignarolo, Project Manager. Mr. Lignarolo has been overseeing landscape contracts for the last 8 years. He knows the expectations of the city and has twelve (12) years of experience in the landscape industry. He is M.O.T. certified and certified in Horticultural Studies. Mr. Lignarolo is currently seeking certification as Arborist with the International Society of Arboriculture. Attached please find resume.



SFM Maintenance Crews. Management strongly believes in promoting from within our own staff. All supervisors have begun at the maintenance personnel level. SFM has very low turnover compared to other firms in the industry. SFM management is familiar with the city streets and city expectations.



Jose M. Infante, President of SFM Services, Inc. has thirty-nine (39) years of experience in the landscape industry. He is also a certified arborist. Mr. Infante is qualified and experienced in all aspects of landscape services. He is also a FNGLA Landscape Maintenance Technician. Mr. Infante was a past chair of the APWA (American Public Works Association) Attached please find resume.



Christian Infante, Vice President has thirteen (13) years of experience in landscape management. Mr. Infante has a Bachelor's degree in Business Marketing & Management from Florida International University (FIU), an ISA Certified Arborist, and a certification in Horticulture and M.O.T. traffic control. Attached please find resume.



Robert Fisk, Environmental Planner has a bachelor degree in landscape architecture from Louisiana State University. Mr. Fisk is also an ISA certified arborist and has over 15 years of landscape experience.



Rodney McNeil, Athletic Fields Specialist. Mr. McNeil has four years of agronomy related studies. He has been directly involved in all of all phases of golf course construction from land clearing through turf grass establishment. He is a member of the Florida Turf Grass Association, Florida Golf Course Superintendents Association, and the Golf Course Superintendents Associations of America. He has been a member of the SFM team for over 3 years.



Carlos Azuero, Asset Manager. Mr. Azuero plans, directs, and coordinates the operation of SFM's fleet of over 80 vehicles and equipment. He also oversees the preventative maintenance program for equipment and vehicles.

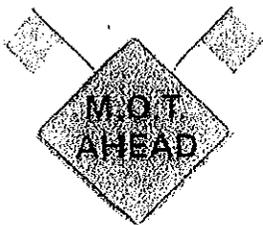


Maria Lourdes Toman, Human Resource & Payroll handles all SFM's HR duties. Also oversees that payroll is submitted on time. Employees with any issues or accident reports meet with Maria routinely.



Ester Garcia, Chief Financial Officer oversees all the daily accounting activities for SFM. Due to this labor intensive industry, daily reviews of direct labor and overhead absorption and produce analysis for management. Complete monthly financial review with recommendations to management.

Mario Lignarolo, Vice President of Business Development has twenty (20) years of experience in related management. During 2005 and 2006, Mr. Lignarolo ran all the day-to-day operations of SFM Services, Inc. in Mississippi post Hurricane Katrina.



Luis Yibirin, Senior Project Manager has four (04) years of experience in related management. Mr. Yibirin assisted all SFM operations in Mississippi. He is a Certified General Contractor by the State of Florida and is familiar with OSHA rules and regulations.

<u>Key Employee</u>	<u>Position</u>	<u>Years of Experience</u>
Jorge Aloma	Project Manager	(09)
Eduardo Rivera	Project Supervisor	(16)
Jose Pacheco	Project Supervisor	(15)
Paulino Hernandez	Project Supervisor	(08)

A. Name & Title:
Giovanni Lignarolo, Operations Manager

B. Years Experience with this firm: 7 Years
With other similar firms: 5 Years

C. Education:
Miami Dade College
Associates Degree in Arts

University of Florida/Miami-Dade County
Certificate Course in Horticulture

D. Professional References:
Marvin Cooper, FDOT Inspector
954.270.7627

Giovanni Batista, Dir. Of Public Works City of Sunny Isles
954.815.8861

Emil Mendez, Inspector for City of Hialeah
305.331.4562

E. Other Relevant Experience & Qualifications:

- ✓ Certification in Horticulture
- ✓ Develop and coordinate landscape daily operations.
- ✓ Develop and managed all special projects
- ✓ Oversee all irrigation/landscape installation work
- ✓ Oversee all government landscape contracts

F. Attach applicable licenses and certifications.





A. Name & Title:

Jose Infante, President
SFM Certified Arborist

B. Years Experience with this firm: 39 Years
With other similar firms: 8 Years

C. Education:

1969 to 1971 Miami-Dade College
1972 to 1973 University of Miami

1998 International Society of Arboriculture

2008 Commercial Pesticide Applicator

D. Professional References:

Carlos Triay, Esquire
305.597.8944

Dan Keys, Dir. Of Public Service City of Coral Gables

Dan Liacardi, Former Dir. Of Zoological Society
305.332.8153

E. Other Relevant Experience & Qualifications:

- ✓ Past Chair for APWA (American Public Works Association)
- ✓ Certified Arborist since 1998
- ✓ Oversee all aspects of landscape operations
- ✓ Oversee all day to day activities
- ✓ Oversee all financial aspects of company

F. Attached please find licenses and certifications.



11N(78)



A. Name & Title:

Christian Infante, Vice president
SFM Certified Arborist

B. Years Experience with this firm: 13 Years

With other similar firms: 0 Years

C. Education:

1992 to 1996 Christopher Columbus High School

1997 to 2002 Florida International University

Bachelor's Degree in Marketing

2008 International Society of Arboriculture
Certified Arborist

D. Professional References:

Eric Carpenter, Dir. Of Public Works City of Doral
305.593.6725

Emil Mendez, Inspector City of Hialeah
305.331.4562

Sergio Purrinos, Former City Manager City of Homestead
305.562.1032

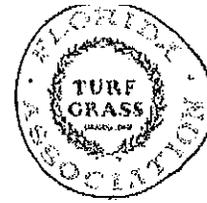
E. Other Relevant Experience & Qualifications:

- a. Certified Arborist through ISA
- b. Certification in Horticulture
- c. Oversee all aspects of landscape operations
- d. New contract negotiations and business development
- e. Maintain business relations with clients

F. Attached please find licenses and certifications.

11N(79)

Rodney G. McNeill
Turf Specialist
RMcneill@sfmservices.com



A. Name & Title:
Rodney G. McNeill, Park Manager & Athletic Field Specialist

B. Years Experience with this firm: 5 Years
With other similar firms: 23 Years

C. Education:
3 Years of Agronomy Related Studies
Restricted use of Pesticide License

D. Professional References:
Charles DeLucca, Manager of Melreese Golf Course
305.785.9036

~~Tony Lopez, Assistant City Manager Town of Miami Lakes
305.558.0382~~

Red Berry, Manager Baseball World
305.279.2668

E. Other Relevant Experience & Qualifications:

Member of:

- ✓ Golf Course Superintendents Association of America
- ✓ Florida Turfgrass Association
- ✓ Florida Golf Course Superintendents Association

Qualifications:

- ✓ Completed construction and renovation of golf courses including all tee complexes, bunkers, and greens.
- ✓ Knowledge of computer controlled irrigation
- ✓ Ability to oversee maintenance operations of a 36-hole golf course

