



## North Bay Village

Administrative Offices

1666 Kennedy Causeway, Suite 300 North Bay Village, FL 33141

Tel: (305) 756-7171 Fax: (305) 756-7722 Website: [www.nbvillage.com](http://www.nbvillage.com)

### OFFICIAL AGENDA

#### **NORTH BAY VILLAGE CITIZENS BUDGET & OVERSIGHT BOARD MEETING**

#### **CAUSEWAY TOWER/3RD FLOOR 1666 KENNEDY CAUSEWAY**

**MARCH 27, 2014 – 6:00 P.M.**

NOTICE IS HEREWITH GIVEN TO ALL INTERESTED PARTIES THAT IF ANY PERSON SHOULD DECIDE TO APPEAL ANY RECOMMENDATION MADE AT THE FORTHCOMING MEETING OF THE CITIZENS BUDGET & OVERSIGHT BOARD, SUCH PERSON WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE VILLAGE FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, PERSONS NEEDING SPECIAL ACCOMMODATION OR A SIGN LANGUAGE INTERPRETER TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT (305) 756-7171 NO LATER THAN FOUR DAYS PRIOR TO THE PROCEEDING. IF HEARING IMPAIRED, TELEPHONE THE FLORIDA RELAY SERVICE NUMBERS AT (800) 955-8771 (TDD) OR (800) 955-8700 (VOICE) FOR ASSISTANCE.

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**1. CALL TO ORDER**

**2. NEW BUSINESS**

**A. DISCUSSION REGARDING ABANDONED BUILDING ON TREASURE ISLAND (7525 E. TREASURE DRIVE-TREASURE HOUSE NORTH)**

**B. UTILITY BILL STANDARD FORMAT**

**1.) Board Recommendation**

**C. DISCUSSION REGARDING BUILDING INSPECTORS**

**3. GENERAL DISCUSSION**

**4. APPROVAL OF MINUTES**

**A. REGULAR MEETING– 1/28/2014 CITIZENS BUDGET & OVERSIGHT BOARD MEETING**

**1.) Board Action**

**5. ADJOURNMENT**

Mayor  
Connie Leon-Kreps

Vice Mayor  
Eddie Lim

Commissioner  
Dr. Richard Chervony

Commissioner  
Wendy Duvall

Commissioner  
Jorge Gonzalez

## **Utility Bill Standard Formats**

- Option 1. Bill Format (BL4)
- Option 2. Pressure seal bill format (BPS1)
- Option 3. Postcard bill (BPC1)
- Option 4. Plain Paper Bill Format (BPP)



CITY OF SILVERBLADE  
 Attention: Cashiering  
 9999 Anystreet  
 PO Box 999  
 Anytown, TX 99999-9999  
 (999) 999-1234  
 www.DemoURL.com



**\*\* FINAL BILL \*\***  
**\*\* LANDLORD COPY \*\***

<b>Account Number</b>	<b>AMOUNT DUE</b>
145-000016-000	\$2,061.24
<b>Due Date</b>	<b>After Due Date Pay</b>
4/14/2013	\$2,093.81
<b>Billing Date</b>	<b>Penalty Date</b>
3/31/2013	4/15/2013
<b>Service From</b>	<b>Service To</b>
2/28/2013	3/31/2013
<b>Service Address</b>	
1937 MURPHY Cir	

ANGELA MARTINEZ  
 2100 MURPHY CIR  
 STE 1400  
 DEVINE, TX 76980-0012

PREVIOUS BALANCE	\$1,504.94
PAYMENTS	(\$100.20)
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
<b>PAST DUE AMOUNT</b>	<b>\$1,404.74</b>

CURRENT		PREVIOUS		USAGE
DATE	READING	DATE	READING	
3/31/2013	84,108	2/28/2013	83,111	997 1

ACCELERATED CHARGE	15.00
ELE CONTRACT	1,087.00
ELECTRIC DEMAND	1.50
GARBAGE	39.00
EA ELECTRIC CONTRACT	-500.00
Tax	\$14.00
<b>CURRENT BILL</b>	<b>\$656.50</b>
<b>AMOUNT DUE</b>	<b>\$2,061.24</b>
AMOUNT DUE AFTER 04/14/2013	\$2,093.81

**THIS IS YOUR FINAL BILL FOR SERVICE**

\*\*\* TEST COMMENT \*  
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 COMMENT \* TEST COMMENT \*\*\*

**CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS**

CITY OF SILVERBLADE  
 Attention: Cashiering  
 9999 Anystreet  
 PO Box 999  
 Anytown, TX 99999-9999  
 (999) 999-1234  
 www.DemoURL.com



**\*\* FINAL BILL \*\***  
**\*\* LANDLORD COPY \*\***

CITY OF SILVERBLADE  
 Attention: Cashiering  
 9999 Anystreet  
 PO Box 999  
 Anytown, TX 99999-9999

There will be a charge on all returned checks.  
 Please return this portion with your payment.  
 When paying in person, please bring both portions of this bill.

<b>Account Number</b>	<b>AMOUNT DUE</b>
145-000016-000	\$2,061.24
<b>Due Date</b>	<b>After Due Date Pay</b>
4/14/2013	\$2,093.81
<b>Account Name</b>	
PATRIA HORTON	
<b>Service Address</b>	
1937 MURPHY Cir	
<b>Amount Enclosed</b>	



City of SilverBlade  
 Attention: Cashiering  
 9999 Anystreet  
 PO Box 999  
 Anytown, TX 99999-9999  
 (999) 999-1234

**\*\*LANDLORD COPY\*\***  
**\*\*\*FINAL BILL\*\*\***

Service	Meter Reading		Usage	Amount
	Previous	Present		
PREVIOUS BALANCE:				1,404.74
ELE				15.00
ELE	83,111	84,108	997	1,087.00
DEMAND		1	1	1.50
GAR				39.00
EA				-500.00
DO				1.00
DO				3.25
DO				1.00

Account Number	Amount Due
145-000016-000	2,061.24
Due Date	After Due Date Pay
4/14/2013	2,093.81
Service From	Service To
2/28/2013	3/31/2013
Service Address	
1937 MURPHY Cir	

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 TEST COMMENT \* TEST COMMENT \* TEST COMMENT \* TEST COMMENT \*

There will be a charge on all returned checks.

**CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS**

Please return this portion with your payment. When paying in person, please bring both portions of this bill.



Service From
2/28/2013
Service To
3/31/2013

Service Address
1937 MURPHY Cir

PLEASE RETURN THIS STUB WITH PAYMENT

Amount Due	Due Date	After Due Date Pay
2,061.24	4/14/2013	2,093.81

City of SilverBlade  
 Attention: Cashiering  
 9999 Anystreet  
 PO Box 999  
 Anytown, TX 99999-9999

Status
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Disconnect

Account Number
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145-000016-000



City of SilverBlade  
 Attention: Cashiering  
 9999 Anystreet  
 PO Box 999  
 Anytown, TX 99999-9999

**UTILITY BILL**

ANGELA MARTINEZ  
 2100 MURPHY CIR  
 STE 1400  
 DEVINE, TX 76980-0012



Attention: Cashiering  
 9999 Anystreet  
 PO Box 999  
 Anytown, TX 99999-9999  
 (999) 999-1234

\* LANDLORD \*

Presorted  
 First Class Mail  
 US Postage Paid  
 Anytown, US 99999  
 Permit No. 999

CODE	METER READING		USAGE	AMOUNT
	PREVIOUS	PRESENT		
PREVIOUS BALANCE:				1,404.74
ELE				15.00
ELE	83,111	84,108	997	1,087.00
DEMAND		1	1	1.50
GAR				39.00
EA				-500.00
DO				1.00
DO				3.25
TAX				14.00

STATUS	
**FINAL BILL**	
ACCOUNT NUMBER	AMOUNT DUE
145-000016-000	2,061.24
DUE DATE	AFTER DUE DATE PAY
4/14/2013	2,093.81
SERVICE FROM	SERVICE TO
2/28/2013	3/31/2013
SERVICE ADDRESS	
1937 MURPHY Cir	

\*\* TEST COMMENT \* TEST COMMENT  
 TEST COMMENT \* TEST COMMENT \*



PLEASE RETURN THIS STUB WITH PAYMENT

AMOUNT DUE	DUE DATE	AFTER DUE DATE PAY
2,061.24	4/14/2013	2,093.81
STATUS		
**FINAL BILL**		
ACCOUNT NUMBER		
145-000016-000		

SERVICE FROM
2/28/2013
SERVICE TO
3/31/2013

SERVICE ADDRESS
1937 MURPHY Cir

FORWARDING SERVICE REQUESTED

ANGELA MARTINEZ  
 2100 MURPHY CIR  
 STE 1400  
 DEVINE, TX 76980-0012

BPC1





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### MINUTES

#### **CITIZENS BUDGET & OVERSIGHT BOARD MEETING 1666 KENNEDY CAUSEWAY, #300 NORTH BAY VILLAGE, FL 33141**

**JANUARY 28, 2014**

**6:00 P.M.**

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#### **1. CALL TO ORDER**

The meeting was called to order at 6:03 p.m. by the Chair, Robert Breiner. Also present were Maria Haviland and Oliver Pfeffer. Temante Leary and Myra Perez Damera were absent. Finance Director Bert Wrains and Village Clerk Yvonne Hamilton attended.

#### **2. NEW BUSINESS**

##### **A. NORTH BAY VILLAGE BUDGETING PROCESS**

Finance Director Bert Wrains explained the Village's budget process, TRIM requirements, and the Village Manager's intention to utilize a zero-based budget for FY 2015. He distributed and discussed with the Board the "Village Budget-in-Brief through December 31, 2013.

##### **B. STATUS OF BOND ISSUE – CITY HALL/POLICE STATION**

An "Over View of Current and Future Capital Costs and Financing" was distributed and discussed. The Board members were interested about the construction of a New Village Hall.

Mr. Wrains distributed the 2013 Local Government Financial Information Handbook to the Board members to be used as a resource.

Mayor  
Connie Leon-Kreps

Vice Mayor  
Eddie Lim

Commissioner  
Dr. Richard Chervony

Commissioner  
Wendy Duvall

Commissioner  
Jorge Gonzalez

There was general discussion that the traffic signals on the causeway are too short for pedestrians to cross the street; the idea of installing "Yield to Pedestrians" signs, painting of the crosswalks; and the large percentage of Village budget to for the Police Department.

**3. APPROVAL OF MINUTES**

**A. CITIZENS BUDGET & OVERSIGHT BOARD MEETING –  
NOVEMBER 19, 2013**

Maria Haviland moved to approve the Minutes as submitted. Oliver Pfeffer seconded the motion, which was adopted by 3-0 roll call vote.

**4. ADJOURNMENT**

The meeting adjourned at 7:17 p.m.

Prepared by: Yvonne P. Hamilton, CMC  
Village Clerk

Approved by Citizens Budget & Oversight Board

this \_\_\_\_\_ day of \_\_\_\_\_.

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Robert Breiner, Chair

Mayor  
**Connie Leon-Kreps**

Vice Mayor  
**Eddie Lim**

Commissioner  
**Dr. Richard Chervony**

Commissioner  
**Wendy Duvall**

Commissioner  
**Jorge Gonzalez**