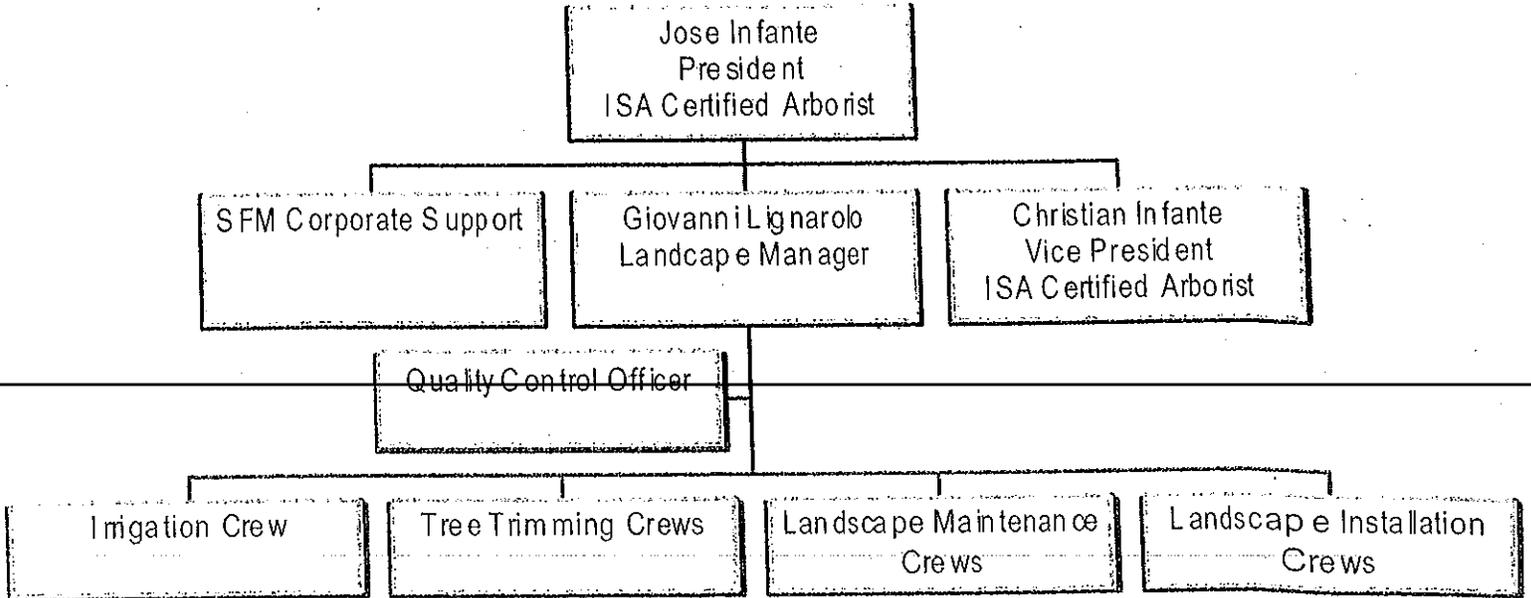
F. Attached please find licenses and certifications.



11N(80)



Organizational Chart



11N(81)



Project Understanding

SFM has a vast understanding of what it takes to perform the services in this RFP. This is due to our vast experience performing similar services in 10 other municipalities.

Numerous years of experience working with similar municipalities gives us the knowledge to know the following important details:

- Necessary MOT (Maintenance of Traffic) when working on right of ways.
- Need of a bucket to trim properly various locations throughout the city
- The procedures needed to safely plant Royal Palms
- Knowledge to take preventive measures to protect plant materials

Proposed Approach

SFM will carry out the specifications successfully with the following crews:

CREW	DESCRIPTION
Maintenance Crews:	Landscape maintenance & litter control of locations throughout the city.
Tree/Palm Trimming Crew:	Tree and palm trimming 2 times per year
Irrigation Crew:	Perform irrigation repairs and wet checks.
Cleaning & Maintenance Crew:	Cleaning and maintenance of bathrooms and park equipment as per specifications.

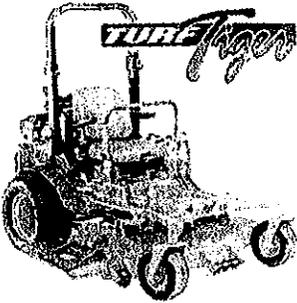


11N(82)

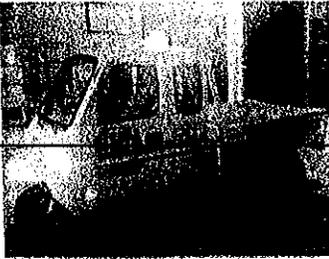
EQUIPMENT LIST



Echo Hedge Trimmers
String Weed Trimmers
Back pack blowers
Edge trimmers



Ride on Scag Turf Tigers



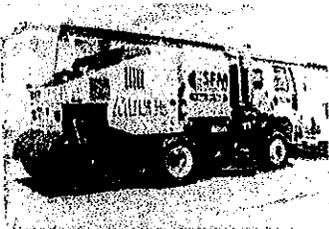
Echo-friendly vehicle for litter control



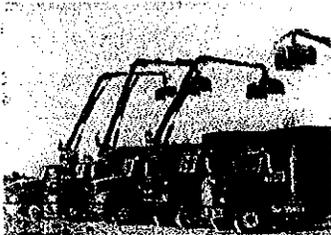
Pick-up trucks and trailers



Bucket trucks with chippers
(Available if City requests)



Street sweepers
(Available if City requests)



Self-loader grapple dump trucks
(Available if City requests, up to 200 CY)



11N(83)



EXPERIENCE



City of Coral Gables

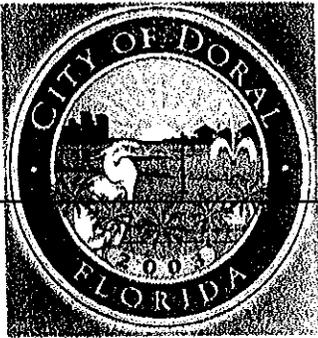
Dan Keys, Dir. Of Public Service

Ph: 305.460.5130

Date of Service: 2003 to Present

Description of Service:

SFM maintains the medians and right of ways for the City of Coral Gables. The contract consists of lawn maintenance, litter control, fertilization, and tree trimming.



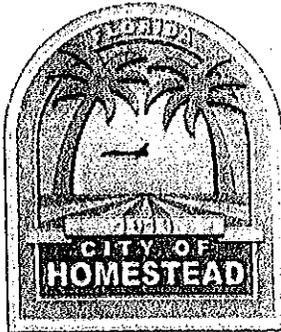
City of Doral

Eric Carpenter, Dir. Of Public Works

Ph: 305.593.6725 Date of Service: 2007 to Present

Description of Service:

SFM is the landscape & street sweeping service contractor for the City. SFM was also awarded the city's 1st beautification project that consisted of irrigation and landscape installation along NW 58th street from 87th Ave. to 107th Ave.



City of Homestead

Dennis Maytan, Parks

Ph: 305.305.345.2944

Date of Service: 2008 to Present

Description of Service:

SFM is the onsite landscape service contractor for the city. The contract consists of landscape installation, lawn maintenance, litter control, fertilization, and tree trimming.

- SFM Services is the prime contract on all of the above contracts.
- Additional references are available upon request.



11N(84)



City of South Miami
PUBLIC WORKS DEPARTMENT
4795 SW 75th Avenue
Miami, FL 33155
Tel. (305) 663-6350 Fax (305) 668-7208



June 28, 2006

Mr. Christian Infante
SFM Services, Inc.
9700 NW 79th Avenue
Miami, Florida 33016

Dear Christian:

I am writing to thank you and your staff for helping the city after Hurricane Wilma. Your crews did an excellent job providing tree trimming, and street sweeping services. Thanks to SFM Services, Inc. we were able to get our city cleaned up in no time.

The speed and professionalism shown by your staff was outstanding. On behalf of my staff and our citizens, I thank you again for a job well done.

Sincerely,

W. Ajibola Balogun, REM
Public Works Director



11N(85)



Town Of Miami Lakes

15700 NW 67 Avenue, Suite 302 • Miami Lakes, Florida 33014
(305) 364-6100/Fax (305) 558-8511
www.townofmiamilakes.com

July 25, 2007

Mr. Christian Infante, Vice-President
SFM Services, Inc.
9700 N.W. 79 Avenue
Miami, FL 33016

Dear Mr. Infante:

Please accept this letter as a reference from the Town of Miami Lakes for the outstanding services currently being provided in the following areas: Landscape Services for Town right-of-ways.

Additional services provided that have been performed to meet the Town's standards as part of the regular right-of-way maintenance include tree trimming, landscape improvements, irrigation installation and maintenance, graffiti removal, litter control services and canal maintenance. The response time has been excellent for both routine and special services requested by the Town, especially after weather related incidents and Town sponsored events.

The Town looks forward to continue maintaining the level of service that our residents have grown accustomed to and appreciate your receptiveness and responsiveness when there has been room for improvement.

Sincerely,

Osdel F. Larrea
Public Works and Code Compliance Director

cc: SFM file



Miami-Dade County Public Schools

giving our students the world

*Superintendent of Schools
Rudolph F. Crew, Ed. D.*

*Maintenance Officer
Christopher M. Moran*

*Administrative Director
Francis X. Hoar*

Miami-Dade County School Board

*Agustin J. Barrera, Chair
Perla Tabares Hanlman, Vice Chair
Frank J. Bolaños
Evelyn Langlieb Greer
Dr. Robert B. Ingram
Dr. Martin Karp
Ana Rivas Logan
Dr. Marta Pérez
Dr. Solomon C. Stinson*

June 28, 2006

Mr. Christian Infante
SFM Services, Inc.
9700 Northwest 79th Avenue
Miami, Florida 33016

Dear Christian,

As a follow up to our conversations, I am writing this letter to thank you and your staff for playing such an important role during the clean up process following Hurricane Wilma. Please accept this letter as a formal thank you and acknowledgment to your company for performing the necessary detailed clean up work at our many school sites.

The detailed work included, but was not limited to the collection and gathering of debris, cutting and stacking, corrective pruning, and debris removal generated by the hurricane. Thanks to SFM Services, Inc. the thirty-five schools assigned to your firm where able to open on schedule.

The speed and professionalism shown by your staff was outstanding and very much appreciated. Your response time was second to none.

With hurricane season upon us again, it is a comfort to know SFM Services, Inc. is a part of our disaster response team.

Please feel free to contact me at any time and list me as a reference.

Sincerely,

Dwayne Willis
Facilities Operations, Maintenance

Facilities Operations, Maintenance
12525 Northwest 28 Avenue • Miami, Florida 33167 • Tel 305-995-4038 • Fax 305-995-7964

City of North Bay Village Landscape RFP

11N(87)





Public Works Department
 111 NW 1st Street • Suite 1610
 Miami, Florida 33128-1970
 T 305-375-1925 F 305-375-2373

miamidade.gov

April 18, 2006

Mr. Christian Infante
 SFM Services, Inc.
 9700 NW 79th Avenue
 Miami, FL 33016

Dear Mr. Infante:

This letter is to formally commend you and your staff for the immediate response and assistance in the clearing of debris along the County's roadways during the aftermath of Hurricane Wilma.

It was impressive to see your organization deploy fifteen (15) working crews within 48 hours of notification. Furthermore, your staff was well prepared with the appropriate equipment required to complete their assigned task and performed in a professional workmanship manner.

Please be advised that in the event of a County emergency, such as a hurricane, the Public Works Department will not hesitate to contact your organization for assistance.

Sincerely,

David Cardenas, Chief

- ADA Coordinator
- Agenda Coordinator
- Animal Services
- Art in Public Places
- Audit and Management Services
- Auditor
- Building
- Building Code Compliance
- Business Development
- Capital Improvements Construction Coordination
- Citizen's Independent Transportation Trust
- Commission on Ethics and Public Trust
- Communications
- Community Action Agency
- Community & Economic Development
- Community Relations
- Consumer Services
- Corrections & Rehabilitation
- Cultural Affairs
- Elections
- Emergency Management
- Employee Relations
- Empowerment Trust
- Enterprise Technology Services
- Environmental Resources Management
- Fair Employment Practices
- Finance
- Fire Rescue
- General Services Administration
- Health Promotion
- Homeless Trust
- Housing Agency
- Housing Finance Authority
- Human Services
- Independent Review Panel
- International Trade Commission
- Juvenile Assessment Center
- Medical Examiner
- Metropolitan Action Plan
- Metropolitan Planning Organization
- Park and Recreation
- Planning and Zoning
- Police
- Recruitment Management
- Property Appraiser
- Public Library System
- Public Works
- Rafael B. Triunfo Park
- Seaman
- Solid Waste Management
- Strategic Business Management
- Storm Water
- Traffic
- Task Force on Urban Economic Revitalization
- Vizcaya Museum and Gardens
- Water & Sewer



11N(88)





Eric Carpenter

Public Works Director March 17, 2006

Mr. Christian Infante
SFM Services, Inc.
9700 NW 79th Avenue
Miami, FL 33016

Dear Christian:

~~I wanted to take a minute and thank you and your staff for helping the City of Doral with disaster clean up services after Hurricane Wilma.~~

Your crew did a great job clearing the streets of fallen trees and making them accessible. After all the debris was collected in our staging area, your trucks hauled away the debris quickly and in a safe workmanlike manner.

In these chaotic times of disaster, it is comforting to know that with one phone call, SFM Service, Inc., can supply the necessary man power and equipment to get the job done.

On behalf of our staff and the citizens of Doral, thank you for a job well done. Please feel free to list me as a reference.

Sincerely,

William Stravers
Foreman
Public Works Department

5500 Northwest 53rd Street, Suite 100 • Doral, Florida 33106 • (305) 591-DORAL (591-6228) • FAX: (305) 470-6850

City of North Bay Village Landscape RFP



11N(89)





May 13, 2010

To Whom It May Concern:

Since 2004, SFM Services has provided complete landscape and janitorial services to Homestead-Miami Speedway. Our property is a major public facility measuring over 660 acres. The SFM crew is onsite year round making sure our track is in pristine condition for the 300,000+ patrons that visit us yearly.

Their experience and knowledge in horticulture and event maintenance makes them a key component to our success. I look forward to continue working with SFM Services, Inc. Please feel free to list me as a reference.

Sincerely,

Al Garcia
Vice President Operations
Homestead Miami Speedway
One Speedway Boulevard
Homestead, Florida 33035
305.230.5374

HOMESTEAD-MIAMI SPEEDWAY
One Speedway Boulevard • Homestead, Florida 33035-1500 • Phone (305) 230-5000 • Fax (305) 230-5223
www.homesteadmiamispeedway.com



11N(90)



DRUG FREE PROGRAM

SFM Services is proud to participate in the National Drug Free Workplace Program.

Objectives/goals:

1. To reduce drug use in the workplace
2. To increase productivity
3. To improve efficiency
4. To reduce accidents in the workplace
5. To demonstrate a more professional attitude and standard of conduct.
6. To deliver better customer service



To achieve these goals, SFM Services conducts:

1. Initial and periodic safety training sessions
2. Drug Abuse Awareness pamphlets
3. Random Drug Screening of existing employees
4. Complete drug Screening of all job candidates prior to start of assignments
5. Alcohol and Drug screening in the event of work-related accidents
6. Formal and informal counseling by trained supervisors

HIRING FORMAT

SFM Services will perform investigative background checks for all employees staffing the City of South Miami.

SFM Services while performing investigative background checks which will include the following:

- Social Security Number Verification
- Criminal History Search (7 years)
- Employment Verification
- Violent Sexual Offender Registry Search
- DMV Records (5 years)
- Florida HRS Abuse Registry

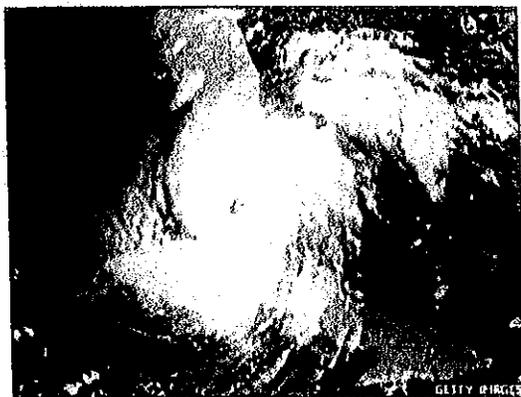
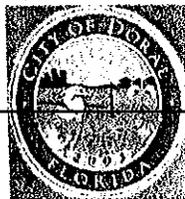


SFM Services' employees shall have employee history file in duplicates. Files shall contain health checks as well as all documented training and development to be in compliance with OSHA.



Hurricane Recovery Service

Since 1992, SFM has been assisting it's clients and local governments with disaster recovery service. SFM has the necessary equipment and experience to provide complete Disaster Recovery Services to the city. Therefore for any Emergency, SFM can deploy up to an additional 80 employees to the city. Some of our clients in disaster recovery services include:



- Pick-up unattended barricades located in the swale and right-of-ways throughout the city
- Supply and deliver portable 2 way radios.
- Clear drains of debris to assure proper drainage capacity

Communication with the client is key before and immediately after a hurricane makes landfall. SFM would meet with the city three days before expected hurricane landfall to review Hurricane procedures (Staging Area & Personnel) as well as being "on call". Should the client request, SFM can dispatch crews to install shutters facilities.

Below are storms that SFM has provided disaster recovery for:

- Hurricane Andrew
- Hurricane Wilma
- Hurricane Katrina (Mississippi & Florida)
- Hurricane Charley
- Hurricane Dennis

11N(92)

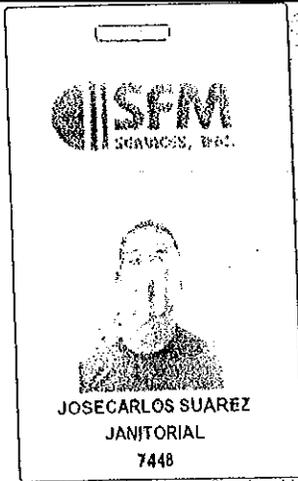
SFM UNIFORM & I.D.

We realize the importance that a properly-identified employee can have in a city. For this reason SFM provides uniforms that are easily identifiable and professional. Shirts are made of a polyester-cotton blend that makes it easy for our landscapers to keep them clean. We issue five sets to each landscaper and mend or replace them as needed.

Should the City wish a different type of uniform, we can provide shirts, slacks, windbreakers and parkas, all labeled with the SFM logo. By request, we can provide uniforms tailored to represent you, matching colors and logos.

Just as important as a clear, identifiable uniform is the identification card, that every SFM employee is provided and required to carry with them at all times during work hours.

SFM understands and enforces the need to have all personnel in a city clearly identified. We want to make sure your citizens feel safe in their city and that they always know who is working around them.



Our employee IDs serve 2 purposes:

1. TO CLEARLY IDENTIFY AN SFM EMPLOYEE
2. TO TRACK EACH EMPLOYEE'S TIME AS A TIME CARD SWIPE SYSTEM.

SFM crew recently photographed at City of Miami Beach's Star Island

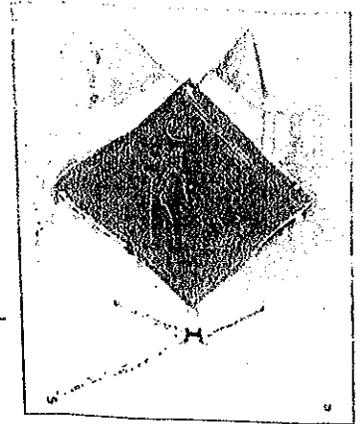


Training & Safety Program

To assist in providing a safe and healthy work environment for employees, clients and residents, SFM Services has established a workplace safety program. This program is a top priority for SFM Services. The Human Resources Department has the responsibility of implementing, administering, monitoring and evaluating the safety program. Its success depends on the alertness and personal commitment of all.

When new employees are hired, they watch training videos with all safety procedures. Signed verification forms of them having seen a video before they start working is kept in their file. Several of SFM's management is also certified in Maintenance of Traffic.

SFM Services provides information to employees about workplace safety and health issues through regular internal communications channels such as supervisor-employee meetings, bulletin board postings, memos or other written communications.

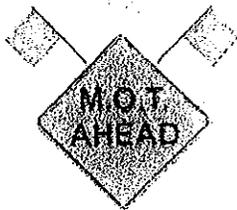


Employees and supervisors receive periodic workplace safety training. The training covers potential safety and health hazards and safe workplace practices and procedures to eliminate or minimize hazards.

Each employee is expected to obey safety rules and exercise caution in all work activities. Employees must immediately report any unsafe condition to the appropriate supervisor.

Employees who violate safety standards, who cause hazardous or dangerous situations, or who fail to report, or, where appropriate, remedy such situations, may be subject to disciplinary action up to and including termination of employment.

SFM has a *Safety Committee* as a management tool to recommend improvements to our workplace safety program and to identify corrective measures needed to eliminate or control recognized safety and health hazards. Management will give top priority to and provide the financial resources for the correction of unsafe conditions.



SFM Services is committed to providing a safe, efficient and productive work environment for all employees and for that we have a drug free policy, employees may be asked to provide body substances samples (such as urine and /or blood) to determine the illicit or illegal use of drugs and alcohol. We test 15 employees each month.

Green Products

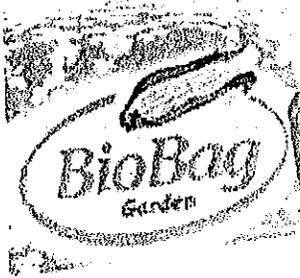
SFM strongly believes in protecting our environment. Since 2007, SFM has been using Green products such as:

100% RECYCLED MULCH



Instead of sending old tires to the landfill and consuming forest resources, send the tires to your yard. This mulch that is made from 100% recycled rubber tires can leave your yard looking it's best. Enjoy worry free landscaping because it's non-toxic to pets and children, and mold and fungus resistant.

100% BIODEGRADABLE LAWN AND LEAF BAGS



Reduce landfill waste with compostable and biodegradable lawn bags that break down in weeks rather than centuries, compared to their plastic counterparts. They have a large capacity and are durable enough to handle the toughest lawn care or composting jobs. They are also manufactured with extreme flexibility and are built to "breathe" so the composting or break down process happens faster and more efficiently. Though these bags are made from corn, they are completely shelf stable so you don't have to worry about them breaking down in your pantry or shed.

E.O Order 13101 describes green as:

Environmentally Preferred or Preferable Products or Services that have a lesser or reduced effect on human health and the environment when compared with competing products or services that serve the same purpose.





SERIOUS LANDSCAPING

August 13th, 2012

Ms. Yvonne P. Hamilton, CMC
City Clerk
City of North Bay Village
1700 Kennedy Causeway,
Suite 132
North Bay Village, Florida 33141

Dear Yvonne,

Thank you for the opportunity to bid for the **City of North Bay Village Landscape Maintenance- RFP No. 2012-01.**

"THE GRASS IS ALWAYS GREENER ON OUR SIDE OF THE FENCE"

ABOUT US

- We live by our mission statement for this reason we use the Earth as our canvas! Our landscaping and maintenance has become our lives work. As painstaking as our lives work has become to perfect, we ask that our clients not measure our lives work by the breaths we take to complete their dreams; instead we ask that our lives work be measured by the number of times we capture our clients dreams and take their breath away.

OUR SERVICES

- At General Mow, LLC we are dedicated customer service professionals that look forward to fulfilling the needs of our clients. We customize maintenance programs that enable our clients to enjoy their landscape.

Our years of experience can account for our successful design, landscape and maintenance services. Our company has and will always deliver unparalleled customer service, unsurpassed attention to detail, where delivering the utmost professionalism of any other company in our field.

- Interior and Exterior Landscape Maintenance
- Landscape Detailing
- Seasonal Plantings
- Irrigation Management

255 University Drive, Coral Gables, Florida 33134/ Phone (305) 665-1250/ Fax (305) 665-4644

11N(96)

- Turf Management/ Lawn Maintenance
- Arbor Care
- Laboratory Services (Specimen)
- Mulch & Finishes Service
- Erosion Control
- Site development
- Tree relocation and maintenance

SAMPLES OF OUR LIVES WORK

General Mow, LLC has designed, landscaped and maintained numerous properties throughout the state.

- Landscape Construction
- Sport Complex Development
- Church, Park, and Aquatic Centers

- Municipal Projects
- HOA
- Residential
- Commercial Properties
- Institutions

SECURITY AND SAFETY

- Background Checks
- Uniforms specifying requirements

OUR STAFF

President	Alek Muelle
Vice-President	Andrew Gonzalez
Field Construction & Supervisor	Henry de la Torriente
Site Superintendent (North)	Vladimir Sahada
Site Superintendent (South)	Louis Perez
Director of Sales	Greny Diaz
Director of Marketing	Andrew Gonzalez
Director of Sports Fields	Henry de la Torriente

Please feel free to contact us at (305) 665-1250 should you have any questions.

Sincerely

General Mow, LLC

11N(97)

FORM 1
BID PROPOSAL NORTH BAY VILLAGE LANDSCAPE MAINTENANCE

The following Bid Proposal is presented to assist the City in evaluating the Proposals. The Total Base Bid Amount will include all items described in the Section 2 for North Bay Village of the Bid Documents (Detailed Specifications). Any additional services that are not included in the Contract shall be performed at the request of the City Manager. Payment shall be made on the basis of Work actually performed and completed.

TOTAL BASE BID AMOUNT **\$ 261,348.00**
 (To include the initial three (3) year period, to paid in 36 equal monthly installments).

BID AMOUNT YEAR 1 **\$ 83,724.00**

BID AMOUNT YEAR 2 **\$ 87,072.00**

BID AMOUNT YEAR 3 **\$ 90,552.00**

Cost of Optional Years 4 and 5 **\$ 94,164.00 per year**

SOD REPLACEMENT/INSTALLATION All prices are fully inclusive per section O of the detailed specifications.

- | | | |
|-----|------------------------------------|--------------------|
| (a) | Bermuda grass-419 Sod (per pallet) | = \$ <u>245.00</u> |
| (b) | Seashore Paspalum (per pallet) | = \$ <u>245.00</u> |
| (c) | St. Augustine Sod (per pallet) | = \$ <u>179.00</u> |
| (d) | Zoysiagrass Sod (per pallet) | = \$ <u>245.00</u> |
| (e) | Bahia Grass Sod (per pallet) | = \$ <u>145.00</u> |
| (f) | Seasonal Color (each) | = \$ <u>3.30</u> |
| (g) | Cypress Mulch (per cubic yards) | = \$ <u>42.00</u> |

EMERGENCY SERVICES (per hourly basis) ^{→ per person} \$ 28.00 [Please attach price sheet for emergency service staff, vehicles, and equipment (during non-business hours)]

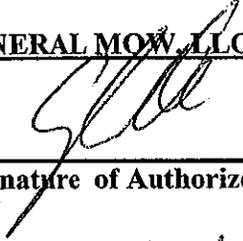
11N(98)

ADDITIONAL IRRIGATION INSTALLATION \$ 35.00 per hour [Please attach price sheet for material and labor costs.]

DECORATIVE PLANT/ADDITIONAL TREE INSTALLATION \$ 9.99 [Please attach price sheet for available plant material and labor costs.]

Taxpayer Identification Number : 74-3055634

BIDDER: GENERAL MOW, LLC.


(Signature of Authorize Representative)

Alek Muelle / President
Alek Muelle/ President

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11/11(99)

GENERAL MOW
SERIOUS LANDSCAPING

August 16, 2012

City of North Bay Village
1700 Kennedy Causeway
Suite 132
North Bay Village, Florida 33141

DECORATIVE PLANTS

The following list shows some of the plants we consider decorative:

Names	Specs	Prices
Flowering Plants	3 gallons	\$ 3.50 to \$ 6.75
Small Shrubs	3 gallons	\$ 3.50 to \$ 15.75
Large Shrubs	6 gallons	\$ 17.00 to \$ 25.00
Annuals	14 inches	\$ 1.90 to \$ 3.25
Perennials	3 gallons	\$ 4.25 to \$ 11.75

Delivery and Labor: Add 35% to cost of plants.

Estimated: \$ 9.99

Please feel free to contact us, should you have any questions.

General Mow, LLC

11N(100)

GENERAL  MOW
SERIOUS LANDSCAPING

August 16, 2012

City of North Bay Village
 1700 Kennedy Causeway
 Suite 132
 North Bay Village, Florida 33141

EMERGENCY SERVICES

**All emergencies will be attended within an hour period after been informed by the City.
 Emergency numbers provided below.**

In an emergency situation, the following heavy equipments will be available:

Hydraulic Compact Excavator	\$299.00	Per Day
Stump Grinder	\$165.00	Per Day
Stump Grinder Medium	\$300.00	Per Day
Gas Cutoff Saw	\$78.00	Per Day
Tandem Equipment Trailer	\$82.00	Per Day
New Holland Solid Steer	\$48.00	Per Hour
Water Truck	\$60.00	Per Hour
Dump Trailer	\$145.00	Per Day

Emergency Contacts: *Henry de la Torriente* (786) 333-6256 Plus Staff of 4
Andrew Gonzalez (786) 326-9634 Plus Staff of 4

Vehicles Assigned for Emergencies:

Year	Make	Body Style	VIN	
2011	Ford	F-150	1FTFW1CT7BFC85624	E.S.
2005	Ford	F-150	1FTRX12W85NB83006	E.S.

Also, we will be assigning extra trucks, blowers, weed eaters and/or any equipment necessary.

General Mow, LLC

11/11/12

General Mow, LLC d/b/a Groundkeepers

Equipment List - 2012

Item No.	Year	Type	Make	Model	Serial No.
1	2008	Mower	Dixie	Chopper	#8090242
2	2008	Mower	Dixie	Chopper	#8090245
3	2008	Mower	Dixie	Chopper	#GK1012
4	2008	Mower	Dixie	Chopper	#GK1013
5	2008	Mower	Dixie	Chopper	#GK1014
6	2008	Mower	Dixie	Chopper	#GK1015
7	2008	Mower	Dixie	Chopper	#GK1016
8	2008	Mower	Dixie	Chopper	#GK1017
9	2008	Mower	Dixie	Chopper	#GK1018
10	2008	Mower	Dixie	Chopper	#8090233
11	2009	Mower	Dixie	Chopper	#8090247
12	2009	Mower	Dixie	Chopper	#7071117
13	2007	Mower	Dixie	Chopper	#8080613
14	2008	Mower	Dixie	Chopper	#7071915
15	2008	Mower	Dixie	Chopper	#8082501
16	2009	Mower	Dixie	Chopper	#8082658
17	2009	Mower	Dixie	Chopper	#8082627
18	2009	Mower	Dixie	Chopper	#8082500
19	2008	Mower	Dixie	Chopper	#8080613
20	2009	Mower	Dixie	Chopper	#8090233
21	2008	Pressure Cleaner	Honda	3500PSI	#123456789
22	2008	Pressure Cleaner	Honda	3500PSI	#7685903
23	2008	Mower	John Deere	Rheel	#LV0955D1078
24	2008	Sprayer	Graco	Portable	#908857
25	2008	Bobcat	New Holland	Skisteer	#109985
26	2008	Bobcat	New Holland	Skisteer	#NSM409489
27	2008	Bobcat	New Holland	Skisteer	#NSM408489
28	2009	Mower	John Deere	Chopper	#DM1905X195099
29	2009	Mower	Dixie	Chopper	#9091488
30	2009	Mower	Dixie	Chopper	#8085072
31		ST Trim	SQ	SQ FS130R	#288271324
32		ST Trim	SQ	SQ FS130R	#289029407
33		ST Trim	SQ	SQ FS130R	#289960333
34		Mix Edger	SQ	SQ FC90	#289354367
35		Mix Edger	SQ	SQ FC90	#290031473
36		Hedge Trimmer	SQ	SQ HL90	#290118500
37		Hedge Trimmer	SQ	SQ HL90	#290118497
38		Hedge Trimmer	SQ	SQ HL90	#290118490
39		Hedge Trimmer	SQ	SQ HL90	#290118483
40		Hedge Trimmer	SQ	SQ HL90	#290118478

11N(102)

General Mow, LLC d/b/a Groundkeepers

Equipment List - 2012

Item No.	Year	Type	Make	Model	Serial No.
1	2008	Mower	Dixie	Chopper	#8090242
2	2008	Mower	Dixie	Chopper	#8090245
3	2008	Mower	Dixie	Chopper	#GK1012
4	2008	Mower	Dixie	Chopper	#GK1013
5	2008	Mower	Dixie	Chopper	#GK1014
6	2008	Mower	Dixie	Chopper	#GK1015
7	2008	Mower	Dixie	Chopper	#GK1016
8	2008	Mower	Dixie	Chopper	#GK1017
9	2008	Mower	Dixie	Chopper	#GK1018
10	2008	Mower	Dixie	Chopper	#8090233
11	2009	Mower	Dixie	Chopper	#8090247
12	2009	Mower	Dixie	Chopper	#7071117
13	2007	Mower	Dixie	Chopper	#8080613
14	2008	Mower	Dixie	Chopper	#7071915
15	2008	Mower	Dixie	Chopper	#8082501
16	2009	Mower	Dixie	Chopper	#8082658
17	2009	Mower	Dixie	Chopper	#8082627
18	2009	Mower	Dixie	Chopper	#8082500
19	2008	Mower	Dixie	Chopper	#8080613
20	2009	Mower	Dixie	Chopper	#8090233
21	2008	Pressure Cleaner	Honda	3500PSI	#123456789
22	2008	Pressure Cleaner	Honda	3500PSI	#7685903
23	2008	Mower	John Deere	Rheel	#LV0955D1078
24	2008	Sprayer	Graco	Portable	#908857
25	2008	Bobcat	New Holland	Skisteer	#109985
26	2008	Bobcat	New Holland	Skisteer	#NSM409489
27	2008	Bobcat	New Holland	Skisteer	#NSM408489
28	2009	Mower	John Deere	Chopper	#DM1905X195099
29	2009	Mower	Dixie	Chopper	#9091488
30	2009	Mower	Dixie	Chopper	#8085072
31		ST Trim	SQ	SQ FS130R	#288271324
32		ST Trim	SQ	SQ FS130R	#289029407
33		ST Trim	SQ	SQ FS130R	#289960333
34		Mix Edger	SQ	SQ FC90	#289354367
35		Mix Edger	SQ	SQ FC90	#290031473
36		Hedge Trimmer	SQ	SQ HL90	#290118500
37		Hedge Trimmer	SQ	SQ HL90	#290118497
38		Hedge Trimmer	SQ	SQ HL90	#290118490
39		Hedge Trimmer	SQ	SQ HL90	#290118483
40		Hedge Trimmer	SQ	SQ HL90	#290118478

11/21(102)

41		Hedge Trimmer	SQ	SQ HL90	#290118444
42		Hedge Trimmer	SQ	SQ HL90	#290118290
43		Hedge Trimmer	SQ	SQ HL90	#290118162
44		Blower	SQ	SQ BR600	#289776451
45		Blower	SQ	SQ BR600	#289776252
46		Blower	SQ	SQ BR600	#289846902
47		Blower	SQ	SQ BR600	#289846903
48		Blower	SQ	SQ BR600	#289846880
49		Blower	SQ	SQ BR600	#289846896
50		Blower	SQ	SQ BR600	#289776446
51	New/2012	Mower	John Deere	Z920	1TC920AVPBT021010
52	New/2012	Mower	John Deere	Z920	1TC920AVJBT021009
53	New/2012	Mower	John Deere	Z920	1TC920AVKBT021008
54	New/2012	Mower	John Deere	Z920	1TC920AVPBT021007
55	New/2012	Mower	John Deere	Z920	1TC200AVJBT020913
56	New/2012	Mower	John Deere	Z920	1TC920AVCBT020914

11N(103)

41		Hedge Trimmer	SQ	SQ HL90	#290118444
42		Hedge Trimmer	SQ	SQ HL90	#290118290
43		Hedge Trimmer	SQ	SQ HL90	#290118162
44		Blower	SQ	SQ BR600	#289776451
45		Blower	SQ	SQ BR600	#289776252
46		Blower	SQ	SQ BR600	#289846902
47		Blower	SQ	SQ BR600	#289846903
48		Blower	SQ	SQ BR600	#289846880
49		Blower	SQ	SQ BR600	#289846896
50		Blower	SQ	SQ BR600	#289776446
51	New/2012	Mower	John Deere	Z920	1TC920AVPBT021010
52	New/2012	Mower	John Deere	Z920	1TC920AVJBT021009
53	New/2012	Mower	John Deere	Z920	1TC920AVKBT021008
54	New/2012	Mower	John Deere	Z920	1TC920AVPBT021007
55	New/2012	Mower	John Deere	Z920	1TC200AVJBT020913
56	New/2012	Mower	John Deere	Z920	1TC920AVCBT020914

11N(103)

FORM 2
PROPOSER'S STATEMENT OF ORGANIZATION

1. Full Name of Business Concern:

GENERAL MOW, LLC

Principal Business Address:

255 University Drive, Coral Gables, Florida 33134

2. Principal Contact Person(s):

Andrew Gonzalez
Alek Muelle
Henry de la Torriente

3. Form of Business Concern: **LLC**

4. Provide names of partners or officers as appropriate and indicate if the individual has the authority to sign in name of Proposer. Provide proof of the ability of the individuals so named to legally bind the Proposer.

<u>Name</u>	<u>Address</u>	<u>Title</u>
<u>Alek Muelle</u>	<u>255 University Drive, C.Gables</u>	<u>President</u>
<u>Oscar Garcia</u>	<u>255 University Drive, C.Gables</u>	<u>Partner</u>
<u>Danny Correa</u>	<u>255 University Drive, C.Gables</u>	<u>Partner</u>

If a corporation, in what state incorporated: **Florida**

Date Incorporated: **October 12, 2009**

5. List all firms participating in this project (including subcontractors, etc.): **NONE**

6. Outline specific areas of responsibility for each firm listed in Question 5. **NONE**

7. Licenses:

a) County or Municipal Occupational License No.
(See attached)

b) Occupational License Classification: *213- Service Business*

c) Occupational License Expiration : **September 19th, 2013**

d) FEIN # **27-1114429**

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11N(105)

FORM 3
PERSONNEL

A. **Andrew Gonzalez**

B. Years Experience with: *21 Years*

This Firm: *10 Years*

With Other Similar Firms: *11 Years*

C. **Education:**

Degrees

Agriculture Program – Miami Dade College
IFAS – University of Florida

Year/ Specialization

2002- Present General Mow, LLC d/b/a *Groundkeepers*
Lawn and Landscape Professional

Responsible for such landscape projects as:

- *City of Miami* – Grapeland Park
- *Hialeah Gardens* – Public Right-of Ways
- *Village of Palmetto Bay* – Tree Installation Program
- *City of Doral* – Meadows Park
- *Town of Miami Lakes* – Royal Oaks Park Maintenance before turnover; Two Men Crew Contract ; Tree USA program and 87th Avenue Connection Project
- *City of North Bay Village* – Causeway Enhancement Project; every Public Right-of-Way
- *City of Sweetwater* – Public Right-of-Way Design & Landscape City Hall and Park
- *Town of Cutler Bay* – Tree Program
- *Archdiocese of Miami* – *Monsignor Edward Pace High School*; *Archbishop Edward McCarthy High School*; *Immaculate Conception Catholic School*- Common Areas and some Athletic Fields
- *Dadeland Mall & International Mall*
- *HOA*- *Miami Lakes, Anchorage, Lake Carol, Windmill Gate & Lake Sandra*
- *Symbiot* – *Bank of America*
- *Loomis*

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1990 – 2002

Green Acres Farm, Inc.
President and CEO

- 80 Acres of Plant production in Dade and Broward Counties.
- Also overlooked production to over 300 acres of contract ground materials of our clients.
- 120 Full time employees with duties: propagate, produce & deliver hundreds of woody ornamental variety plants to 50 States, Canada, South America and Nassau.
- Our customer base was as follow: *The Home Depot, Lowes, Kmart, Builders Square, Home Quarters, Costa Nursery, Target, Wal-mart.*
- Our client list also included large independents such as: *Pikes in Atlanta, Bachman's in Minnesota, etc.*

D. Professional References:

- 1) Ms. Lisa Heredia – Home Depot –Head Buyer Dept. 28 Atlanta Ga.
- 2) Mr. Dennis Munsey - Lowes –Outside Garden – Orlando , Fl.
- 3) Mr. Mike Henry – K-Mart Corp. Troy Michigan
- 4) Mr. Sydney Thomas – Home Quarters / Builders Square – Detroit, MI
- 5) Mr. Tony Costa – Wal-Mart
- 6) Mr. Mike Costas – Target
- 7) Mr. Gary Pike – Pikes Nursery , Atlanta Ga.
- 8) Mr. Gary L- Bachman's- Minnesota

E. Other Relevant Experience and Qualifications

- Florida Nursery Grower Association
- TCIA
- Entomology & Pest Control License
- Tree Trimming License

F. Attach applicable licenses for each individual performing services pursuant to this Contract

See attached

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ALEJANDRO MUELLE

Miami, Florida

amueller@generalmow.com

OBJECTIVE: Obtain a position that will utilize my professional training and operational experiences and skills to establish quality, safety and financial measurements that positively impact the operational performance of the organization.

EXPERIENCE: **General Mow, LLC**, Coral Gables, Florida
President, 09/2009-Present
Responsible for all aspects of business involved with a full service landscape and irrigation construction company.

Latitude Landscape Company, Inc, Miami, Florida
Consultant, 06/2006-06/2010
Responsible for consulting in all aspects of business involved with a full service landscape and irrigation construction company.

ACGG DEVELOPMENT GROUP, Coral Gables, Florida
Vice President of Operations, 01/2006-present

- Directed 12 assets throughout Florida with a staff exceeding 120 employees.
- Directed the accounting, leasing, sales, marketing, and maintenance departments.
- Responsible for combined annual receivables and payables exceeding \$180M.
- Utilized managerial accounting practices for adaptive operation and cost based planning, budgeting and forecasting.
- Asset acquisition and disposition analysis.
- Drafted leases, contracts, and various legal documents.
- Drafted and implemented company policy and procedure manual.
- Increased company efficiency through new operational procedures.
- Involved with employee hiring, evaluation, discipline, termination, etc.
- Sought out and established various vendor relationships improving economical and efficient asset performance.
- Supervised and managed multiple condominiums including planning and execution of annual membership meetings, annual budget, special assessment, and board of director elections.

Aran, Correa, Guarch & Shapiro, P.A. Coral Gables, Florida
Office Manager, 08/2004-01/2006

Restructured and operated an existing title insurance practice handling an average of 100 closings a month exceeding \$10 Million worth of transactions for various developers.

A&E Services, LLC, Miami, Florida
Co-owner, 09/2002-08/2004

Owned and operated a residential real estate sales, leasing, and financing consulting firm.

Muelle & Associates, LLC, Miami, Florida
Partner, 09/2002-06/2004

Represented individual and corporate clients in various transactions involving real estate acquisitions, joint venture agreements, business acquisitions, corporate formation, commercial lease agreements and estate planning.

Law Office of Alejandro Muelle, Miami, Florida
Sole Practitioner, 10/2000-09/2002

Represented individuals in various criminal, civil, and administrative matters.

EDUCATION: **The University of Florida Levin College of Law**, Gainesville, Florida
Juris Doctor – May 2000

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Minority Participation in Legal Education Scholarship Recipient (1997-2000)

University of Florida, Gainesville Florida

Bachelor of Arts (Criminology Major) – May 1997 (with Honors)

Bachelor of Science (Psychology Major) – May 1997 (with Honors)

LICENSE/SKILLS: Florida Bar License; C.A.M. License; Real Estate Sales Associate License
Write, read, and speak fluent Spanish; Proficient in Word, Excel, Power Point, Yardi

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Louis Perez, Jr.
4195 NE 11th Street
Homestead, Florida 33033
Tel. 305-345-5305
lpj320@gmail.com

Experience

06/2011 - Present Groundkeepers, Inc. Miami, Florida
Operations Manager (Maintenance Division)
Responsible for all aspects of business involved with a full service landscape and irrigation construction company.

06/2010 – 06/2011 Vila & Son Landscaping Corporation, Inc. Miami, Florida
Operations Manager (Maintenance Division)
Responsible for all aspects of business involved with a full service landscape and irrigation construction company.

06/2006 – 06/2010 Latitude Landscape Company, Inc. Miami, Florida
Owner/President
Responsible for all aspects of business involved with a full service landscape and irrigation construction company that has grossed over 3 million dollars in sales in its first three years.

09/2004 – 12/2006 Rinker Materials (Steel-Con) Miami, Florida
Account Manager/Outside Sales
Responsible for over 50 million dollars worth of sales per year of light gauge steel framing and light gauge steel trusses in the Southeastern territory of Florida from Orlando to Key West.

09/2003 – 09/2004 Rinker Materials (Drywall Division) Pembroke Pines, Florida
Operations Manager
Responsible for all operations of a drywall supply yard. Staffing, scheduling, purchasing, dispatching, inside sales.

10/2002 – 09/2003 Rinker Materials (Acoustic/Insulation Division) Ft. Lauderdale, Florida
Dispatcher/Customer Service
Responsible for all operations of an acoustical/insulation yard. Staffing, scheduling, purchasing, dispatching, inside sales.

11/2001 – 04/2002 State of Florida Department of Corrections Miami, Florida
Correctional Officer
Responsible for the shift activities and scheduling of medium security prison dorms. Supervise inmates.

Summer 1999 – Summer 2002 Miami-Dade Parks & Recreations Miami, Florida
Aquatic Facility Manager
Responsible for the daily operations of a swimming facility including staffing, scheduling, setting up curriculum for swimming programs, advertisement.

Education

2011 - Present Miami-Dade College Homestead, Florida
Electrical Power Technology

2007 – 2010 University of Florida IFAS Homestead, Florida
Agriculture & Horticulture

2004 - 2006 Nova Southeastern University Miami, Florida
Business Administration

2002 – 2003 Miami-Dade College Miami, Florida
Business Administration

1999 – 2001 Florida A & M University Tallahassee, Florida
Business Administration

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1995 – 1999 Miami Southridge High School
General Education

Miami, Florida

Personal Information

Fully bilingual (Spanish & English)

References

To be furnished upon request

11N(111)

THE AMERICAN INSTITUTE OF ARCHITECTS



BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we
255 University Drive, Coral Gables, FL 33134

as Principal, hereinafter called the Principal, and
1515 CR 210 W. Ste. 211, Jacksonville, FL 32259

a corporation duly organized under the laws of the State of

as Surety, hereinafter called the Surety, are held & firmly bound unto

City Hall Office, 1700 Kennedy Causeway, North Bay Village, FL 33141

as Obligee, hereinafter called the Obligee, in the sum of **Not to exceed fifteen thousand & 00/100 (\$15,000.00)** Dollars

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves,
our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the principal has submitted a bid for **RFP No. 2012-01 North Bay Village Landscape Maintenance**

(Here insert full name, address and description of project)

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 10th day of August 20 12

BY:

General Mow LLC dba Groundkeepers

(Principal)

(Seal)

Witness

Alek Muelle, Managing Member
(Printed Name & Title)

American Safety Casualty Insurance Company

BY:

(Surety)

(Seal)

Jessica P. Reno, Attorney-in-Fact
(Printed Name & Title)

11N(112)



LAX-701556

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, that American Safety Casualty Insurance Company has made, constituted and appointed, and by the presents does make, constitute and appoints PETER A. KESSLER, JESSICA P. RENO OF JACKSONVILLE, FL

its true and lawful attorney-in-fact, for it and its name, place, and stead to execute on behalf of the said Company, as surety, bonds, undertakings or contracts of suretyship to be given to

ALL OBLIGEEES

provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of

***ONE MILLION** (\$1,000,000.00) DOLLARS**

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board Directors of the Company of the 25th day of April, 2012.

RESOLVED that the President in conjunction with the Secretary or any Assistant Secretary may appoint attorneys-in-fact or agents with authority defined or limited in the instrument evidencing the appointment, in each case, for and on behalf of the Company, to execute and deliver and affix the seal of the Company to bonds, undertakings, recognizances, and suretyship obligations of all kinds, and said officers may remove any such attorney-in-fact or agent and revoke any power of attorney previously granted to such persons.

RESOLVED FURTHER that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company: (i) when signed by the President or any Vice-President and attested and sealed (if a seal is required) by any Secretary or Assistant Secretary or (ii) when signed by the President or any Vice-President or Secretary or Assistant Secretary, and counter-signed and sealed (if a seal is required) by a duly authorized attorney-in-fact or agent; or (iii) when duly executed and sealed (if a seal is required) by one or more attorney-in-fact or agents pursuant to and within the limits of the authority evidenced by the power of attorney issued by the Company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the Company may be affixed by facsimile to any power of attorney certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, as such signature and seal when so used shall have the same force and effects as though manually affixed.

IN WITNESS WHEREOF, American Safety Casualty Insurance Company has caused its official seal to be hereunto affixed, and these presents to be signed by its President and attested by its Secretary this 25th day of April, 2012.

Attest:

Ambuj Jain (Signature)



Joseph D. Scollo, Jr. (Signature)

STATE OF GEORGIA
COUNTY OF COBB

On this 25th day of April, 2012, before me personally came Joseph D. Scollo, Jr., to me known, who, being by me duly sworn, did depose and say that he is the President of American Safety Casualty Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to the said instrument is such corporate seal, that it was so affixed by order of the Board Directors of said corporation and that he signed his name thereto by like order.



Benson Lee Jeffress, Notary Public (Signature)

I, the undersigned, Secretary of American Safety Casualty Insurance Company, an Oklahoma corporation, DO HEREBY CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore that the Resolution of the Board of Directors, set forth the said Power of Attorney, is now in force.

Signed and sealed in the City of Atlanta, in the State of Georgia



Dated this 10 day of August, 2012.

Ambuj Jain (Signature)

11N(113)

PUBLIC AGENCIES REFERENCES

- 1) Name of Public Agency: Town of Miami Lakes – 15150 NW 79th Court, Miami Lakes, Florida 33016

Phone: 305 364-6100
*Principal Contact Person: **Tony Lopez***
Year Contract Initiated: 2009
Email: Lopez@miamilakes-fl.gov

- 2) Name of Public Agency: City of Hialeah Gardens– 10001 NW 87th Avenue, Hialeah Gardens, Florida 33016

Phone: 305 558-4114
*Principal Contact Person: **Marcos Piloto***
Year Contract Initiated: 2006
Email: Mpiloto@cityofhialeahgardens.com

- 3) Name of Public Agency: City of North Bay Village – 1666 Kennedy Causeway, Suite 700, North Bay Village, Florida 33141

Phone: 305 756-7171
*Principal Contact Person: **Sam Zamacona***
Year Contract Initiated: 2005
Email: SamZamacona@nbvillage.com

- 4) Name of Public Agency: Town of Cutler Bay - 10720 Caribbean Boulevard Suite 105, Cutler Bay, FL 33189

Phone: (305) 234-4262
*Principal Contact Person: **Ralph Casals***
Year Contract Initiated: 2008
Email: Rcasals@cutlerbay-fl.gov

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**FORM 4
REFERENCES
(CONTINUED)**

- 5) Name of Public Agency: Village of Pinecrest - 8950 SW 152nd Street
Palmetto Bay, Florida 33157

Phone: (305) 259-1234

Principal Contact Person: Fanny Carmona

Year Contract Initiated: 2007

Email: Fcarmona@palmettobay-fl.gov

-
- 6) Name of Public Agency: City of Hialeah - 501 Palm Avenue,
Hialeah, Florida 33010

Phone: (305) 883-5800

Principal Contact Person: Alfredo Quintero

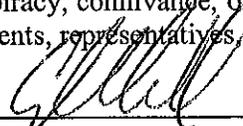
Year Contract Initiated: 2011

Email: Alquintero@hialeah-fl.gov

**FORM 5
NON-COLLUSION AFFIDAVIT**

The undersigned individual, being duly sworn, deposes and says that:

- 1) He is **PRESIDENT** of **GENERAL MOW, LLC**, the Proposer that has submitted the attached Proposal;
- 2) He is fully informed respecting the preparation and contents of the attached Proposal and all pertinent circumstances respecting such Proposal;
- 3) Such Proposal is genuine and is not a collusive or sham Proposal;
- 4) Neither said Proposer nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, connived, or agreed, directly or indirectly, with any other Proposer, firm or person to submit a collusive or sham proposal in connection with the Contract for which the attached Proposal has been submitted or to refrain from proposing in connection with such agreement, or has in any manner, directly or indirectly, sought by agreement of collusion or communication of conference with any other Proposer, firm, or person to fix the price or prices in the RFP, or of any other Proposer, or to fix any overhead, profit or cost element of the Proposal or the response of any other Proposer, or to secure through any collusion, connivance, or unlawful agreement any advantage against the Town of Miami Lakes, Florida, or any person interested in the proposed Contract; and
- 5) The response to the attached RFP is fair and proper and is not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the PROPOSER or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.



Signature

Alek Muelle

Print Name

President

Title

August 13th, 2012

Date

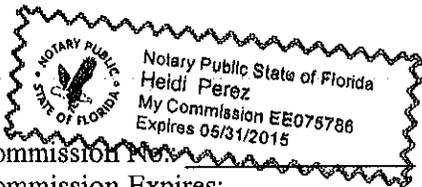
11N(116)

Witness my hand and official notary sea/stamp at 255 University Drive, Coral Gables, FL 33134 the day and year written above.

STATE OF FLORIDA)
) SS:
COUNTY OF MIAMI-DADE)

BEFORE ME, an officer duly authorized by law to administer oaths and take acknowledgments, personally appeared Alek Muelle of General Mow, LLC., an organization authorized to do business in the State of Florida, and acknowledged executing the foregoing Affidavit as the proper official of General Mow, LLC., for the use and purposes mentioned in the Affidavit and affixed the official seal of the corporation, and that the instrument is the act and deed of that corporation. He is personally known to me.

IN WITNESS OF THE FOREGOING, I have set my hand and official seal at in the State and County aforesaid on this 13th day of August, 2012.



My Commission No. _____
My Commission Expires: _____

Heidi Perez

NOTARY PUBLIC

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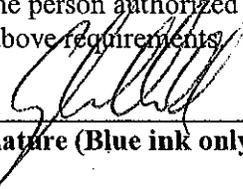
11N(117)

**FORM 6
DRUG-FREE WORKPLACE**

The undersigned vendor in accordance with Chapter 287.087, Florida Statutes, hereby certifies that GENERAL MOW, LLC., does:

1. Publish a statement notifying employees that the unlawful manufacturing, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
 2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
-
3. Give each employee engaged in providing the contractual services that are under consideration a copy of the statement specified in subsection (1).
 4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the contractual services that are under consideration, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than (5) days after such conviction.
 5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
 6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Signature (Blue ink only)

Alek Muelle

Print Name

President

Title

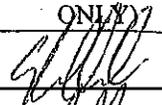
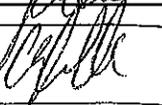
August 13th, 2012

Date

11N(118)

**FORM 7
ACKNOWLEDGMENT OF ADDENDA**

The Proposer hereby acknowledges the receipt of the following addenda issued by the City and incorporated into and made part of this RFP. In the event the Proposer fails to include any such addenda in the table below, submission of this form shall constitute acknowledgment of receipt of all addenda, whether or not received by him.

+ ADDENDUM NUMBER	DATE RECEIVED	PRINT NAME	TITLE	SIGNATURE (BLUE INK ONLY)
1	8/10/12	Alex Chelle	President	
2	8/13/12	Alex Chelle	President	

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11N(120)